

**American Academy of Pediatric Dentistry
After-Action Minutes
2019 Annual Session Meeting
May 21, 2019**

Meeting: Regular Annual Session Meeting of the 2018-2019 American Academy of Pediatric Dentistry Board of Trustees

Date: Tuesday, May 21, 2019

Place: Marquette Room, Hilton Chicago, Chicago, Illinois

Presiding Officer: Dr. Joseph B. Castellano, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Governance and Operations Manager

Members Present: Drs. Kevin J. Donly, Jessica Y. Lee, K. Jean Beauchamp, Anupama R. Tate, James D. Nickman, Deven V. Shroff, J.C. Shirley, Jessica A. Meeske, John T. Fales, Jacob K. Lee, Paula L. Coates, Tegwyn H. Brickhouse, Homa Amini, Kerry Maguire, Heber Simmons Jr., Jade Miller, Robert Delarosa, Noel Childers, John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, Chief Operating Officer and General Counsel; Dr. Paul A. Casamassimo, Chief Policy Officer, Pediatric Oral Health Research and Policy Center; Mr. Paul Amundsen, Vice President for Development and Charitable Programs, AAPD Foundation; Mr. Thomas Jurczak, Director of Business Services; Ms. Kristi Casale, Senior Meetings and Continuing Education Director

Guests Present for All or Part of Meeting: Drs. Man Wai Ng, ABPD President; Amr M. Moursi, Secretary-Treasurer-elect; Angela M. Stout, Northeastern District Trustee-elect; Marilia Montero-Fayad, NorthCentral District Trustee-elect; Siggsi Siggurdson, University of North Carolina Program Chair; University of North Carolina pediatric dental residents Drs. Anastassia Dokova, Meridith Davis, Lara Heimisdottir, and Anne Baker; Dr. James Coll

President Castellano called the meeting to order at 8:34 a.m. on Tuesday, May 21, 2019. He reminded the members about the process for making motions: Any board member can make a motion. Once moved and seconded, the motion is open for discussion. The mover of the motion must write down specifics and any amendments that are made. After the discussion period, the motion will be taken to the Parliamentarian, who will read it out loud and the vote will be taken.

Actions taken by the Board at this meeting

No.	Motion	Background and Intent/Discussion Points	Action	Responsible Person(s) and Relevant Council/Committee
1	To approve the agenda as modified.	Additional items: Results of Board self-evaluation (Castellano)	Carried	Bjerklie/AAPD HQ

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		AAPD Foundation (Castellano) Legal Defense Fund for AAPD members (Meeske) Report from AAP Section on Oral Health (Fales)		
2	To reaffirm the approval of the electronic vote to accept the minutes of the January 8, 2019, meeting of the Board of Trustees		Carried	Bjerklie/AAPD HQ
3	To reaffirm the approval of the electronic vote on the 2019 Evidence-Based Dentistry Award		Carried	Bjerklie/AAPD HQ
4	To approve the consent calendar as presented.		Carried	Bjerklie/AAPD HQ
5	To publish the AAPD Reference Manual independently from the journal, <i>Pediatric Dentistry</i> .	Background: Because the Reference Manual (RM) is not an entirely new publication each year (i.e., approximately 1/3 is new but the other 2/3 is a reprint of the previous year), it should not stand as a peer-reviewed publication. The intention is to continue providing a print version to the membership of AAPD (and public online access through the AAPD website), and the document will be published with its own searchable (i.e, PubMed	Carried	Rutkauskas/HQ Publications Staff

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		<p>and other Search engines) ISBN number.</p> <p><u>Discussion</u> As an issue of the journal, the RM adds to the count of “self citations”, which adversely affects the “impact factor” of the journal. Removing the RM from the journal may help improve the impact factor. The Council on Clinical Affairs is concerned that RM readers continue to have access to the full text of the Clinical Practice Guidelines.</p>		
6	To accept the editorial and the reprint of the IAPD Bangkok Declaration concerning Early Childhood Caries.	<p><u>Discussion</u> The Councils on Scientific and Clinical Affairs have confirmed that the Declaration is consistent with AAPD Policies, Best Practices, and Clinical Recommendations. While editorials usually do not require board approval, Dr. Childers believed that this vote would give a strong signal of AAPD approval.</p>	Carried	HQ Publications Staff
7	To approve the recommendations of the Policy and Procedure committee to amend the <i>AAPD Administration Policy and Procedure Manual</i> as proposed.	1. Add a paragraph to Section 8 (Councils and Committees), O (Committees of the Board	Carried	Litch/Policy and Procedure Committee

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		of Trustees) to codify the Awards Committee. 2. Amend Section 2 (General Assembly), C (Resolutions) to clarify that the General Assembly does not vote on endorsements. <u>Discussion</u> Both proposals codify current practices.		
8	To accept the joint AAP/AAPD document on Monitoring and Management of Pediatric Patients Before, During, and After Sedation for Diagnostic and Therapeutic Procedures.	<u>Discussion</u> The document has been approved by AAP and will be published in an upcoming issue of <i>Pediatrics</i> .	Carried	HQ Publications Staff
9	To accept the list of proposed documents for revision and development by the Council on Clinical Affairs in 2019-2020.	<u>Discussion</u> List attached	Carried	Tate, Lout/ Council on Clinical Affairs
10	To approve the Background and Intent statements for two new documents as proposed by the Council on Clinical Affairs.	<u>Discussion</u> 1. Dental Unit Waterlines. The changes made to the Infection Control policy should be added to the Pulpal Therapy recommendations. 2. Transgender or Sexual Minority Youth. To increase awareness of oral health issues of LGBTQ community.	Carried	Tate, Lout/ Council on Clinical Affairs

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11	To designate the Immediate Past President to represent the AAPD on the ABPD Nominations Committee.	<u>Background</u> The ABPD would like to have an AAPD representative on their Nominations Committee. <u>Discussion</u> The AAPD Immediate Past Presidents also sits on the AAPD Nominations Committee, so that information can be exchanged.	Carried	Castellano
12	To not renew the endorsed interpretation service, MARTTI, for next year.	<u>Discussion</u> AAPD has endorsed this service, in response to Section 1557 regulations, but only 9 members have signed up. MARTTI has not exhibited at our meetings, in spite of having a complimentary booth, nor reached out to our members.	Carried	Litch
13	To make adjustments in the POHAC budget for 2020 by: 1. PPA lodging to be paid for by states with special scholarship consideration. 2. Tuesday night reception but no group dinner. 3. Seek corporate sponsor for Monday welcome reception.	<u>Discussion</u> Expenses of this meeting have continued to climb as more students are attending. District trustees were asked to bring this information to their state and district meetings to begin dialog of support.	Carried	Litch

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14	To rescind point #3 of the motion passed at the last meeting stating the creation of a committee to review and vet applications to committee and council appointments.	<p><u>Discussion</u></p> <ul style="list-style-type: none"> • Point #3 of the motion was to create a committee. • In practice, there is an agile committee, which consists of the entire board of trustees, all the council and committee chairs, and state and district chapter leaders, as needed. This process is delineated in the Policy and Procedure Manual. • A static committee would be less flexible. • The Early Career Pediatric Dentist Committee (ECPD) did good work examining the process, but the solution adds a layer that doesn't improve transparency. There may still be a perception among members that council/committee selection is a "good old boys club". • ECPD and the Leadership Development Committee should now focus on providing guidance on how to get the word out, how to establish some sort of mentorship process. 	Carried, 1 opposed	Unclear
15	To charge the Policy and Procedure Committee to provide clarification	<u>Intent</u>	Carried	Castellano, Litch/ Policy and

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	on the council and committee application and appointment process and report back to the Board by the Ad Interim meeting.	To increase transparency and clarity of the process.		Procedure Committee
16	To endorse the consensus statement on nutrition.	<u>Intent</u> Publication in the RM.	Carried	Tate, Lout/ Council on Clinical Affairs
17	To endorse Lessons in a Lunchbox.	<u>Discussion</u> The Consumer Review Committee reviewed the Lessons in a Lunchbox website. While there is valuable information, there are also sections of old or non-referenced information. AAPD could not be sure that everything on the website would be consistent with policies and best practices.	Defeated	Rutkauskas
18	To make modifications to the Winter Planning Meeting 2020 schedule by moving Council Breakouts to Saturday.	<u>Discussion</u> The change in schedule would allow those who want to depart on Saturday to do so.	Carried	Casale/HQ Meetings Staff
19	To endorse the resolution to the American Dental Association concerning including specialty delegates to the House of Delegates of the ADA.	<u>Discussion</u> The ADA House has no delegates that specifically represent the 10 individual specialties. The resolution would allow specialties to have a vote.	Carried	Rutkauskas, Litch

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20	To approach John Liu to replace Ed Moody on the Specialties Committee Appeals Board.	<u>Discussion</u> Term is four years. No financial burden to AAPD.	Carried	Rutkauskas
21	To support the 75th Anniversary of Water Fluoridation with a \$1,500 contribution, with the stipulation that we decline to use our logo on the winning poster.	<u>Discussion</u> AAPD supports the initiative but the poster is awful.	Carried	Rutkauskas
22	To invite the President of the AAPD Foundation to attend all AAPD Board meetings.	<u>Discussion</u> The AAPD President, President-Elect, and CEO sit on the Foundation board. Invitation would be similar to that extended to the president of the ABPD.	Carried	Rutkauskas, Amundsen
23	To budget up to \$4,000 for the International Symposium on Hypomineralisation and Chalky Teeth in Toronto in 2020, and to ask Tim Wright to be the representative of AAPD at this meeting.	<u>Discussion</u> Increase awareness of hypomineralized teeth, as there is limited data on the topic available in the U.S.	Carried	Donly
24	To increase the stipend of the Editor in Chief and Associate Editor by 10%.	<u>Discussion</u> Increase reflects increased workload in both journals.	Carried	Rutkauskas

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Informational Items

Budget and Finance Committee

- Will be presented at General Assembly.
- Operational net gain, net of investment returns, is just over \$52,000, which is very encouraging at this time of the year.

Request by Infectious Disease Specialists

- Letter from a group of infectious disease health professionals was received in January.
- Request was for AAPD to all for the use of sterile water in pulp therapy.
- The Council on Clinical Affairs has added language in the Policy on Infection Control about water lines, which should satisfy the request.
- In return, the Pediatric Dental community could make the care to the Infectious Diseases community that they should consider oral health care in the cases they consider – medically compromised patients, transplants patients, etc.

Frenulums

- The Council on Clinical Affairs has developed a policy on the management of the frenum, and added more information on frenectomies following a lively discussion on Little Teeth Chat.
- The case should be made at the Reference Committee hearing that there is not enough clinical evidence to justify a best practice document on frenectomies.

Report from the American Board of Pediatric Dentistry

- Demographics: 83% of eligible AAPD members are ABPD certified pediatric dentists.
- The number of pediatric dentists taking the Qualifying Exam increased this year; the number taking the Oral Exam decreased. This is partly related to the fact that the QE passing rate was under 80%, so the demand for the OCE is lower.
- Pass rate for Oral Clinical Exam was 73%.
- Recertification: 90% are enrolled and the renewal rate is 98%.
- Safety is being incorporated into the learning modules.
- The ABPD is co-sponsoring the Safety Symposium.

Affiliate Membership Marketing

- One of Dr. Donly's goals as president will be to expand all categories of membership, from pre-doctoral students to Life members.
- All categories of membership should be able to say "I'm a member of the AAPD."

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- AAPD is the only organization that allows people to join but says they cannot say they're a member.

AAAASF Update

- Criteria for office inspection completed.
- Inspectors will be trained at this meeting.
- Next step is marketing.

Canadian Academy of Pediatric Dentistry

- Change in bylaws regarding International Chapters has caused some questions in the Canadian Academy.
- AAPD's perspective is that we will do what they want us to do – whether they want the status of Canadian members to remain as it is or to become fully “international” is up to their members.
- Note that Canada is unique in that their dental programs are accredited by the same body as U.S. programs.

AAP Section on Oral Health

- AAP has a strong desire to be more inclusive of AAPD members and would like AAPD participation in programs like Brush, Book, Bed and ILikeMyTeeth.org.
- AAP Resolution #18, concerning expanding access to dental care for low income children, is a promotion of dental therapy. AAPD's position has been made known.
- Discussions at recent meeting on whether AAPD members would be interested in administering HPV vaccinations (although first dentists would have to be interested in having conversations with their patients about HPV); policy statement on SDF application in indigenous Native American population.

Grassroots efforts on tax exemption of Dental Faculty Loan Repayment Program

- Congressional Liaison, Dr. Heber Simmons, Jr., asked for a commitment from every board member to call their two senators and their representative to ask them to co-sponsor the bills.
- Make a phone call and follow up in a couple weeks.

Legal Defense Fund

- Arising from the Medicaid audits in Nebraska.
- Question is whether we want to encourage our members to fight these cases or to do what is best for them. Legal costs to fighting will be very high.

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- Mr. Litch will research what other associations do in these cases, and will bring information to the board at its Ad Interim meeting.

The meeting was adjourned at 3:44 p.m. on Tuesday, May 21, 2019.

Minutes were approved by electronic vote June 24, 2019.

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**Council on Clinical Affairs
2019-2020 Documents**

REVIEW/REVISE CURRENT DOCUMENTS

Definition of Special Health Care Needs

Definition of Dental Neglect

Policy on Ethical Responsibilities in the Oral Health Care Management for Infants, Children, Adolescents, and Individuals with Special Health Care Needs

Policy on Hospitalization and Operating Room Access for Oral Care of Infants, Children, Adolescents, and Persons with Special Health Care Needs

Policy on Electronic Cigarettes

Policy on Hospital Staff Membership

Policy on Second Opinion for Pediatric Oral Health Care

Policy on Tobacco Use

Policy on Use of Xylitol

Policy on Oral Health Care Programs for Infants, Children, and Adolescents

Policy on Oral Health in Child Care Centers

Best Practices for Pulp Therapy for Primary and Immature Permanent Teeth

(Addendum to include dental unit waterline issues, medicaments, irrigation solutions)

Best Practices for Management Considerations for Pediatric Oral Surgery and Oral Pathology

Best Practices for Adolescent Oral Health Care

Best Practices for Behavior Guidance for the Pediatric Dental Patient

Best Practices for Use of Local Anesthesia for Pediatric Dental Patients

Best Practices for Protective Stabilization for Pediatric Dental Patients

NEW DOCUMENTS

Best Practices for Periodontal Therapy for Infants, Children, Adolescents, and Individuals with Special Health Care Needs

Policy on Sexual Minority Youth

JOINT DOCUMENTS WITH AAP – Revision will depend on AAP's review cycle

Best Practices for Oral and Dental Aspects of Child Abuse and Neglect