

**American Academy of Pediatric Dentistry
After-Action Minutes
2019 Annual Session Meeting
May 26, 2019**

Meeting: Regular Annual Session Meeting of the 2019-2020 American Academy of Pediatric Dentistry Board of Trustees

Date: Sunday, May 26, 2019

Place: Marquette Room, Hilton Chicago, Chicago, Illinois

Presiding Officer: Dr. Kevin Donly, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Governance and Operations Manager

Members Present: Drs. Jessica Y. Lee, K. Jean Beauchamp, Amr M. Moursi, Carlos Bertot, Joseph B. Castellano, Angela M. Stout, J.C. Shirley, Marilia Montero-Fayad, John T. Fales, Jacob K. Lee, Tegwyn H. Brickhouse, Homa Amini, Anupama R. Tate, Kerry Maguire, Heber Simmons Jr., Robert Delarosa, Noel Childers, John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, Chief Operating Officer and General Counsel

Guests Present for All or Part of Meeting: Dr. Leila Younger, ABPD President; AAPD Former Presidents Jerome B. Miller, Edward Moody, Keith Morley, James Nickman, William Vann, Jasper Lewis, Jade Miller, and Paul Casamassimo

President Donly called the meeting to order at 12:13 p.m. on Sunday, May 26, 2019.

Dr. Jerry Miller presented Dr. Kevin Donly with a presidential gavel and plaque “to a true leader among professionals whose advocacy for children is an example for all of us”. The gavel, made from white oak from Miller Farms in Guthrie, Oklahoma, will be added to the presidential gavel plaque at the AAPD Headquarters office.

Dr. Donly reminded the members present about the confidentiality of the board meeting: All conversations at the meeting are confidential. Actions are confidential until the minutes are posted online. He reminded the board member to complete and return their conflict of interest and fiduciary duty forms.

Actions taken by the Board at this meeting

No.	Motion	Background and Intent/Discussion Points	Action	Responsible Person(s) and Relevant Council/Committee
1	To approve the agenda as amended.	Items added: Committees on: Sedation, Special Health Care Needs, Interprofessional Relations, Evidence Based Dentistry.	Carried	Bjerklie/AAPD HQ

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No.	Motion	Background and Intent/Discussion Points	Action	Responsible Person(s) and Relevant Council/Committee
		Council on Clinical Affairs Ongoing business: Impact factor New Business: Approve 2019-2020 budget		
2	To direct the Committee on Sedation and Anesthesia to conduct a thorough review of the Fall and Spring Course offerings. This in-depth review would consist of one or two reviewers attending the two different sedation courses for the purpose of evaluation and subsequent report back to the Committee. Their expenses (meals, travel, lodging) would be covered and they would be granted CE credit.	<u>Background</u> The AAPD has developed course content regarding sedation and there is a need to continually update this content and courses. This motion is specifically designed to address Charge #3. <u>Intent</u> To continually improve and evaluate on an ongoing basis the sedation course offerings of the AAPD to verify that the courses continue to provide current, accurate and complete information for our members. Budget impact: Up to \$6,000. <u>Discussion</u> The board discussed the identity of the reviewers. It was felt that internal reviewers would not be able to step back and give an objective review. The board asked the Committee to report back with further details about criteria and reviewers.	Carried	Fales, Nelson/ Committee on Sedation and Anesthesia

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3	To direct the Committee on Special Health Care Needs to conduct a needs assessment of three specific groups—general membership, pre-doctoral directors, post-doctoral directors—to assess what they would deem to be beneficial resources, support, and education in the area of caring for patients with special needs. This process would be conducted with an electronic survey tool.	<u>Background/Intent</u> The committee is charged with providing recommendations and assistance in developing and provide high quality post-doctoral and continuing education on treating persons with special needs. The committee believes this assessment process will facilitate an improvement process to begin and would allow the committee to make valid recommendations for Charge #2.	Carried	Fales, Webb, Rutkauskas/ Committee on Special Health Care Needs
4	To charge the Council on Clinical Affairs to add a consensus statement as well as supporting materials on healthy beverage consumption in early childhood to the Resources Section of the Reference Manual.	<u>Background</u> <i>Healthy Beverage Consumption in Early Childhood:</i> <i>Recommendations from Key National Health and Nutrition Organizations</i> has been endorsed by the AAPD. This resource would give members usable information in conformity with the recommendations.	Carried	Tate, Lout, Stigers/ Council on Clinical Affairs
5	To approve the changes in the Committee on Interprofessional Relations' mission statement.	The board was not clear on the committee's intent.	Defeated	Brickhouse, Jacob/ Committee on Inter-professional Relations

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6	To approve the 2019-2020 charges to the Councils and Committees as modified.		Carried	Bjerklie/AAPD HQ
7	To approve the 2019-2020 Council and Committee appointments as modified.	Additional appointments: Jessica Meeske, member, Committee on Dental Benefit Programs Tad Mabry, NorthCentral member, Council on Pre-Doctoral Education	Carried	Bjerklie/AAPD HQ
8	To approve letters at the CEO to CEO level to invite ADA, AGD, American Association of Dental Board, and each state dental board to send representatives to the Safety Symposium on November 8-9, 2019.	<u>Intent</u> To reach out for awareness and future collaborations. No financial impact.	Carried	Rutkauskas/AAPD HQ
9	To approve the AAPD leadership to reach out to dental specialties for collaborative efforts in patient safety.	<u>Discussion</u> The vehicle that can be used immediately is to place the topic on the agenda for the next Dental Specialties Group meeting in August. The medical profession has embraced safety; the dental profession needs to do so. Inquire what each specialty is doing in the area, ask where AAPD can collaborate.	Carried	Donly
10	To charge the pre-doctoral and post-doctoral councils to create pathways for faculty mentorship and bring	<u>Intent</u> To improve junior faculty mentorship.	Carried	Amini, Lal, Cervantes Mendez/Councils on Pre-Doctoral

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	recommendations back to the Board by the Winter meeting.	As a side note, the Master Clinical program has seen an increase in interest from junior academicians. It may be time to look at redefining that program as faculty development.		and Post-Doctoral Education
11	To approve the 2019-2020 budget as amended.	See below	Carried	Moursi, Jurczak

Summary of adjustments to the 2019-2020 budget approved by the Board of Trustees:

Expenses, Original: \$12,094,017.14
 Adjustments (see detail): \$ 18,500.00
 Total expenses: \$ 12,112,517.14

Adjustments Detail:

\$1,500 ADA 75th Anniversary of Water Fluoridation (5/21/19, Motion 21)
 \$4,000 Attendance at D3 meeting (5/21/19, Motion 23)
 \$7,000 Editor and Associate Editor stipend increases (5/21/19, Motion 24)
 \$6,000 Review of Sedation Courses (5/26/19, Motion 2)

Revenue, Original: \$10,887,973.00
 Total revenue: \$ 10,887,973.00

Balance: \$-1,224,544.14

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Informational Items

Impact Factor

- Discussed by the Council on Clinical Affairs and the Council on Scientific Affairs at their meetings.
- Both councils feel very strongly that a reprint of the Evidence Based Guidelines in the Reference Manual is very important – the entire document, not an abstract.
- Further discussions with Clarivate will be needed.

The meeting was adjourned at 1:59 p.m. on Sunday, May 26, 2019.

Minutes were approved by electronic vote June 24, 2019.