



AMERICA'S PEDIATRIC DENTISTS
THE BIG AUTHORITY on little teeth®

Charges to the Councils and Committees

2021-2022

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PEDIATRIC ORAL HEALTH RESEARCH AND POLICY CENTER EVIDENCE BASED DENTISTRY COMMITTEE

Chair: J. Timothy Wright

Board Liaison: Anupama R. Tate

Staff Liaison: Robin Wright

VISION

Ensuring optimal oral health for children through promotion of evidence based practices

MISSION

To promote optimal pediatric oral health through evidence-based clinical guidelines that improve patient outcomes.

DUTIES

The duties of the Evidence Based Dentistry Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to provide oversight and management of the clinical practice guideline development process, and in the course of its activities shall:

- Attend EBD Committee meeting(s) at AAPD Headquarters.
- Participate in conference calls before and after the meeting.
- Determine whether specific topics are a high priority for the EBD process, a lower priority, or not appropriate.
- Review/evaluate any existing guidelines and systematic reviews.
- Make recommendations for an endorsement if appropriate.
- Nominate a workgroup for each specific clinical practice guideline.
- Prioritize a list of guidelines and the timing for production of such guidelines, for review and approval by the Board of Trustees.
- Approve a Protocol and PICO (P-Patient, Population, or Problem, I-Intervention, Prognostic Factor, or Exposure, C-Comparison or Intervention, O-Outcome you would like to measure or achieve) for each guideline.
- Based on a summary of findings, grade the overall quality of evidence across outcomes and make recommendations.
- Review each guideline and coordinate external review.

CHARGES

Standing Charges

1. Identify and select list of topics related to oral health care of pediatric and special health care needs individuals that would benefit from guideline development to help inform practitioners in their clinical care decisions.

Strategic Plan Objective: Clinical expertise

Background and Intent: Clinicians treating children are more likely to select and deliver optimal health care when informed by evidence of best practices. The Academy of Pediatric Dentistry has a long history of supporting this process including the relatively recent formation of the Evidence Based Dentistry Committee. The Committee has been involved in developing several oral health care guidelines and it is engaged in helping identify areas when evidence can help inform clinicians as to best

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practices and to work with councils and committees to bring this information to the Academy members and other health care providers. The intent of this effort is to provide clinicians with the up-to-date and relevant scientific information to help inform them in providing oral health care to the pediatric and special health care needs populations.

2. Assess topic areas for adequate publications including clinical trials necessary to develop evidence-based clinical practice guidelines of care.

Strategic Plan Objective: Clinical expertise

Background and Intent: The provision of clinical oral health care for the pediatric and special needs populations continues to evolve through the acquisition of new therapies, techniques, materials and knowledge. Clinicians benefit from guidance informing them of the scientific evidence supporting adopting specific practices. Oral health care topics are identified by AAPD members, Council Members and members of the EBD committee. Topical areas are evaluated by literature searches to determine if there are adequate studies to allow for guideline development either using existing systematic reviews or to conduct a new systematic review.

3. Work towards developing and publishing clinical practice guidelines to inform decision making to improve pediatric oral health care.

Strategic Plan Objective: Clinical expertise

Background and Intent: Developing and publishing clear clinical practice guidelines provides a valuable mechanism to inform clinicians as to best practices and the science supporting them. Guideline development requires adequate evidence addressing the specific clinical issue in question (e.g. systematic review, randomized control trials, multiple observational studies); guidelines are to be updated periodically. The EBD Committee helps develop work groups that develop and publish guidelines related to pediatric dentistry clinical practice.

SAFETY COMMITTEE

Chair: Joseph Castellano

Board Liaison: Carlos Bertot

Staff Liaison: Leola Mitchell-Royston, Clare Conte, John Rutkauskas

VISION

To champion the safest possible oral health care delivery system to protect the health and well-being of patients and their providers. The mission of the Committee is to apply the diverse resources of the AAPD in aiding dentists to create a culture of safety for both patients and

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providers in the dental setting. This is done by building and incorporating systems of safety into all aspects of the delivery of oral health.

DUTIES

The duties of the Safety Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to periodically develop and maintain a portfolio of safety recommendations.

CHARGES

Standing Charges

1. Create a Culture of Safety within AAPD and its members. Ensure all departments, councils and committee's guiding principles include safety, where applicable. Encourage recognition of safety considerations in AAPD policies, guidelines, and best practices to ensure safety issues are addressed.

Strategic Plan Objective(s): Patient care and access; Workforce and practice transformation

Background and Intent: This is a standing charge to the Committee. It is our belief that as a professional society we should make a visible commitment to patient safety. Working toward establishing a national focus to create leadership, research, tools and protocols to enhance the knowledge base about safety.

2. Develop a plan to educate membership on the vital nature of creating a culture of safety in pediatric dentistry. Disseminate information on safety and safety issues to members through special sessions at annual conferences, journal articles and editorials, newsletters, publications and websites on a regular basis.

Strategic Plan Objective(s): Patient care and access; Workforce and practice transformation

Background and Intent: It is important the membership gain understanding of the importance and potential impact of safety on various aspects of pediatric dentistry. The Board desires that relevant safety topics receive a greater awareness and appreciation in the pediatric dental community.

Project Charges

3. Develop a safety resource manual/toolkit for membership.

Strategic Plan Objective(s): Workforce and practice transformation

Background and Intent: As awareness of safety in pediatric dentistry rises, it is important the membership have pertinent information regarding safety topics and resources readily available to them.

4. Develop a facility/provider anesthesia accreditation model specific to pediatric dentists. Periodically review accreditation model standards and guidelines to ensure they are in line with AAPD policies and guidelines and the latest scientific findings.

Strategic Plan Objective(s): Workforce and practice transformation; Advocacy

Background and Intent: Increasingly, state agencies across the country are requiring the documentation of an independent accreditation process

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for in-office deep sedation/ general anesthesia services, in addition to the Provider Permit now required by virtually all states. We want to be ahead of the game for our members by giving them accreditation options to consider. It is not a far stretch to imagine accreditation will become a requirement for moderate sedation as well. The accreditation process will be specific to anesthesia services delivered within dental offices.

5. Develop a curriculum on safety and encourage its adoption into training programs and certification requirements.

Strategic Plan Objective(s): Workforce and practice transformation; Advocacy

Background and Intent: In order to create a culture of safety in pediatric dentistry, new dentist must be included. There is a need to formalize the science of decision making and the inclusion of safety into the practice of pediatric dentistry.

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COUNCIL ON ANNUAL SESSION

Chair: Scott W. Cashion

Board Liaison: Scott W. Cashion

Staff Liaison: Kristi Casale

VISION

DUTIES

The duties of the Council on Annual Session, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to supervise and coordinate all aspects of the annual session.

CHARGES

Standing Charge

1. Establish criteria and deadlines for projects of the Scientific Program Committee and Local Arrangements Committee. Serve as advisors to the committees.

Strategic Plan Objective: Clinical expertise

Background and Intent: The duties of the Council on Annual Session is to supervise and coordinate all aspects of the annual session.

SCIENTIFIC PROGRAM COMMITTEE

Chair: Anthea Drew Mazzawi

Board Liaison: Scott W. Cashion

Staff Liaison: Kristi Casale

VISION

DUTIES

The duties of the Council on Annual Session, Scientific Program Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to propose and develop the scientific program for the annual session.

CHARGES

Standing Charge

1. Complete planning for the current Annual Session, and begin planning for the following Annual Session. The programs and content of the Annual Session should be in conformity with the Strategic Plan of the AAPD and with the information gained from member needs surveys and member evaluations of prior meetings.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: The content of the Annual Session should reflect the Academy's Strategic Plan and membership needs.

Project Charges

2. In conjunction with the Council on Clinical Affairs, Sedation and Anesthesia Committee, establish a new course offering in the form of a PEARS (Pediatric Emergency Assessment, Recognition and Stabilization) course, to expand and fortify the course offerings in the area of sedation and anesthesia.

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Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Advocacy

Background and Intent: The current AAPD/AAP *Guidelines for Monitoring and Management of Pediatric Patients Before, During, and After Sedation for Diagnostic and Therapeutic Procedures (2019)* include the following statement regarding monitoring personnel for moderate sedation: “The use of moderate sedation shall include the provision of a person, in addition to the practitioner, whose responsibility is to monitor appropriate physiologic parameters and to assist in any supportive or resuscitation measures, if required. ...This individual should be trained in and capable of providing advanced airway skills (eg, PALS).”

The concern has been raised by membership that this requirement is challenging for many pediatric dentists to achieve for staff members who are designated as sedation monitors in their practices. The American Heart Association’s Pediatric Emergency Assessment, Recognition and Stabilization (PEARS) course is an alternative to PALS or BLS. The committee believes that this course provides an excellent option to obtain training and certification in the advanced airway skills that our membership desires for their staff. A program developed specifically for AAPD would instill competence and confidence to assess, recognize and stabilize pediatric patients during dental treatments under anesthesia/sedation in pediatric dentist and staff.

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COUNCIL ON CLINICAL AFFAIRS

Chair: Thomas R. Stark

Board Liaison: Anupama R. Tate

Staff Liaisons: Robin Wright, Mary E. Essling

VISION

The vision of the Council on Clinical Affairs (CCA) is to be a critical and vital aspect of American Academy of Pediatric Dentistry continuing as the world leader on children's oral health. Formed from a group of passionate, committed and bright pediatric dentists, this council draws on its long history and responsibility to the organization and the children its members serve. With the common goal of providing the best and most current evidenced based science, documents are drafted that are relevant to healthcare providers and organizations, governmental bodies, and other industry stakeholders. With that bold platform, CCA is an invaluable resource for all of those parties that seek to impact the lives of children by vastly improving their oral health.

MISSION

To review, revise and develop the definitions, policies and guidelines using evidence-based dentistry while in congruence with the vision of the AAPD.

DUTIES

The duties of the Council on Clinical Affairs, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) advise the Board of Trustees on matters concerning the clinical practice of pediatric dentistry; 2) review and develop oral health policies and best practices regarding the clinical practice of pediatric dentistry and submit recommendations through the Board of Trustees; 3) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Annually review the list of Reference Manual documents to be revised and provide a list of documents to be revised in the upcoming year to the board of trustees at its Winter meeting. Include suggestions for new policies and best practices and suggestions for clinical practice guidelines to be developed by the Evidence Based Dentistry Committee. Included in the reviews will be a section addressing Safety and Risks of a policy or best practice.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Council. To be effective advocates for infants, children, adolescents, and persons with special health care needs, AAPD oral health policies and best practices must be supported by the best available evidence. Documents will be reviewed and revised/reaffirmed/retired in a cycle of not more than 5 year intervals. When there is sufficient reason (e.g., publications from a consensus conference), documents will be evaluated in advance of their scheduled review cycle. AAPD must delineate the organization's position on new and emerging health issues and translate science into clinical practice by developing new

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policies and best practices. CCA annually will monitor the policies and guidelines of other dental and medical healthcare organizations to determine when revisions have been made by the authoring group and the appropriateness of AAPD's continued endorsement. In addition, CCA will maintain a resource section within the Reference Manual that supplements AAPD oral health policies and best practices. An annual review will determine the accuracy of information and appropriateness for continued inclusion.

2021-2022 CCA/CSA Documents	Workgroup	
Document Title	CCA	CSA
Definition of Dental Disability		
Policy on Third-party Reimbursement of Medical Fees Related to Sedation/General Anesthesia for Delivery of Oral Health Services		
Policy on Social Determinants of Health		
Policy on Child Identification Programs		
Policy on Using Harvested Stem Cells		
Policy on Mandatory School-entrance Oral Health Examinations		
Policy on Role of Dental Prophylaxis in Pediatric Dentistry		
Policy on Use of Lasers for Pediatric Dental Patients		
Policy on Management of the Frenulum in Pediatric Dental Patients		
Policy on Third-party Fee Capping of Non-covered Services		
Policy on Dietary Recommendations for Infants, Children and Adolescents		
Policy on Snacks and Beverages Sold in Schools		
Policy on Acute Pediatric Dental Pain Management		
Policy on Interim Therapeutic Restorations (ITR)		
Policy on Model Dental Benefits for Infants, Children, Adolescents, and		

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Individuals with Special Health Care Needs		
Best Practices for Dental Management of Pediatric Patients Receiving Immunosuppressive Therapy and/or Radiation Therapy		
Best Practices for Pain Management in Infants, Children, Adolescents, and Individuals with Special Health Care Needs		
Best Practices for Restorative Dentistry		
Best Practices for Periodicity of Examination, Preventive Dental Services, Anticipatory Guidance/Counseling, and Oral Treatment for Infants, Children, and Adolescents		
Best Practices for Caries-risk Assessment and Management for Infants, Children, and Adolescents		
Endorsement , Healthy Beverage Consumption		
JOINT DOCUMENT WITH AAP – Revision will depend on AAP’s review cycle		
Best Practices on Oral and Dental Aspects of Child Abuse and Neglect		
NEW DOCUMENTS		
Policy on Anti-racism, Diversity, Equity, and Inclusion		
Best Practices on Risk Assessment and Management of Pediatric Periodontal Conditions		
Policy on Use of Pacifiers		

Background and Intent Statements for New Documents

Best Practices on Risk Assessment and Management of Pediatric Periodontal Conditions

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Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy, Operations.

Background and Intent: In order for AAPD to remain “The Big Authority on Little Teeth” and to be consistent with its goal of current evidence-based clinical recommendations, CCA is charged with developing best practices on risk assessment and management of pediatric periodontal diseases and conditions. This document should attempt to develop a tool similar to caries risk assessment (e.g., social/biological risk factors, protective factors, and clinical findings) to assess risk for periodontal disease. The background therein can be a limited, albeit highly-referenced discussion in order to produce a succinct and useful document. Recognizing the scope of practices of our membership and the limited access to periodontists for some of these patients (e.g., those with complex medical/behavioral considerations), this document should provide critical information for clinical decision-making regarding management of disease/conditions by risk level. Focus should be on professional therapeutic and clinical interventions (e.g., control risk factors, prescriptions, scaling and root planing, frequent recalls) and surgical management of pediatric periodontal disease and conditions once they have been identified. Supporting information could include culture and sensitivity testing (mentioned in our Best Practices on Antibiotic Therapy), selection and use of chemotherapeutic agents, comparison of surgical approaches (e.g., electrocautery, laser, or scalpel), frequency of recall including radiographic assessment, management of acute oral soft-tissue/alveolar injuries (e.g., wound management, splinting), flaps and grafts, and laser assisted new attachment protocol. In addition, the workgroup may consider ridge/socket preservation and timing for implant placement. Inclusion of recall/reevaluation recommended for ongoing maintenance of chronic disease should be described and considered. This document should complement, not duplicate, the information found in *Policy on the Role of Dental Prophylaxis in Pediatric Dentistry or Classification of Periodontal Diseases in Infants, Children, Adolescents, and Individuals with Special Health Care Needs*. This new document will serve as the primary Reference Manual resource for periodontal risk assessment and clinical management of periodontal diseases and conditions and replace existing endorsements in the Reference Manual.

Policy on Diversity, Equity, and Inclusion.

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy, Operations.

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Background and Intent: The American Academy of Pediatric Dentistry is committed to optimal oral health for all children. This includes addressing factors that affect the most vulnerable children and adolescents. Race and ethnicity are social determinants of health that have a profound impact on the health status of children, adolescents, young adults, and their families. Given the increasing diversity within pediatric dentistry, especially among early career pediatric dentists, these are issues that will continue to affect the specialty, its membership, and patients.

The intent of a new AAPD policy on diversity, equity, and inclusion is to: 1) review the published literature on how race is related to children's oral health; 2) summarize barriers to diversity, equity, and inclusion; and 3) develop a policy statement diversity, equity, and inclusion targeted at clinicians, researchers, and policymakers with a focus on pediatric dentistry.

Policy on Use of Pacifiers

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy, Operations.

Background and Intent: In order for AAPD to remain “The Big Authority on Little Teeth” and to be consistent with its goal of current evidence-based clinical recommendations, CCA is charged with developing a policy on use of pacifiers. This document should highlight long-term use and delirious effects of pacifier and sucking habits on the developing dentition. A policy statement will be prepared encouraging the dental professional to provide interventions to educate the parent or medical health care professional and specifics on discontinuance of sucking habits. This document should complement, not duplicate, the information found in *Best Practices for Perinatal and Infant Oral Health Care* and *Best Practices for Management of the Developing Dentition and Occlusion in Pediatric Dentistry*.

In the past, there has been discussion of pacifier use and nonnutritive sucking habits in other *AAPD Reference Manual for Pediatric Dentistry*. Best practices for *Perinatal and Infant Oral Health Care* and *Management of the Developing Dentition and Occlusion in Pediatric Dentistry* describe long-term use of pacifier with associated adverse effects on oral development and occlusion; albeit limited. Recent discussions on AAPD “*Little Teeth Chat*” blog by membership has demonstrated concerns on what to recommend to parents as well as medical health providers.

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2. Review, revise, and update the AAPD Reference Manual annually according to the schedule prepared in Charge 1.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Council. To be effective advocates for infants, children, adolescents, and persons with special health care needs, AAPD oral health policies and best practices must be supported by the best available evidence.

3. Assist the Committee on Communications with any updates to AAPD pamphlets, brochures and other AAPD publications required for consistency with AAPD oral health policies and clinical recommendations.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Council to ensure that the publications and promotional and educational materials offered to our members, other professionals, and the public are scientifically accurate and consistent with our Policies and Recommendations.

4. Review positions papers prepared by the AAPD Pediatric Oral Health Policy and Research Center for consistency with AAPD oral health policies and clinical recommendations.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Council to ensure that any definition, policy, clinical recommendation, clinical practice guideline or other publication offered to our members, other professionals, and the public are scientifically accurate and consistent with our Policies and Recommendations.

5. At the request of the Executive Committee of the AAPD, provide timely review of children's oral health policies and clinical recommendations prepared by other organizations, with particular attention to conformity with AAPD oral health policies and clinical recommendations.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Council. This mechanism implements the intent of the Memorandum of Understanding with the AAP Section on Oral Health, to review proposed documents for consistency with AAPD policies and guidelines. The Council will review these documents with sensitivity to the embargoed status of the drafts. A summary report will be submitted to the Executive Committee.

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COMMITTEE ON SEDATION AND ANESTHESIA

Chair: Travis Nelson

Board Liaison: Jeffrey D. Rhodes

Staff Liaison: Leola Mitchell-Royston

VISION

DUTIES

The duties of the Council on Clinical Affairs, Committee on Sedation and Anesthesia, as listed in the *AAPD Administrative Policy and Procedure Manual*, are to: 1) provide technical assistance to state licensing boards drafting or modifying sedation or general anesthesia legislation or regulation; 2) review AAPD oral health policies and best practices on sedation and anesthesia for scientific and clinical accuracy and make recommendations for updates; 3) maintain information on state statutes and regulations concerning the administration of sedation and general anesthesia in the dental office; 4) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Serve as subject matter experts for sedation and anesthesia to AAPD councils, individual members, state units and district organizations. Review AAPD policies and best practices for scientific and clinical validation, best practices and patient safety. Maintain liaison status with the Council on Clinical Affairs to provide expert advice for development or reaffirmation of AAPD clinical recommendations. Provide technical assistance to state licensing boards pertaining to sedation and anesthesia.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Advocacy

Background and Intent: This is a standing charge to the committee. State sedation and general anesthesia regulations and statutes impact the delivery and access of oral health care services to infants, young children and patients with special healthcare and developmental needs. It is important such regulations and statutes preserve patient safety, be based upon sound scientific and clinical principles, and not impose unnecessary or false barriers to the delivery of care.

As the recognized experts in pharmacologic management of the minor dental patient in the office environment, we should endeavor to provide expertise when other healthcare organizations are attempting to draft parameters of care in this arena. This may be achieved by assuming and maintaining liaison or appointment to appropriate committees or other bodies of such organizations as the American Dental Society of Anesthesiology, American Dental Association, American Association of Oral and Maxillofacial Surgeons, American

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Society of Anesthesiologists and the American Academy of Pediatrics.

2. Assist the Council on Post-Doctoral Education with its biennial review the AAPD Core Curriculum Reading List; make recommendations for additions and/or deletions to the list on the topic of “sedation”. The Committee will provide this information to the Council in time for the Council to report to the Board of Trustees at the relevant Winter Meeting.
Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation
Background and Intent: The Committee on Sedation and Anesthesia has the knowledge and resources to make the best recommendations for modifications and updates in the Core Curriculum Reading List.
3. Review all aspects of the clinical content and organization of the sedation and anesthesia courses provided by the Academy and other entities. Make recommendations to the Council on Continuing Education for changes to Academy courses.
The committee will assist with review of each of the AAPD sedation courses every three years, such that in a six year cycle both courses will be reviewed once.
Strategic Plan Objective(s): Clinical Expertise.
Background and Intent: This is a standing charge to the committee. The Anesthesia and Sedation Committee developed a course in contemporary sedation for the membership based on the need for education specific to our practices. The content, layout, and organization must be continually updated because of changes in drugs and techniques. Reviews by attendees have been used to modify existing course content. Offerings from other entities should also be consider to ensure that Academy content meets the members’ needs.

Project Charges

4. Continue to work with AAOMS and AAPD leadership regarding roll-out and promotion of the DAIRS sedation morbidity and mortality database to Academy membership.
Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Advocacy
Background and Intent: Currently, no data exists to support morbidity and mortality claims for pediatric dental treatment; medical data is usually quoted for these claims. With the new CODA standards requiring a set number of sedations, it is essential that relevant data be used to evaluate outcomes. The Academy partnered with AAOMS to adapt the DAIRS database for use by our membership. The DAIRS database has not yet been made widely available.

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COMMITTEE ON SPECIAL HEALTH CARE NEEDS

Chair: Mitali Y. Patel

Board Liaison: Jeffrey D. Rhodes

Staff Liaisons: John S. Rutkauskas and Leola Mitchell-Royston

VISION

DUTIES

The duties of the Council on Clinical Affairs, Committee on Special Health Care Needs, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) develop recommendations for future AAPD action based on the *Symposium on Lifetime Oral Health Care for Patients with Special Needs*; 2) review AAPD oral health policies and best practices related to patients with special health care needs, and make recommendations for updates and revisions; 3) regularly review scientific literature in this area; 4) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Assist the Council on Post-Doctoral Education with its biennial review the AAPD Core Curriculum Reading List; make recommendations for additions and/or deletions to the list on the topic of “care for special needs patients”.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: The Committee on Special Health Care Needs has the knowledge and resources to make the best recommendations for modifications and updates in the Core Curriculum Reading List.

2. Facilitate education and exposure to clinical experience in the care of patients with special needs for pre-doctoral and post-doctoral students and practicing general and pediatric dentists.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access

Background and Intent: Access to dental care for adults with developmental disabilities continues to be a challenge. A major barrier is having inadequately trained general dentists to care for the adults and for pediatric dentists to transition patients to. Increasing pre-doctoral experience with patients with developmental disabilities may increase the number of general dentists willing and able to care for adults with special needs. The Committee on Special Health Care Needs will provide recommendations and assistance in developing and providing high quality post-doctoral and continuing educating on treating persons with special health care needs.

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3. Develop a plan to educate membership on the vital nature of raising awareness of care for patients with special health care needs in pediatric dentistry and to provide information regarding care for this patient population. Disseminate information on care for patients with special health care needs through journal articles and editorials.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access

Background and Intent: It is important the membership continue to be informed about care for patients with special health care needs. The committee desires that relevant topics on special health care needs receive continued awareness and appreciation in the pediatric dental community and general dentistry community.

Project Charges

4. Conduct a needs assessment of three specific groups—general membership, pre-doctoral directors, post-doctoral directors—to assess what they would deem to be beneficial resources, support, and education in the area of caring for patients with special needs.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access.

Background and Intent: The committee is charged with providing recommendations and assistance in developing and provide high quality post-doctoral and continuing education on treating persons with special needs. This assessment process will facilitate an improvement process to begin and would allow the committee to make valid recommendations for Charge #2. This process would be conducted with an electronic survey tool.

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COUNCIL ON CONTINUING EDUCATION

Chair: David M. Avenetti

Board Liaison: Jonathon E. Lee

Staff Liaisons: Kristi Casale, Colleen Bingle, and Caroline Oliva

VISION

DUTIES

The duties of the Council on Continuing Education, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) monitor member needs and desires regarding continuing education courses sponsored by AAPD; 2) plan and implement AAPD continuing education courses in collaboration with the Headquarters Office; 3) make recommendations to the Board of Trustees regarding the continuing education activities of AAPD; 4) recommend faculty for continuing education courses; 5) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Provide a variety of new and ongoing continuing education opportunities aligned with the Strategic Plan to meet the needs and desires of the pediatric dental community. Monitor the dental professional needs and desires regarding AAPD continuing education and propose at least annually to the Board of Trustees such offerings.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: This is a standing charge to the Council, based on future membership needs assessment surveys. It is the Academy's desire to regularly offer continuing education opportunities of unique content. This is a membership benefit as well as a potential source of non-dues revenue. The Council on Continuing Education will develop questions to be utilized in electronic surveys and other sources to measure the needs and desires of our members.

2. Offer a variety of digital learning opportunities. The Council on Continuing Education will solicit the input of Councils on Clinical Affairs and Scientific Affairs as needed.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: Currently, a majority of pediatric dental residents receive a portion of their training electronically. Younger dentists communicate electronically for a majority of their professional and non-professional encounters. The Academy needs to be prepared to engage this group professionally through electronic continuing education.

JOURNAL-BASED CONTINUING EDUCATION COMMITTEE

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Chair: Phil W. Chung

Board Liaison: James R. Boynton

Staff Liaison: Leola Mitchell-Royston

VISION

DUTIES

The duties of the Council on Continuing Education, Journal-Based Continuing Education Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) develop, monitor, implement and evaluate the Journal-Based Continuing Education Program; 2) promote participation in the Journal-Based Continuing Education Program by AAPD members; 3) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Select four Journal-Based Continuing Education articles per bi-monthly Pediatric Dentistry journal; develop up to six questions relating to the content of each article.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: This is a standing charge to the Committee. The background and intent are defined and found within the duties and charges of the committee.

2. Monitor implementation and utilization of the Journal-Based Continuing Education program through assessment of number of members utilizing the program and feedback from users regarding program administration and satisfaction.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: This is a standing charge to the Committee. The background and intent are defined and found within the duties and charges of the committee.

SPEAKERS BUREAU COMMITTEE

Chair: Scott Goodman

Board Liaison: Jonathon E. Lee

Staff Liaisons: Kristi Casale, Caroline Oliva

VISION

DUTIES

The duties of the Council on Continuing Education, Speakers Bureau, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) identify and recruit the most competent content area experts to meet the needs of AAPD and district and state chapters for exceptional continuing education program speakers; 2) maintain an AAPD Speakers Bureau listing that is conveniently accessible by AAPD, district and state chapter leadership, with periodic updates; and 3) manage an ongoing process for speaker evaluation, recruitment, and monitoring.

CHARGES

2021-2022 Council and Committee Charges

Standing Charges

1. Populate the speakers bureau to serve as a resource for those seeking experts on various topics pertaining to pediatric dentistry and the treatment of children. The committee will evaluate the speakers and the process annually to continually improve the quality and variety of speakers. The submission process is available online and the Speakers Bureau Committee will maintain the current list of speakers and update the list on an ongoing basis.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: The background and intent of the Speakers Bureau are defined and found within the duties and charges of the committee. The primary role is an ongoing commitment to recruit and select experts on various topics pertaining to pediatric dentistry and the treatment of children and/or special needs patients, thereby establishing and maintaining a resource directory of quality speakers that support a diverse collection of continuing education programs. The protocol to recruit and evaluate speakers is continuously reviewed, analyzed and improved when necessary.

2021-2022 Council and Committee Charges

COUNCIL ON GOVERNMENT AFFAIRS

Chair: Jessica L. Robertson

Board Liaison: Angela Stout

Staff Liaisons: John S. Rutkauskas and C. Scott Litch

VISION

The vision of the Council on Government Affairs is that all children have access to quality dental care within the dental home. To attain this vision the Council will educate membership and advocate on the national level for fair and equitable treatment for all children.

DUTIES

The duties of the Council on Government Affairs, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) monitor legislative and regulatory activities at the national level that may affect the health of children and make recommendations to the Board of Trustees regarding AAPD policy on these matters; 2) collaborate with related organizations on legislative and/or regulatory matters of mutual interest, including the ADA's legislative offices in Washington, D.C. and Chicago; 3) provide information to district organizations and state units that would be of benefit in their regional and local legislative and regulatory efforts; 4) make recommendations to the Board of Trustees concerning the Academy's legislative and regulatory priorities and additionally recommend activities related to these priorities; 5) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Annually develop, and recommend to the Board of Trustees at the Winter Planning Meeting, AAPD Legislative and Regulatory issue priorities for the ensuing calendar year, and coordinate all elements of advocacy resources to support these priorities.

Strategic Plan Objective(s): Advocacy

Background and Intent: This is a standing charge to the council.

2. Develop and maintain an effective AAPD advocates' structure by encouraging membership participation in our advocacy and legislative training programs, including the annual Advocacy Conference in Washington, D.C. Utilize the Early Career Pediatric Dentist Committee in recruitment efforts, and encourage these committee members to attend such programs while identifying and informing those with an interest in government affairs and activities of the CGA.

Strategic Plan Objective(s): Advocacy

Background and Intent: This charge relates to the continuing effectiveness and improvement of AAPD advocacy training.

3. Maintain a close collaboration with the AAPD Political Action Committee related to evaluating candidates for AAPD PAC support, taking into account the advice of AAPD's Washington lobbyist and the Congressional Liaison. CGA will present a written report to the PAC Steering Committee in Congressional election years to facilitate recommendations for candidate financial support.

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy

2021-2022 Council and Committee Charges

Background and Intent: The PAC has two functions: to raise money and to disburse it. This charge creates a formal mechanism for the Academy to identify those seeking office it wishes to support utilizing the Council most familiar with issues that are deemed important for children's oral health.

4. Monitor and assist state chapters and their Public Policy Advocates (PPAs) with state legislative activities related to AAPD legislative and regulatory policies. Disseminate AAPD Pediatric Oral Health Research and Policy Center and ADA Health Policy Institute analyses and reports that will assist PPAs in their duties. Encourage PPAS to report to CGA on a regular basis, including submission of an annual written report and updates on state legislative and regulatory news than can be including in AAPD publications such as PDT and the website.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Advocacy

Background and Intent: While the CGA deals primarily with national concerns, there are many issues that arise in the states that may influence national legislation. In addition, the same issue may arise in several states and communication between them could be of paramount importance.

By the district members of the Council monitoring activities within their states via the PPA network and reporting back to the Staff Liaison and Board of Trustees, our members will have the opportunity to learn what is happening throughout the country and thus be more efficient and effective within their own locales.

PEDIATRIC DENTAL MEDICAID AND CHIP ADVISORY COMMITTEE

Chair: Scott W. Cashion

Board Liaison: Marilia Montero-Fayad

Staff Liaisons: Mary Essling, Robin Wright

DUTIES

The duties of the Council on Government Affairs, Pediatric Dental Medicaid and CHIP Advisory Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) regularly communicate with state and regional Medicaid and CHIP officials to advocate for children's oral health, provide the perspective of a pediatric dentist, disseminate AAPD views and strategies, and encourage adoption of model Medicaid and SCHIP dental programs in states; 2) act as conduit for Medicaid and CHIP information from state units to the AAPD headquarters office; 3) provide information to district organizations and state units that would be of benefit in their legislative and regulatory efforts; 4) assist state units to formalize leadership in each state on Medicaid and CHIP issues, utilizing trainees from AAPD legislative workshops, and assist with linkages to organized dentistry; 5) mentor other pediatric dentists interested in advocating on these issues; 6) make recommendations to the Council on Government Affairs concerning Medicaid and CHIP issues; and 7) perform such other duties as assigned by the President or the Board of Trustees.

2021-2022 Council and Committee Charges

CHARGES

TO BE DEVELOPED

COMMITTEE ON DENTAL BENEFIT PROGRAMS

Chair: James D. Nickman

Board Liaison: Marilia Montero-Fayad

Staff Liaison: Mary Essling

VISION

The vision of the Committee on Dental Benefit Programs is that all infants, children, and adolescents have access to meaningful dental benefits, thereby affording them the opportunity of lifetime optimal oral health.

MISSION

The mission of the Committee on Dental Benefit Programs is to maintain and expand access to oral health services for infants, children and adolescents through the support and promotion of robust and equitable third party payment systems. We accomplish this by enabling our members to assist their patients in obtaining dental benefits to which they are entitled and by working with other professional organizations and the dental benefits industry to continually improve dental benefit programs.

DUTIES

The duties of the Committee on Dental Benefit Programs as listed in the AAPD *Administrative Policy and Procedure Manual* are to: 1) formulate and recommend official AAPD policies to the Board of Trustees related to pediatric oral health care in various health care insurance programs for children and SHCN patients and reimbursement mechanisms; 2) monitor and investigate developing trends impacting pediatric oral health in health care programs and reimbursement mechanisms; 3) provide review and feedback to AAPD staff assisting individual members with third party insurance matters; 4) provide review and feedback to the AAPD's CMC representative on all matters related to dental coding, including development of code proposals by the AAPD and review of code proposals submitted by other organizations; 5) Serve in a support capacity or as faculty for AAPD coding workshops offered at the state level or during the annual session; 6) Closely coordinate all activities related to publicly subsidized health insurance programs (such as Medicaid, CHIP, and ACA) and government regulated private health insurance programs, with the Council on Government Affairs; 7) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Report no less than annually to the Board of Trustees on options and opportunities to communicate with the dental benefits industry and major dental benefit purchasers our perspective on appropriate oral health benefits for children and concerns with third party reimbursement programs. Explore and report to the Board the options, logistics, feasibility, and success of formal and informal meetings and presentations on an annual or biannual basis in conjunction with the American Association of Dental Consultants, the National

2021-2022 Council and Committee Charges

Association of Dental Plans, America's Health Insurance Plans, and other similar organizations and benefit carriers.

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is an ongoing effort to reflect and resolve member concerns with third party reimbursement coverage. This meets members' needs by educating and influencing third party carriers concerning pertinent pediatric dentistry issues.

2. Act as a liaison between the AAPD and the ADA Council on Dental Benefit Programs and the ADA Code Maintenance Committee (CMC). Provide, with the approval of the Board of Trustees, a voting representative from AAPD to the annual meeting of the CMC. Prior to the meeting, review the submitted Code Revision Requests and, through a report to the Board, formulate voting positions in so far as possible. Generate and submit to the CMC, as authorized by the Board of Trustees, Code Revision Requests reflecting membership interests and changes in pediatric dental practice. Act also to monitor the dental benefit program activities and concerns of the other ADA-recognized specialty organizations, and those of other professional organizations, keeping informed the Board of Trustees and interacting as appropriate.

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Committee. The Academy's goal is to protect and advance patient interests in dental benefit programs. Chief among these activities is full participation in the ADA procedure code revision process.

3. Identify the subject matter and appropriate speaker(s) for a Dental Benefits Workshop at each Annual Session, reporting on CDT code revisions as well as commercial and public (Medicaid and CHIP) sector benefit program issues.

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: CDT procedure codes are revised annually, which require changes in practice management administration and billing systems to ensure that correct billing codes are submitted to third party payers. The coding portion of the workshops will explain the code revision process and delineate the changes taking effect that year. The balance of the workshop will spotlight a topic or topics pertinent to understanding and negotiating commercial and public sector benefit programs and the changing dental benefits landscape.

4. Advise AAPD staff in the annual update of the AAPD *Coding and Insurance Manual* (now provided by corporate underwriting without cost in hard copy every three years with annual updates distributed digitally) so long as the Committee and the Board determine the continued value in the production of this membership benefit.

Strategic Plan Objective(s): Patient Care and Access, Workforce and Practice Transformation, Advocacy

2021-2022 Council and Committee Charges

Background and Intent: This is a standing charge to the Committee. This manual meets member needs for assistance on coding, claims, and related third party reimbursement issues and serves as a source of non-dues revenue by corporate support of printing and distribution costs.

Project Charges

5. Assist the Council on Membership and Membership Services Committee on Communications in creating an AAPD-branded dental insurance educational brochure.

Strategic Plan Objective(s): Advocacy

Background and Intent: The committee feels that the AAPD Membership would benefit with the production of a patient education brochure on dental insurance that (1) explains the difference between dental and medical insurance and (2) promoting the message that optimal dental care is best determined by the patient and dentist than by the insurance coverage. The description of dental insurance would include information such as: Dental insurance has annual maximums; the Explanations of Benefits and Pre-Determinations are no guarantee of payment or reimbursement; dental insurance is more like a pre-payment plan; and the difference between In-network and Out of Network.

Currently, the American Dental Association and the Canadian Dental Association have similar brochures. An AAPD-branded brochure would build upon those brochures.

2021-2022 Council and Committee Charges

COUNCIL ON MEMBERSHIP AND MEMBERSHIP SERVICES

Chair: Jennifer Cully

Board Liaison: Paul A. Kennedy, III

Staff Liaison: Suzanne Wester

VISION

The vision of the Council on Membership and Membership Services is to evaluate, address and support the needs of the membership and to promote the growth and longevity of the Academy.

DUTIES

The duties of the Council on Membership and Membership Services, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) monitor membership trends; 2) make recommendations to the Board of Trustees regarding mechanisms for recruiting and retaining members; 3) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Provide an ongoing review and evaluation of AAPD membership benefits and services, including the proposal of new or additional benefits and services, including the online and printed membership directory reporting to the Board of Trustees on an annual basis, using the data from the current Member Needs Assessment. Update the marketing plan with advice from the council's committees. Provide an annual report on the current value and benefits of Academy membership along with a statement regarding the anticipated need for any unusual increase in funds necessary to maintain or increase those services.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation, Advocacy.

Background and Intent: This is a standing charge to the Council. Recognizing that 92 - 94% of eligible pediatric dentists belong to the Academy, the council should focus on membership retention and maintenance of active status after conversion of student membership. Membership benefits and services are important to this effort. The Council will develop mechanisms for tracking demographics of membership benefits and include this information in its annual report to the Board.

2. Encourage and support the development of new pre-doctoral chapters, with the assistance and advice of the Council on Pre-Doctoral Education. Create the "Predoctoral Tool Kit" as outlined by the Task for Enhancing the Value of General Dentists Membership. Report annually to the Board at the May meeting on these pre-doctoral chapters as to their numbers and activities.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: This is a standing charge to the Council. Increasing numbers of pediatric dental training positions require an increasing pool of qualified applicants. Pre-doctoral membership in AAPD serves to increase student interest and awareness of the

2021-2022 Council and Committee Charges

pleasures, rewards and opportunities of treating children, whether as a general dentist or specialist. It also offers opportunities for contact and mentoring with pediatric dentists early in the educational process.

3. To periodically review and make recommendation on criteria, recognition and process for AAPD Fellow status.

Strategic Plan Objective(s): Workforce and Practice Transformation.

Background and Intent: As the revised fellow program continues to grow new criteria may need to be added based on new and evolving programs.

4. Coordinate and oversee a work group that will oversee the electronic revision of the Guide for Early Career Pediatric Dentists.

Strategic Plan Objective(s): Workforce and Practice Transformation.

Background and Intent: Follow through on the recommendation of the Millennial Members Task Force. This will be an online, members-only resource.

5. Create recruitment ideas and membership reinstatement strategies for former AAPD constituents whose dues have lapsed during the last year.

Strategic Plan Objective(s): Workforce and Practice Transformation.

Background and Intent: AAPD membership numbers have been affected by COVID-19. The Council will develop ideas and strategies to reinstate those members who have let their dues lapse either intentionally or unintentionally due to the pandemic.

COMMITTEE ON EARLY CAREER PEDIATRIC DENTISTS

Chair: Scott B. Schwartz

Board Liaison: Paul A. Kennedy, III

Staff Liaison: Suzanne Wester

DUTIES

The duties of the Council on Membership and Membership Services, Committee on Early Career Pediatric Dentists, as listed in the *AAPD Administrative Policy and Procedure Manual*, are to:

- 1) encourage the participation of new pediatric dentists in AAPD activities;
- 2) make recommendations to the Board of Trustees regarding issues of interest to new pediatric dentists;
- 3) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

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Standing Charges

1. In conjunction with the Councils on the Annual Session and Continuing Education, provide planning and execution for a continuing education course directed to the early career pediatric dentist. The committee will recommend speakers to the Councils on Annual Session and Continuing Education, based on a targeted-needs assessment of early career pediatric dentists.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation

Background and Intent: This is a standing charge to the Committee. The intent of this charge is to attract early career pediatric dentists to annual session and AAPD membership.

2. Provide input to the Council on Annual Session and AAPD staff to enhance the experience of events specific for early career pediatric dentists at Annual Session-

Strategic Plan Objective(s): Workforce and Practice Transformation

Background and Intent: This is an update to this charge to the Committee. We will take on a more active role by making recommendations to the Council on Annual Session on events specific to early career pediatric dentists, such as the New Dentists Happy Hour. It is the intent of the Board to encourage membership in the Academy beyond the years of graduate education and to build a sense of “community” with the Academy and with pediatric dental colleagues. A social occasion for early career pediatric dentists at the annual session can provide recognition of the importance we place on our future colleagues and leaders. It is important to provide a structure to the occasion which emphasizes the elements of active Academy membership, attendance at our annual meetings, and the inclusiveness of our organization.

3. Assist the Council on Membership with updating the “Guide for Early Career Pediatric Dentists.” This will continue to be a member benefit, and will be updated as needed. Recommend methods of gathering information on the professional needs and expectations of these groups in an effort better meet their perceived needs and make them aware that addressing their needs are important to the academy.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and intent: In an effort to keep the conversion and retention rates of the young pediatric dentists at optimal values it is important not only to be aware of their needs and desires if we are to address them but also to have readily available talking points to educate these groups on the value of an AAPD membership for their lifetime.

4. Develop meaningful ways for the Early Career Pediatric Dentist Committee to collaborate with the Resident Committee to reach members as they transition from training to practice.

Strategic Plan Objective(s): Workforce and Practice Transformation

2021-2022 Council and Committee Charges

Background and Intent: The Early Career Pediatric Dentist Committee supports members for their first ten years out of practice, which represents a large cohort of individuals in various states of their career. Providing meaningful collaboration between new graduates and ECPDs will provide members in this transitional window unique support and opportunities to become acquainted with the AAPD.

PEDIATRIC DENTAL RESIDENT COMMITTEE

Chair: Jessica Baron (to October 2021)

Board Liaison: Paul A. Kennedy, III

Staff Liaison: Suzanne Wester

VISION

The vision of the Resident Committee is to evaluate, address, and support the needs and desires of residents in order to establish a lifelong relationship with the AAPD.

DUTIES

The duties of the Council on Membership and Membership Services, Pediatric Dental Resident Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) provide a forum for residents' issues and a communications mechanism to link residents across the country; 2) facilitate opportunities for residents to contribute to AAPD activities and initiatives; 3) assist residents' education about the AAPD as well as current issues facing pediatric dentistry on a local, national, and global level; 4) cultivate future pediatric dentistry leaders.

CHARGES

Standing Charges

1. Evaluate every two (2) years the results of the two surveys distributed to new residents in the first year and to graduating residents, that would address what residents are looking for that would promote continued membership. Present to the Board at its Winter meeting.
Strategic Plan Objective(s): Workforce and Practice Transformation
Background and Intent: The intent of this charge is to gain information from incoming and outgoing residents about needs specific to the pediatric dental resident.
2. Evaluate residents' resources on the AAPD website, social media, print and in email communications; and advise and suggest content.
Strategic Plan Objective(s): Workforce and Practice Transformation
Background and Intent: The intent of this charge is to promote greater awareness of and interest in using the AAPD website and the residents' community page.
3. Present a list of interested first year residents to the Board of Trustees every October for approval to be members of the Residents Committee. Members must understand that this a

2021-2022 Council and Committee Charges

two to three year commitment. Continue to review and update as necessary methods to increase continuity and improve participation.

Strategic Plan Objective(s): Operations

Background and Intent: The intent of this charge is to maintain higher levels of productivity within the constantly changing Residents Committee make-up so that residents are adequately represented within the AAPD.

4. Coordinate and evaluate solicitation by residents of brief articles featuring residents doing innovative and interesting activities in their training programs for the Residents Recognition Award. Up to four awards will be given each year. The winners will published on the AAPD website and in PDT on a quarterly basis. Present guidelines for article submission and scoring criteria to the Board of Trustees annually in May.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: The intent of this charge is to promote greater awareness of and interest in using the AAPD website and residents' community page.

5. Document duties, responsibilities and progress of each charge. Complies this information for all standing charges for future members to follow.

Strategic Plan Objective(s): Operations

Background and Intent: To give future resident committee members instructions for the standing charges.

Project Charges

6. Select several members of the resident's committee to serve on an AAPD committee for the podcast "Newly Erupted." New members will be selected each year to serve on the committee.

Strategic Plan Objective(s): Workforce, Education and Practice Transformation

Background and Intent: The intent of this charge is to engage residents, new graduates, and the organization at large in relevant topics geared specifically towards residents and new graduates.

7. Contribute, manage and edit the "Resident's Corner," of Pediatric Dentistry Today. The committee members will be responsible for finding relevant content and writers.

Strategic Plan Objective(s): Education

Background and Intent: The intent of this charge is to engage and educate AAPD on topics relevant to residents.

8. Collaborate with the American Academy of Pediatrics in an interdisciplinary manner to educate residents on topics pertaining to both dentistry and medicine.

Strategic Plan Objective(s): Interprofessional education

Background and Intent: The intent of this charge is to generate resources and knowledge that will enable residents to provide a collaborative approach in treating patients. One second year resident will be selected from the resident's committee for this role each year.

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COMMITTEE ON COMMUNICATIONS

Chair: Reza Ardalan

Board Liaison: Jonathon E. Lee

Staff Liaison: Cindy Hansen

VISION

The vision of the Committee of Communications is to interact as an advisory body to the AAPD staff and serve as consultants when required.

DUTIES

The duties of the Council on Membership and Membership Services, Committee on Communications, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) periodically review communications concerning AAPD member services and make recommendations for enhancement of such communications; 2) periodically review PDT (Pediatric Dentistry Today) and assist with the development of reader surveys and other feedback mechanisms to enhance the magazine's quality-- with an ultimate goal of making PDT the premier magazine for children's oral health care issues; 3) make recommendations and justifications regarding the need for the development of new AAPD publications, including books; 4) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Interact as an advisory body to the staff in charge of all publications (including online presence) and serve as consultants when required or at the request of the staff.

Strategic Plan Objective(s): Clinical Expertise, Workforce and Practice Transformation

Background and Intent: This is a standing charge to the committee.

2. Seek out and determine AAPD members to serve as Social Media Influencers.

Strategic Plan Objective(s): Advocacy

Background and Intent: A social media influencer is a user who has established credibility in a specific industry, has access to an extensive audience and can persuade others to act based on their recommendations. An influencer has the tools and authenticity to attract many viewers consistently and can motivate others to expand their social reach. Influencer marketing is an effective way to reach interested consumers.

Project Charge

3. Working with the Council on Government Affairs Dental Benefits Committee, create an AAPD-branded dental insurance educational brochure.

Strategic Plan Objective(s): Advocacy

Background and Intent: The committee feels that the AAPD Membership would benefit with the production of a patient education brochure on dental

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insurance that (1) explains the difference between dental and medical insurance and (2) promoting the message that optimal dental care is best determined by the patient and dentist than by the insurance coverage. The description of dental insurance would include information such as: Dental insurance has annual maximums; the Explanations of Benefits and Pre-Determinations are no guarantee of payment or reimbursement; dental insurance is more like a pre-payment plan; and the difference between In-network and Out of Network.

Currently, the American Dental Association and the Canadian Dental Association have similar brochures. An AAPD-branded brochure would build upon those brochures.

AFFILIATE ADVISORY COMMITTEE

Chair: Vanessa G. Carpenter

Board Liaison: Vanessa G. Carpenter

Staff Liaison: Suzanne Wester

VISION

The vision of the Affiliate Advisory Committee of the Council on Membership and Membership Services is to advance optimal oral health for children and persons with special needs in partnership with all members of the American Academy of Pediatric Dentistry.

MISSION

To develop, strengthen and promote the complimentary roles of general dentist and specialist members as trusted colleagues in caring for children and persons with special needs, in congruence with the vision of the American Academy of Pediatric Dentistry.

DUTIES

The duties of the Council on Membership and Membership Services, Affiliate Advisory Committee, as listed in the *AAPD Administrative Policy and Procedure Manual*, are to: 1) identify Affiliate members interested in participating in councils and committees of the AAPD, and convey this information to the President-elect for consideration during the appointments process; 2) identify and inform the Council on Membership and Membership Services on issues and concerns of Affiliate members, and make appropriate recommendations; 3) implement marketing strategies for maintaining and growing Affiliate membership, based on recommendations of the 2015 Affiliate Task Force Report per the timeline approved by the Board of Trustees; 4) assist in the content development of any annual session or other CE programming targeted to Affiliate members and 5) assist in support of Predoctoral Student Chapters, in collaboration with the Council on Predoctoral Education.

CHARGES

2021-2022 Council and Committee Charges

Standing Charges

1. Identify and develop Affiliate members for participation in AAPD Councils and Committees and at all levels of volunteer leadership. Report to the Board at its Winter meeting.

Strategic Plan Objective(s): Operations

Background and Intent: The Affiliate Advisory Committee provides category infrastructure and leadership for Affiliate members nationwide. Affiliate member participation across AAPD Councils and Committees develops leadership potential, promotes diversity in member participation and builds relationships between general dentist and specialist colleagues.

2. Create robust avenues of communication across the membership category to identify Affiliate concerns. Inform and make recommendations to the Council on Membership and Membership Services to address issues and improve member relations.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation

Background and Intent: The “virtual” nature and nationwide (versus District) distribution of the Affiliate member category necessitates multiple avenues for communication.

3. Collaborate with the Scientific Program Committee of the Council on Annual Session and the Council on Continuing Education to develop course material targeted to Affiliate members. Report to the Board at its May meeting.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation

Background and Intent: The AAPD is the recognized authority in oral care for children. AAPD-sponsored continuing education programs geared to the general dentist that incorporate emerging evidenced-based practices is a valued member benefit.

4. Work in collaboration with the Council on Pre-Doctoral Education to build interest in and advocacy for children’s dental health during dental school. Promote the benefits of involvement with the AAPD through Student Chapter activities and subsequent conversion to Affiliate membership post-graduation. Report to the Board at its May meeting.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation, Advocacy

Background and Intent: Outreach activities at many dental schools are often focused on children’s oral health, and hold broad appeal for students interested in general, pediatric and public health dentistry. Every dental student planning a career in general dentistry is a potential AAPD Affiliate member. Because the majority of U.S. children receive care from a family dentist, the AAPD is a key resource for general practitioners throughout their careers.

Project Charge

5. Explore ideas for Affiliate Member recognition within AAPD including criteria and potential name for the program. Present to Board May 2022.

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Strategic Plan Objective(s): Clinical Expertise

Background and Intent: The committee discussed creating an “Affiliate Track”. Originally proposed as a “Child Champion” in the 2015 Task Force on Enhancing the Value of General Dentists Membership recommendations, the “Affiliate Track” program would allow Affiliate Members to complete pre-defined activities to earn acknowledgement upon completion. The thought is that this could be a way to keep Affiliate membership numbers up, and the members actively engaged in AAPD CE and other activities. The charge is to develop an official plan for the track, to be presented to the BOT at a future meeting.

2021-2022 Council and Committee Charges

COUNCIL ON POST-DOCTORAL EDUCATION

Chair: Maria Jose Cervantes Mendez

Board Liaison: James R. Boynton

Staff Liaison: Leola Mitchell-Royston

VISION

To assist, support, and provide resources for post-doctoral pediatric dentistry programs to help assure that all advanced education students in pediatric dentistry receive optimal didactic and clinical education.

DUTIES

The duties of the Council on Post-Doctoral Education, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) recommend criteria for establishment of acceptable training for the current practice of pediatric dentistry; 2) monitor and recommend to the Board of Trustees activities concerning workforce issues; 3) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Working with the Society of Post-Doctoral Program Directors (SPPD), plan and implement the Program Directors' Symposium (Academic Day) at the Annual Session.

Strategic Plan Objective(s): Clinical Expertise

Background and Intent: This is a standing charge to the Council to facilitate the meeting of the program directors in conjunction with the Annual Session. As the SPPD is an independent body, the charge from the Board of Trustees must be made to the Council on Post-Doctoral Education.

2. Prepare and present to the Board of Trustees a biennially updated "core bibliography" of historical and contemporary literature citations appropriate for distribution to post-doctoral pediatric dental education programs and general membership. Consult with and seek input from the Committees on Sedation and Anesthesia and Special Health Care Needs for those sections of the bibliography needing review and updating.

Strategic Plan Objective(s): Clinical Expertise

Background and Intent: This list is updated biennially. The council shall seek subject experts from the Committee on Sedation and Anesthesia, Committee on Special Health Care Needs and others for input to the sections of the bibliography. The intent of the Council is to disseminate this information through the AAPD website and the post-doctoral directors' list serve.

3. Continue to assist the Society of Post-Doctoral Directors (SPDD) in advocating sufficient federal funding of grants such as faculty loan repayment programs and encourage applications and document faculty beneficiaries and assess the long term impact of such funding on recruitment of pediatric dental faculty.

Strategic Plan Objective(s): Workforce and Practice Transformation

2021-2022 Council and Committee Charges

Background and Intent: Resources are needed to address the income discrepancy between contemporary private practice and academics. It is important to develop ways to ease the financial burden of those entering academic careers. A critical method is to advocate for sufficient funding of this program and help document its impact.

Project Charges

4. Working with the Council on Pre-Doctoral Education, create pathways for faculty mentorship and bring recommendations back to the Board by the Winter Meeting.

Background and Intent: The intent of this charge is to improve junior faculty mentorship.

POST-DOCTORAL INSERVICE EXAMINATION COMMITTEE

Chair: Brenda Bohaty

Board Liaison: James R. Boynton

Staff Liaison: Leola Mitchell-Royston

VISION

To support advanced education programs in Pediatric Dentistry by providing outcome measures for post-doctoral students which enable graduates to meet the oral health needs of infants, children, adolescents and those with special health care needs.

DUTIES

The duties of the Council on Post-Doctoral Education, Post-Doctoral In-Service Examination Committee, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) develop, monitor, implement and evaluate the Post-doctoral In-service Examination; 2) promote participation in the Post-doctoral In-service Examination among program directors; 3) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. In conjunction with the National Board of Osteopathic Medical Examiners (NBOME) and the AAPD Headquarters Office staff, develop, market and analyze a standardized, psychometrically validated examination that measures residents' knowledge at the onset and completion of their advanced education program.

Strategic Plan Objective(s): Clinical Expertise

Background and Intent: A survey of program directors indicated strong support for the development of a standardized examination to be administered to entering and exiting post-doctoral students. Such a tool is necessary for outcomes measurements required by CODA and offers:

- 1) An outcome measure for each resident of their education
- 2) An outcome measure for each program of its residents relative to a national standard.

2021-2022 Council and Committee Charges

An examination was developed by the Inservice Examination Committee of the Council on Education and administered for the first time in 1999. The intent of this charge is to direct the Committee to continue to oversee the administration and grading of the exam, the assessment of exam validity, the communication with program directors, and the continual updating of the examination.

2021-2022 Council and Committee Charges

COUNCIL ON PRE-DOCTORAL EDUCATION

Chair: Shantanu Lal

Board Liaison: James R. Boynton

Staff Liaison: Leola Mitchell-Royston

VISION

To promote the oral health of children by supporting pre-doctoral pediatric dental education to assure that graduating general dentists can provide the highest level of pediatric dental care.

DUTIES

The duties of the Council on Pre-Doctoral Education, as listed in the AAPD *Administrative Policy and Procedure Manual*, are to: 1) monitor and recommend to the Board of Trustees activities concerning pre-doctoral pediatric dentistry education; 2) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Facilitate the meeting of pediatric pre-doctoral program directors at the AAPD Annual Session. Report on the agenda and other particulars of the previous meeting to the Board of Trustees at its Ad Interim meeting and on plans for the following meeting as developed.

Strategic Plan Objective(s): Clinical Expertise

Background and Intent: The pediatric pre-doctoral program directors will serve as an intellectual resource for the Council on Pre-Doctoral Education. This meeting will serve as a vehicle for collaborative information exchange.

2. Distribute to predoctoral directors within Departments of Pediatric Dentistry or their academic counterparts an Advisory List of Integral Experiences that constitute a predoctoral pediatric dental education curriculum that meets or exceeds the basic requirements for clinical competency and disseminate the AAPD Predoctoral Literature Review List comprised of references (books and articles) to supplement the predoctoral curriculum. Both lists are to be reviewed biannually.

Strategic Plan Objective(s): Clinical Expertise

Background and Intent: Competent and qualified general dental practitioners are integral to the AAPD's vision to provide the highest level of care to all children. It is the intent of this charge to develop a dynamic literature review list in pediatric dentistry to which pre-doctoral dental students should be exposed during their education. It is the intent of the Council to disseminate this information via the AAPD website and pre-doctoral directors' list serve.

3. In conjunction with the Council on Membership and Membership Services, promote and encourage development of new AAPD student chapters and recognize current chapters demonstrating excellence in providing community service, innovative projects or advancing predoctoral pediatric dentistry education at all dental schools. Report annually to the Board at the May meeting on these pre-doctoral chapters as to their numbers and activities.

2021-2022 Council and Committee Charges

Strategic Plan Objective(s): Clinical Expertise

Background and Intent: Pre-doctoral membership in AAPD serves to increase student interest and awareness of the pleasures, rewards and opportunities of treating children, whether as a general dentist or specialist. It also offers opportunities for contact and mentoring with pediatric dentists early in the educational process.

Project Charges

4. Working with the Council on Post-Doctoral Education, create pathways for faculty mentorship and bring recommendations back to the Board by the Winter Meeting.

Background and Intent: The intent of this charge is to improve junior faculty mentorship.

2021-2022 Council and Committee Charges

COUNCIL ON SCIENTIFIC AFFAIRS

Chair: Jung-Wei (Anna) Chen

Board Liaison: Carlos M. Bertot

Staff Liaisons: Robin Wright and Leola Mitchell-Royston

MISSION

The mission of the AAPD's Council on Scientific Affairs (CSA) is to ensure that the organization's policies, clinical recommendations and programs are evidenced based and supported by the most recent and up to date science. The CSA also sets AAPD Research Agenda, which is used for advocacy of research funding support.

DUTIES

The duties of the Council on Scientific Affairs, as listed in the *AAPD Administrative Policy and Procedure Manual*, are to: 1) make recommendations to the Board of Trustees relative to research priorities and involvement for AAPD; 2) administer the Graduate Student Research Competition; 3) plan the Contemporary Clinical Issues Workshop at the AAPD annual session in collaboration with the Scientific Program Committee; 4) perform such other duties as assigned by the President or the Board of Trustees.

CHARGES

Standing Charges

1. Annually update and affirm the AAPD research agenda. Select the two or three highest ranked topic areas for concentrated investigation and report annually to the Board.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Advocacy

Background and Intent: This is a standing charge to the Council. The Council on Scientific Affairs' list of research topics of relevance reflects areas of clinical inquiry of significance across the broad spectrum of the specialty of pediatric dentistry. The research agenda is to be shared annually with interested parties and the Pediatric Oral Health Research and Policy Center (POHRPC) for advocacy, education, and identification of research opportunities.

2. Annually submit to the Scientific Program Committee a list of potential topics for a contemporary clinical issues program to be presented at the Annual Session.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Workforce and Practice Transformation

Background and Intent: This is a standing charge to the Council, updated yearly, that uses the Council's expertise in planning a portion of the Annual Session. It was the feeling of the both the Council on Scientific Affairs and the Scientific Program Committee that the potential topics for this kind of course should come from the Council on Scientific Affairs but planning and execution of this course should come from the Scientific Program Committee.

2021-2022 Council and Committee Charges

3. Review research awards to include, but not be limited to, the GSRA competitions. Additionally the Chair will review each application for appropriate and relevant content prior to release for Council review.
Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access
Background and Intent: This is a standing charge to the Council. This charge calls upon the Council's scientific expertise reviewing the AAPD's research awards.
4. Assist the Council on Clinical Affairs in identifying relevant scientific evidence to inform the policies and recommendations developed for the AAPD Reference Manual.
Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access, Advocacy
Background and Intent: This is a standing charge to the Council. The Council on Scientific Affairs will be asked to provide input to the Council on Clinical Affairs as the council revises the policies and recommendations each year. Ad hoc advisors to the Council on Scientific Affairs, with specific expertise on particular areas under development, will be asked to work early on with the Council on Clinical Affairs as these policies and recommendations are developed or revised. This input will help to ensure that the recommendations and policies in the Reference Manual are supported by current science. Council on Scientific Affairs as a body will be asked to review the final drafts of policy and recommendations for comment before submission to the Board of Trustees.
5. Identify and review topics for clinical practice guideline development using evidence-based approaches; make recommendations to the Evidence-Based Dentistry Committee; participate in the development of evidence-based clinical practice guidelines.
Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access
Background and Intent: This is a standing charge to the Council. The Council on Scientific Affairs will be asked to provide input clinical relevant topics. The Council will then rank topics to be considered for evidence-based practice guideline development based on evidence available.
6. Facilitate input and collaborations on proposed pediatric research projects through the National Practice Based Research Network.
Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access
Background and Intent: NIDCR has announced the funding of a National Practice Based Research Network. The clinical pediatric dentist offers an untapped opportunity to address and capture the wealth of information and patients advance research. The AAPD would like to encourage principle investigators to engage the National PBRN and to assist with this effort will support scientifically sound clinical research endeavors.

2021-2022 Council and Committee Charges

7. Build shared knowledge and international collaboration in research efforts focused on the oral health of infants, children and adolescents worldwide.

Strategic Plan Objective(s): Clinical Expertise, Patient Care and Access

Background and Intent: This is a standing charge to the Council. The CSA will promote the knowledge and interest of pediatric dentists worldwide in scientific research to improve the oral health and well-being for all children. The International Association of Dental Research (IADR) Pediatric Oral Health Research Group will serve as one of the primary partners in meeting this charge.

CONSUMER REVIEW COMMITTEE

Chair: David K. Curtis

Board Liaison: Carlos A. Bertot

Staff Liaisons: Robin Wright

MISSION

The mission of the AAPD's Consumer Review Committee is to ensure that an organization's consumer messaging is scientifically accurate and supported by AAPD policies, guidelines and best practices before the organization is permitted use of the AAPD logo.

DUTIES

The duties of the Council on Scientific Affairs, Consumer Review Committee, as listed in the *AAPD Administrative Policy and Procedure Manual*, are to: 1) implement licensing agreements with such organizations permitting use of the AAPD logo in exchange for an appropriate organization commitment to the AAPD Foundation; 2) regularly report to the Board of Trustees concerning such reviews and agreements; and 3) perform such other duties as assigned by the President or Board of Trustees.

CHARGES

Standing Charges

1. Determine whether the AAPD should review or develop scientifically accurate consumer messaging adjunct to marketing a consumer product or included in a commercial print or electronic publication.

Strategic Plan Objective(s): Patient Care and Access

Background and Intent: The committee has developed a protocol consistent with the Principles for Interaction with Industry and Other Organizations, described in Section 13.K of the *AAPD Administrative Policy and Procedure Manual*. This protocol will be the guideline for completing the charge..

2. Determine when the AAPD logo should accompany consumer messaging that has been approved by the committee based upon its scientific accuracy and congruence with AAPD policies, guidelines and best practices.

Strategic Plan Objective(s): Patient Care and Access

2021-2022 Council and Committee Charges

Background and Intent: The committee will ensure that in all cases the following phrase should be included in a prominent location immediately adjacent to the AAPD logo:

“The information presented in this _____ has been reviewed [or provided] by the American Academy of Pediatric Dentistry and is consistent with the current science related to oral health care for children. This does not represent any endorsement by the AAPD of the product [or service or publication].”