

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

Meeting: Regular Winter Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: Friday, January 18, 2019

Place: Citadel Room, The Driskill Hotel, Austin, Texas

Presiding Officer: Dr. Joseph B. Castellano, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. Kevin J. Donly, Jessica Y. Lee, K. Jean Beauchamp, Anupama R. Tate, James Nickman, Deven V. Shroff, J.C. Shirley, Jessica A. Meeske, John T. Fales, Jacob K. Lee, Homa Amini, Paula L.

Coates, Tegwyn H. Brickhouse, Kerry Maguire, Noel Childers, Heber Simmons Jr., John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel;

Mr. Paul Amundsen, Vice President for Development and Charitable Programs, Healthy Smiles,

Healthy Children: The Foundation of the American Academy of Pediatric Dentistry; Dr. Robin Wright,

Director, AAPD Pediatric Oral Health Research and Policy Center; Ms. Kristi Casale, Director of

Meetings and Continuing Education; Thomas Jurczak, Director of Business Services

Guests Present for All or Part of Meeting: Drs. Man Wai Ng, AAPD President; Amr M. Moursi, Secretary-

Treasurer-elect; Angela Stout, Northeastern District Trustee-elect; Marilia Montero-Fayad,

NorthCentral District Trustee-elect; Jade Miller, incoming Co-Congressional Liaison, Brianna Muñoz,

AAPD Harris Fellow; Kyoko Awamura, College of Diplomates; Warren Brill, Chair, AAPD Political

Action Committee Steering Committee; Randall Lout, Chair, Council on Clinical Affairs . For the AAPD

Pediatric Oral Health Research and Policy Center: Drs. Suzanne Baker Davis, University of North

Carolina, Vinod Miryala. For Healthy Smiles, Healthy Children: The Foundation of the American

Academy of Pediatric Dentistry: Drs. Nick Rogers and Cliff Hartmann; Mr. Dave Shull, Ms. Kelly Heaps,

Ms. Jennifer Watters, and Ms. Ashley Ewing from Procter & Gamble.

President Castellano called the meeting to order at 9:05 a.m. on Friday, January 18, 2019.

Mr. Amundsen and the representatives from Procter & Gamble gave a presentation on the patient education project that Procter & Gamble is test-marketing in Phoenix and Milwaukee.

Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
1	To reaffirm the electronic vote to approve the after-action minutes of the Board meeting of September 27-28, 2018.	Carried	Bjerklie	AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
2	<p>To approve the agenda as modified.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> The following items were added to the agenda as items of new business: <ul style="list-style-type: none"> SWSPD Logo AAO Joint Meeting Academy of Dental Sleep Medicine letter Comprehensive Review Course CDHP Impact factor 	Carried	Bjerklie	AAPD HQ
3.	<p>To approve the consent calendar as amended.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> The report of the Committee on Dental Benefit Programs was moved to Action Items. 	Carried	Bjerklie	AAPD HQ
4.	<p>To approve the Foundation's Bylaws change to reflect the new name, American Academy of Pediatric Dentistry Foundation.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Returning to the original name will give the Foundation better recognition from both members and corporate sponsors. 	Carried	Amundsen, Litch	AAPD HQ
5.	To approve the recommendation of the Editor in Chief for appointments to the <i>Pediatric Dentistry</i> editorial board, abstract editors, and Section editor.	Carried	Donly	President-Elect
6.	<p>To approve the recommendations of the Committee on Constitution and Bylaws to:</p> <ol style="list-style-type: none"> Clarify the location of the U.S. Virgin Islands in the District organization structure Clarify the location of the Canadian provinces in the structure of foreign chapters. 	Withdrawn		

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
7.	<p>To approve the recommendation of the Committee on Constitution and Bylaws to add the U.S. Virgin Islands to the Southeastern District.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Requested by the Southeastern District. 	Carried	Lee, Litch, Bjerklie	Committee on Constitution and Bylaws
8.	<p>To refer the proposal to remove Canadian provinces from the District organization structure back to Constitution and Bylaws Committee to evaluate the impact of such a removal.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> When the foreign chapters were created, the Mexican, Korean, and Canadian academies were moved to that category. Several districts include Canadian provinces as members, and have representatives on their boards. A discussion with the Canadian Academy of Paediatric Dentistry is in order. 	Carried	Lee, Litch, Bjerklie	Committee on Constitution and Bylaws
9.	<p>To approve the recommendations of the Policy and Procedure committee to amend the <i>AAPD Administration Policy and Procedure Manual</i> as proposed:</p> <ul style="list-style-type: none"> Section 3, to clarify the trustee nomination process. Section 15, to update the name of the SIG from Oral Pathology to Oral Pathology/Oral Medicine Section 7.B, to implement the dues reduction plan for multi-year International Colleague membership. 	Carried	Litch, Bjerklie	Policy and Procedure Committee

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
10.	To direct the Constitution and Bylaws Committee to update language on mail ballots for trustee elections to include electronic ballots.	Carried	Lee, Litch, Bjerklie	Constitution and Bylaws Committee
11.	To approve the recommendations of the Council on Clinical Affairs for revised documents.	Carried	Brickhouse, Lout, Bhushan, Essling	Council on Clinical Affairs
12.	<p>To accept the addendum to the joint AAP/AAPD sedation document.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> AAP has approved the addendum and wishes to get it into print as soon as possible. The Board has the authority to approve interim measures, however, the addendum will have to be incorporated into the document and approved by the General Assembly in the regular course of events. 	Carried	Rutkauskas	AAPD HQ
13.	To approve the 2019 AAPD Legislative and Regulatory Priorities.	Carried	Meeske, Hodges, Litch	Council on Government Affairs
14.	<p>To approve the two new membership benefits as recommended by the Council on Membership and Membership Services.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Discount from Office Depot. Discount on Lifelock membership. Both will pay royalties to AAPD in addition to providing discounts to members. 	Carried	Shirley, Alexander, Wester	Council on Membership and Membership Services
15.	To approve the process for making assignments to AAPD councils and committees as proposed by the Committee on Early Career Pediatric Dentists (ECPD).	Carried	Shirley, Cully, Wester	Council on Membership and Membership Services,

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<p>Discussion points:</p> <ol style="list-style-type: none"> 1. AAPD members are notified of application process 2. Electronic application via website. 3. Applications are reviewed/vetted by a committee (committee structure and members TBD). 4. The committee reviews the applications and forwards vetted individuals to president-elect for consideration and appointment to open positions. 5. Applicants are contacted to confirm desire to serve. 6. The board approves the appointments based on recommendations of president-elect at the May board meeting. 			Committee on Early Career Pediatric Dentists
16.	To approve the CDT 2020 Batch recommendations as moved by the Committee on Dental Benefit Programs.	Carried	Nickman, Essling	CGA, Committee on Dental Benefit Programs
17.	To approve the appointment of Dr. James Nickman as chair of the Council on Government Affairs, Committee on Dental Benefit Programs, upon receipt of Dr. Paul Reggiardo's expected letter of resignation.	Carried	Castellano, Donly	President, President-Elect
18.	<p>To opt out of sponsoring a pediatric dentistry course at the ADA Annual Session.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Cost of sponsorship has risen 50%, from \$5,000 to \$7,500. • There is no visible return on investment for AAPD, particularly given the larger attendance at the Greater New York Dental Meeting and the Chicago Mid-Winter Meetings. 	Carried	Castellano, Rutkauskas, Dalhouse	AAPD HQ

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<ul style="list-style-type: none"> None of those meetings garners any appreciable increase in general dentist membership. 			
19.	To move forward with planning with the RCSI for a joint meeting in the Fall of 2022.	Carried	Rutkauskas, Casale	AAPD HQ
20.	To name Jessica Lee and Amr Moursi to be on the planning group for the September 2020 joint meeting with the Royal College of Surgeons of Edinburgh.	Carried	Rutkauskas, Casale	AAPD HQ
21.	To go forward with planning a joint meeting with the AAO in Spring 2022.	Carried	Rutkauskas, Casale	AAPD HQ
22.	To approve the chapter logos of the West Virginia, Kentucky, and Southwestern District chapters.	Carried	Litch	POHRPC
23.	<p>To appoint Paul Casamassimo as our primary representative on the Dental Quality Alliance, and James Crall as the alternate representative.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Dr. Casamassimo, the AAPD's Chief Policy Officer, is in a better position to exchange useful information with DQA. Dr. Crall has represented the Academy since the formation of the Alliance. Although there are no term limits, the position should not be a sinecure. 	Carried	Castellano, Rutkauskas, Wright	President, AAPD HQ
24.	To maintain the policy that dues for the ADA Dental Specialty Recognition Commission be distributed equally among the specialty groups.	Carried	Rutkauskas	AAPD HQ
25.	<p>To appoint Dr. Edward Moody as the AAPD representative on the ADA Dental Specialty Recognition Commission for a four-year term.</p> <p>Discussion points:</p>	Carried	Rutkauskas	AAPD HQ

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<ul style="list-style-type: none"> Terms were staggered when the Commission began, and the AAPD representative was one of those with an abbreviated term. Going forward, all appointments will be for a four-year term. 			
26.	<p>To contact the list of prospective site visitors for AAAASF accreditation of pediatric dental facilities.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Site visitors should include at least one members from each of the AAPD districts Prospective site visitors: <ul style="list-style-type: none"> Bobby Thikkurissy-NC Barry Jacobson-NE Matt Cook-NE Reza Ardalan-SE Alex Olea-SW Jeff Brownstein-W Steve Wilson-W Travis Nelson-W 	Carried	Rutkauskas, Royston	AAPD HQ
27.	<p>To switch the location of the 2022 Annual Session from San Francisco to San Diego.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> This decision was made on the basis of the best interests of our members and the safety and welfare of our members and families. 	Carried	Rutkauskas, Litch, Casale	AAPD HQ
28.	To accept the letter presented by AAOMS on the joint AAP/AAPD sedation guideline.	Defeated	Castellano, Rutkauskas	President, AAPD HQ
29.	This board supports the application of Dental Anesthesia for specialty recognition.	Carried	Castellano	President
30.	To endorse the ADA's Community Dental Health Coordinator model.	Carried	Litch	AAPD HQ

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
	<p>Discussion points:</p> <ul style="list-style-type: none"> Case management benefits the children and our members. 			
31.	<p>To discontinue the CE Registry as a member benefit.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Service has not evolved with the needs of our members. Many other sources available to members to keep track of their CE credits. 	Carried	Bjerklie	AAPD HQ
32.	<p>To approve the expenditure of up to \$10,000 to cover the travel expenses of the designated Co-Congressional Liaisons through the end of the current fiscal year.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Dr. Miller (and perhaps Dr. Delarosa) will be accompanying Dr. Simmons on at least 3 Washington visits between now and the end of the fiscal year. 	Carried	Beauchamp, Jurczak	Secretary-Treasurer, AAPD HQ
33.	<p>To reduce the frequency of the Comprehensive Review course to once per year.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> With the addition of a course designated as a Qualifying Exam preparation course, registration for the Comprehensive Review course is lower this year, as expected. The Oral Exam Review Course will continue to be paired with the Comprehensive Review course. 	Carried	Casale	AAPD HQ
34.	To award of the Distinguished Service Award to Dr. Suzi Seale Coll.	Carried	Casale	AAPD HQ

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
35.	To approve the budget as revised (see below).	Carried	Beauchamp, Rutkauskas, Jurczak	Secretary-Treasurer

Summary of adjustments to the 2018-2019 budget approved by the Board of Trustees:

Expenses, Original:	\$ 11,375,362.00		
Adjustments (see detail):	<u>\$ 10,000.00</u>	Adjustments Detail:	
Total expenses:	\$ 11,385,362.00	\$10,000	Support for travel of Co-Congressional Liaisons (Motion 32)
Revenue, Original:	<u>\$ 10,388,217.00</u>		
Total revenue:	\$ 10,388,217.00		
Balance:	\$-997,145.00		

Informational Items and Discussion Points

Impact Factor

Informational

- AAPD was informed late last year that *Pediatric Dentistry* lost its impact factor because of self-citations.
- It is more than likely that the “self-citation” is due to the inclusion of the *Reference Manual* as an issue of *Pediatric Dentistry*, which was done in order to make the policies and best practices searchable in medical indexes.
- AAPD wrote a letter of protest to Clarivate, the company that determines the impact factor, which responded that they will look into it.
- Dr. Childers will keep the board apprised.

Nominations Committee

Informational

- Secretary-Treasurer: Amr Moursi
- Trustee At Large: Anupama R. Tate
- ABPD Director: Marcio Guelmann

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

Dr. Donly will appoint Dr. Carlos Bertot as the Parliamentarian for 2019-2020.

Visibility of Policy Center Documents

Informational

- The Policy Center was charged to investigate ways to make their policy briefs and other documents more visible, perhaps searchable in the literature.
- After researching possibilities, the Policy Center proposed four options:
 - Option 1: Include Policy Center publications in *Pediatric Dentistry* or *Journal of Dentistry for Children*.
 - Option 2: Include selected Policy Center publications in the *Reference Manual*.
 - Option 3: Obtain ISBN numbers for Policy Center briefs as separate publications.
 - Option 4: Continue with current marketing methods of Policy Center publications.
- Option 1 is feasible for some documents. Option 2 is not feasible, given the size of the *Reference Manual*. Option would cost around \$500 for a self-publishing package of 10 ISBN numbers, or enough for 3-5 years of Policy Center publications.
- The Board authorized the Policy Center to purchase ISBN numbers. A motion was not necessary, as this minimal amount can be absorbed by the Policy Center's current budget.
- Publication in *Pediatric Dentistry* or *Journal of Dentistry for Children* will be pursued if the document meets standards for scientific publication.

American Board of Pediatric Dentistry

Informational

Dr. Ng provided some statistics on the Oral Clinical Exam (OCE).

- For the most recent OCE, there was a 79% pass rate; as this is a lower percentage than usual, expect the percentage of eligible dentists that are certified to be less than 3%.
- Examination Committee is being restructured.

College of Diplomates

Informational

Dr. Awamura thanked the Academy for inviting the COD to attend the Board meeting.

- CE focus for the coming year will be on safety, including opioid awareness and radiation safety.

Surgeon General's Report on Oral Health

Informational

- Paul Casamassimo has been selected to edit the section on childhood and adolescence.

NIH Nutrition and Healthy People 2030 comments

Informational

- AAPD has submitted comments.

American Academy of Pediatric Dentistry
After-Action Minutes
2019 Winter Planning Meeting
January 18, 2019

Academy of Dental Sleep Medicine

Informational

- Reports from the roundtable meeting indicate that, as suspected, there is not enough science to produce an evidence-based guideline or science-based policy.
- A second meeting is planned; there has been no communication about whether it will be a scientific (consensus) conference or another roundtable.
- AAPD will decide whether to participate when information becomes available.

Children's Dental Health Project (CDHP)

Informational

- AAPD has received notice that, as of July, CDHP will cease to exist.
- History: CDHP grew out of AAPD's interest in public policy, and was funded by AAPD for many years.
- Note that CDHP has developed some good collateral materials over time, and if they are willing, the Policy Center could take them over and keep them available to the public.

Texas Academy of Pediatric Dentistry

Informational

- The Texas State Board of Dental Examiners has decided that a knee-to-knee examination is "protective stabilization".
- The Texas Academy of Pediatric Dentistry has written to the Board and would like AAPD to send a separate letter.

The meeting was adjourned at 3:40 p.m. on Friday, January 18, 2019.

Minutes were approved as amended by electronic vote February 22, 2019.