

**American Academy of Pediatric Dentistry
Board of Trustees
After-Action Minutes
2023 Winter Meeting
January 13, 2023**

Meeting: Regular Winter Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: Friday, January 13, 2023

Place: Conducted in person at the Cabana Room, Hotel Del Coronado, Coronado, California.

Presiding Officer: Dr. Amr M. Moursi, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Governance and Operations Manager

Members Present: Drs. Scott W. Cashion, Scott D. Smith, Thomas G. Ison, Deven Shroff, K. Jean Beauchamp, Angela M. Stout, Carlos Bertot, Colleen Collins Greene, Jeffrey D. Rhodes, Jacob K. Lee, James Boynton, Gila Dorostkar, Paul A. Kennedy, III, Vanessa Carpenter, Warren Brill, Noel Childers, John S. Rutkauskas

Member Absent: Drs. Heber Simmons Jr. and Jade Miller

Guests Present for All or Part of Meeting: Drs. Gregory Olson, American Board of Pediatric Dentistry President; Hakan Koymen, Southeastern District Trustee-Elect; Anthea Mazzawi, At Large/Federal Service Membership Trustee-Elect; Douglas Keck, AAPD Foundation President; Clifford Hartmann, Chair, AAPD Political Action Committee Steering Committee; Catherine Pham, California Society of Pediatric Dentists Liaison to AAPD.

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, Chief Operating Officer and General Counsel; Dr. Paul Casamassimo, Chief Policy Officer; Mr. Paul Amundsen, Vice President for Development and Charitable Programs; Dr. Chelsea Fosse, Director, Research and Policy Center; Ms. Kristi Casale, Vice Presidents for Meetings and Continuing Education; Ms. Suzanne Wester, Senior Membership and Chapter Relations Director; Ms. Cindy Hansen, Vice President for Publications, Ms. Colleen Bingle, Senior Meetings, Exhibits, and Sponsorship Manager; Ms. Clare Conte, Project Manager, Research and Policy Center; Caitlin Kepple, Marketing and Communications Manager; Rachel Wedeward, Research Project Manager, Research and Policy Center; Jasmine Williams, Grants and Programs Coordinator, AAPD Foundation

President Moursi called the meeting to order at 9:05 a.m. on Friday, January 13, 2023. He reminded the board members to check the meetings calendar for updates.

President Moursi reminded the assembly conflict of interest and confidentiality. The only way to have a functional productive Board of Trustees is to make sure there are no conflicts of interest, so board members are obligated to inform the board of any conflicts that might exist. Even more important is confidentiality. There needs to be a safe space in this room so that everyone can speak openly and honestly. The board discusses sensitive issues today; it's important to honor the commitment of confidentiality.

Guests and staff were dismissed at 9:21 a.m. to allow the board to reconvene in a confidential executive session. Board reconvened in open session at 10:00 a.m.

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Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/Committee
1.	To approve the minutes of the October 19, 2022, meeting of the Board of Trustees.	Carried	Bjerklie	AAPD HQ
2.	To reaffirm the electronic votes of the board: <ul style="list-style-type: none"> • After-action minutes of the September 9, 2022, Board meeting; appointment of Resident Committee members; approval of revised material for the Resource Section of the 2022-2023 Reference Manual 	Carried	Bjerklie	AAPD HQ
3.	To approve the agenda as modified. <i>The following items were added to the agenda:</i> New Business <ul style="list-style-type: none"> • ASDA-AAOMS Model State Sedation/General Anesthesia Rules • Liaison to the American Cleft Palate-Craniofacial Association (ACPA) • Organization for Safety, Asepsis and Prevention (OSAP) Listening Session • Annual Session update. 	Carried	Bjerklie	AAPD HQ
4.	To adopt the consent calendar as amended. <i>The following informational item was removed for discussion:</i> <ul style="list-style-type: none"> • Report of the Budget and Finance Committee 	Carried	Bjerklie	AAPD HQ
5.	To approve the recommendation of the Editor in Chief for appointments to the <i>Pediatric Dentistry</i> editorial board, abstract editors, and Section editors, and to extend the term of abstract editors to 4 years. <i>Discussion points:</i>	Carried	Moursi, Childers, Bjerklie	President-Elect

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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	<ul style="list-style-type: none"> • <i>Pediatric Dentistry</i>: <ul style="list-style-type: none"> ○ Bernadette Drummond ○ Kuei-Ling C. Hsu ○ Ronald Hsu (to complete the term of Rebecca Slayton) ○ Stephen C. Mitchell ○ Jorge Perdigao ○ Anupama R. Tate ○ Janice A. Townsend ○ Michael Roberts ○ Chaitanya P. Puranik • <i>Pediatric Dentistry</i> Abstract Editors: <ul style="list-style-type: none"> ○ Janice Jackson ○ Ari Kupietzky ○ Robert Schroth • <i>Journal of Dentistry for Children</i>: <ul style="list-style-type: none"> ○ Brittaney Hill • Currently, all seven Section Editors are serving their 4 year term of service until 2026. • In addition, Dr. Ronald Hsu will serve the remaining two years of the term of Dr. Rebecca Slayton, who has asked to be removed from the Editorial Board of Pediatric Dentistry due to her retirement. 			
6.	To approve the recommendation of the Constitution and Bylaws Committee to modify the code of professional conduct and judicial procedures.	Carried	Smith, Litch	Constitution and Bylaws Committee
7.	To approve the amended recommendation of the Constitution and Bylaws Committee to modify the code of professional conduct and judicial procedures as follows: shall result in a referral to recall procedures as described in the current Administrative Policy and Procedures Manual of the AAPD	Carried	Smith, Litch	Constitution and Bylaws Committee

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	<p><u>disqualify the individual from further service in such position.</u> Discussion points:</p> <ul style="list-style-type: none"> • Censure/suspension is loss of membership. • Service on the Board of Trustees requires membership in AAPD. • Therefore, if membership is lost, then an officer or trustee no longer qualifies to serve on the Board of Trustees. • If membership is reinstated, the member is again eligible to serve. 			
8.	<p>To approve the recommendation of the Constitution and Bylaws Committee to streamline the provisions for filling board vacancies.</p>	Carried	Smith, Litch	Constitution and Bylaws Committee
9.	<p>To approve the recommendation of the Constitution and Bylaws Committee to modify the Affiliate Membership category name and privileges. Discussion points:</p> <ul style="list-style-type: none"> • Change the name of the category from “Affiliate Member” to “General Dentist Member”. • General Dentist or General Dentist Life members may not use the Academy logo or imply special expertise or training in pediatric dentistry. • They are allowed to use the phrase “General Dentist Member of the American Academy of Pediatric Dentistry.” 	Carried	Smith, Litch	Constitution and Bylaws Committee

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10.	To amend the recommended proposal of the Constitution and Bylaws Committee to change nomenclature from “general dentist member” to “non-specialist member”.	No second; motion failed	Smith, Litch	Constitution and Bylaws Committee
11.	<p>To approve the recommendations of the Policy and Procedure committee to amend the <i>AAPD Administration Policy and Procedure Manual</i> as proposed:</p> <ul style="list-style-type: none"> • Amend in-person council/committee meeting requirement for annual session (Section 8 (Councils and Committees). J. Member Responsibility. • Clarifications regarding policy center fellows (Section 15 (AAPD Pediatric Oral Health Research and Policy Center) • Reconcile inconsistencies between AAPD P&P and ABPD policies (Section 12 (American Board of Pediatric Dentistry) 	Carried	Beauchamp, Litch	Policy and Procedure Committee
12.	<p>To approve the recommendation of the Council on Clinical Affairs :</p> <ul style="list-style-type: none"> • Shorten the Child and Adolescent Immunization Schedule. • Delete the Endorsement of the Policy on the Management of Patients with Cleft Lip/Palate and Other Craniofacial Anomalies with a modification of the Policy on Patients with Cleft Lip/Palate & Other Craniofacial Anomalies. • Appoint an expert consultant to advise on pharmaceutical and drug issues and policies. 	Carried	Dorostkar, Stark, Wedeward, Conte	Council on Clinical Affairs

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13.	To approve the 2023 AAPD Legislative and Regulatory Priorities. https://www.aapd.org/globalassets/2022-legislative-priorities-for-website.pdf	Carried	Stout, Robertson, Litch	Council on Government Affairs
14.	To approve funding a speaker for the AADC insurance summit in May 2023. Discussion points: <ul style="list-style-type: none"> • Budget impact: Up to \$2,500. • Topic would be coding implications of minimally invasive procedures. 	Carried	Greene, Nickman, Litch	Committee on Dental Benefit Programs
15.	To approve the proposed AAPD positions on CDT2024 submissions to the ADA Code Maintenance Committee meeting (March 2023) prepared by the Council on Government Affairs, Committee on Dental Benefit Programs.	Carried	Greene, Nickman, Litch	Committee on Dental Benefit Programs
16.	To approve the new charge to aid implementation of the new G0330 facility fee code. Discussion points: <ul style="list-style-type: none"> • Develop support material to aid in the implementation of the new G0330 facility fee code for AAPD members, hospital systems. This would consist of best billing and coding practices for cases performed within a hospital system. Strategic Plan Objective(s): Patient Care and Access, Advocacy Background and Intent: The new G0330 facility fee code may require support materials to aid in implementation. The materials would support members in advocating for hospitals to utilize the new G0330 code	Carried	Greene, Nickman, Litch	Committee on Dental Benefit Programs

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	and aid members in properly utilizing ICD codes.			
17.	<p>To approve the addition to Article IX of the American Academy of Pediatric Dentistry Political Action Committee Bylaws.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Section 7. The Steering Committee is hereby empowered and authorized, at its discretion, to appoint a PAC champion for each state chapter. Such individuals shall assist their District Representative with fund-raising for and promotion of the American Academy of Pediatric Dentistry PAC. AAPD State Public Policy Advocates are eligible for such appointments. 	Carried	Stout, Hartmann, Litch	AAPD HQ
18.	To approve the appointment of Dr. Courtney Brashier to the POHRPC Safety Committee as an expert consultant on AAAAF accreditation.	Carried	Bertot, Castellano, Conte	AAPD HQ
19.	<p>To support the POHRPC Safety Committee in supplemental data collection efforts to obtain a baseline on safety culture and safety practices in pediatric dentistry.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Data collection efforts would be in addition to the DAIRS implementation that the committee has been working on. 	Carried	Bertot, Castellano, Conte	Safety Committee
20.	<p>To accept the report of the Budget and Finance Committee.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> Current financials and investment reports indicate the Academy is in a strong financial position. 	Carried	Ison, Rutkauskas, Purnell	AAPD HQ

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21.	<p>To accept the final 2021-2022 audit.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • “In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of American Academy of Pediatric Dentistry as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.” 	Carried	Ison, Rutkauskas, Purnell	AAPD HQ
22.	<p>To request that the ABPD consider having 100% of qualifying CE be CERP accredited and that 50% of CE be obtained from AAPD-sponsored courses.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Follows the example of other specialty boards (Endodontists, Periodontists) with regard to their sponsoring organizations. 	Carried	Cashion, Rutkauskas	AAPD HQ
23.	<p>To approve appointments to the Shared Interest Groups (SIGs).</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Drs. Norman Tinanoff (Caries Risk) and Joel Berg (Restorative Techniques) have retired from the SIG. <ul style="list-style-type: none"> ○ Caries risk: Dr. Paul Casamassimo ○ Restorative Techniques: Dr. Kevin Donly • Dr. Jordan Telin added as co-chair for Sports Dentistry. 	Carried		AAPD HQ

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24.	<p>To charge the Policy and Procedure Committee to review and formalize the district trustee election and runoff election processes and report back at the May Board meeting in Orlando.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Due to some confusion in the election process, the Board feels a more formal process is in order. 	Carried	Beauchamp, Litch	Policy and Procedure Committee
25.	<p>To acquire a license for Qualtrics analysis system.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Tool for surveys, analysis. • Budget impact: \$5,900. Annual cost thereafter. 	Carried	Fosse	AAPD HQ
26.	<p>To eliminate the membership directory in print format for calendar year 2024.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Recent membership survey indicated that the majority of members do not use the print directory. 	Carried	Rutkauskas, Wester, Hansen, Kepple	AAPD HQ
27.	<p>To appoint Dr. Mario Ramos to the Appeal Board of the American Dental Association's Commission for Continuing Education Provider Recognition (CCEPR).</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • Dr. Brian Beitel's appointment will end September 2023. 	Carried	Rutkauskas	AAPD HQ
28.	<p>To approve the appointment of Drs. Jeff Kahl and Dan Hoang as Local Arrangements Chairs for the 2025 Annual Session.</p>	Carried	Rutkauskas	AAPD HQ
29.	<p>To approve the appointment of Dr. Serena Kassam as liaison between AAPD and the</p>	Carried	Rutkauskas	AAPD HQ

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	American Cleft Palate-Craniofacial Association (ACPA).			
30.	To approve the budget as amended (see below).	Carried	Rutkauskas, Purnell	AAPD HQ

Summary of adjustments to the 2022-2023 budget approved by the Board of Trustees:

Expenses, Original:	\$12,525,587.29
Additional expenses:	<u>\$ 8,400.00</u>
Expenses, Revised	\$12,533,987.29

Adjustments Detail:

CDBP Speaker (Motion 14)	\$2,500
License for Qualtrics (Motion 25):	<u>\$5,900</u>
Total Additions:	\$8,400

Expenses, Revised:	\$12,533,987.29
Revenue, Revised:	<u>\$11,578,942.24</u>
Net loss:	-\$ 955,045.05

Informational Items

Nominations Committee Report

- Proposed slate of officers:
 - Secretary-Treasurer: Carlos Bertot
 - At Large/Federal Services Membership Trustee: Anthea Mazzawi
 - ABPD Director: Steven Rayes
- The Committee thanks the district delegates for their service.

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Council on Membership and Membership Services

- The Council had requested board advice on the need for a charge for student (pre-doctoral) members.
 - The Council had a charge to develop a pre-doctoral student portal. Once that was accomplished, the charge was dropped, but the Council feels the pre-doctoral members continue to deserve attention.
- The Council had requested board advice on the possibility of amending membership categories.
 - Focus is on faculty members, and faculty who are not members. Need to find out how many pediatric dental program faculty are members, and why not.

Annual Session Update

- Registration for the 2023 Annual Session is already very strong.

Joint Meetings with the Royal College of Surgeons of Ireland, Edinburgh

- Joint meeting with RCSI was very successful; leaders are conserving making the session a regularly scheduled event (e.g., every four years).
- Joint meeting with RCSE in 2024 is still in planning stages; speakers and topics to be determined.

Update on G0330 Code and OR Access Initiative

- Put pressure on CMS to have code cover services in Ambulatory Surgery Centers.
- FAQs will be updated periodically.
- Get approval on letter to state Medicaid agencies on why they should cover the code.
- Sent a letter to CMS because they may have miscalculated the payment to the hospital.

Mid-Year Appointments

- The following appointments to replace vacancies in councils and committees do not require board approval:
 - Council on Government Affairs: Dr. Neva Eklund
 - Council on Clinical Affairs, Expert Consultant for a resource document on cardiac referral: Thomas Dispenza, M.D.
 - Council on Pre-Doctoral Education: Dr. Geraldine Gerges Gaid has accepted the appointment as Western district member; Dr. Ian Merion has not yet responded to the offer as NorthCentral district member.

ASDA-AAOMS Model State Sedation/General Anesthesia Rules

- The American Society of Dentist Anesthetists has once again asked AAPD to comment on its take on anesthesia rules.

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- These rules are at an attempt to have standardization among states when it comes to things like permits and qualifications
- Initial drafts had elements that conflicted with our existing anesthesia documents, particularly the joint guideline with AAP.
- Committee on Sedation and Anesthesia chair Dr. Sarat Thikkurissy reviewed the current proposal and identified all the areas where it differs from our guidelines, existing CODA training standards and many current state requirements.
- AAPD will respond again that we will not deviate from our current guidelines and strongly urge ASDA to use those guidelines as the basis for their document.

OSAP Listening Sessions

- CMS contracted with Organization for Safety, Asepsis and Prevention (OSAP) to set up listening sessions around infection control.
- The Safety Committee has come up with a list of members who will be part of these listening sessions.

The meeting was adjourned at 12:30 p.m. on Friday, January 13, 2023.

Minutes approved by electronic vote on February 7, 2023.