

Constitution and Bylaws of the American Academy of Pediatric Dentistry

Approved and Adopted – May 27, 1984

Last Amendment by General Assembly – May 27, 2018

1 **CONSTITUTION**

2 **ARTICLE I. NAME**

3 The name of this organization shall be the American Academy
4 of Pediatric Dentistry, hereafter referred to as “the Academy”,
5 “this Academy”, or “the AAPD.”

6 **ARTICLE II. PURPOSE AND OBJECTIVES**

7 The AAPD is an organization of individuals whose primary
8 concern is in the area(s) of practice, education and/or research
9 specifically related to the specialty of pediatric dentistry. Its
10 purpose shall be the advancement of the specialty of pediatric
11 dentistry for the benefit of the oral health of the public through
12 the efforts of the dental profession.

13 The fulfillment of its expressed purpose shall be achieved by
14 dedication to the following objectives:

15 1. The Academy shall be the symbol of excellence in practice,
16 education, and research in pediatric dentistry.

17 2. The Academy shall be the official sponsor of the American
18 Board of Pediatric Dentistry, and shall encourage qualified
19 members to become Diplomates of that Board.

20 3. The Academy, by virtue of its sponsorship of the American
21 Board of Pediatric Dentistry, shall be the official representative
22 of the specialty of pediatric dentistry when liaison is required
23 with other dental organizations, allied health professions, and
24 government and private agencies concerned with the dental
25 health of the public.

26 4. The Academy shall involve itself actively in the develop-
27 ment and implementation of national programs of dental
28 health for children.

29 5. The Academy shall foster the development and promulga-
30 tion of sound tenets for pediatric dental procedures through
31 study and research accompanied by constant critical evaluation
32 and review.

33 6. The Academy shall be the principal vehicle for providing all
34 segments of the specialty an opportunity to improve their
35 knowledge of all facets of the specialty.

36 7. The Academy shall participate actively in the development
37 and delivery of programs of continuing education in the field
38 of pediatric dentistry for the Academy per se, and for the den-

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39 tal profession as a whole.

40 8. The Academy shall strive constantly to enhance the quality
41 of graduate training in pediatric dentistry particularly through
42 its availability in a consultative capacity to the Commission on
43 Dental Accreditation.

44 9. The Academy shall be ever alert to its responsibility to the
45 public and the profession in the fulfillment of its obligation in
46 the matter of the prevention and control of oral disease.

47 **DEFINITION OF PEDIATRIC DENTISTRY:** Pediatric den-
48 tistry is an age-defined specialty that provides both primary
49 and comprehensive preventive and therapeutic oral health care
50 for infants and children through adolescence, including those
51 with special health care needs.

52 **ARTICLE III. ORGANIZATION**

53 Section 1. **INCORPORATION:** This Academy is a nonprofit
54 corporation, organized and incorporated under the laws of the
55 State of Illinois, July 29, 1947 (as the American Academy of
56 Pedodontics). If this Corporation shall be dissolved at any time,
57 no part of funds or property shall be distributed to, or among,
58 its members, but after payment of all indebtedness of the Cor-
59 poration, the surplus funds and properties shall be used for
60 dental education and dental research in such a manner as the
61 then governing body of the Academy may determine.

62 Section 2. **OFFICES, AGENTS, AND POWERS:** The Corpora-
63 tion shall have and continuously maintain in the State of Illi-
64 nois a registered office and a registered agent whose office is
65 identical with such registered office, and may designate other
66 offices within or without the State of Illinois as the Board of
67 Trustees may from time to time determine. The Corporation
68 has such additional powers as are now or may hereafter be
69 granted by the General-Not-For-Profit Corporation Act of the
70 State of Illinois.

71 Section 3. **MEMBERSHIP:** The membership of this Academy
72 shall consist of dentists and other persons whose qualifications
73 and classifications shall be established by Chapter I of the By-
74 laws.

75 **ARTICLE IV. GOVERNMENT**

76 Section 1. **LEGISLATIVE BODY:** The legislative and control-
77 ling body of this Academy shall be the voting membership
78 gathered together into what shall be known as the General As-
79 sembly, as provided in Chapter III of the Bylaws.

80 Section 2. **ADMINISTRATIVE BODY:** The administrative
81 body of this Academy shall be a Board of Trustees, as provided
82 in Chapter V of the Bylaws.

83 **ARTICLE V. OFFICERS**

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84 Section 1. **ELECTIVE OFFICERS:** The elective officers of this
85 Academy shall be the President, President-Elect, Vice-
86 President, and Secretary-Treasurer, each of whom shall be
87 elected by the General Assembly.

88 Section 2. **APPOINTIVE OFFICERS:** Appointive officers may
89 be designated and appointed by the Board of Trustees, as
90 deemed desirable and as provided 90 in Chapter VIII of the By-
91 laws.

92 **ARTICLE VI. ANNUAL SESSION**

93 The membership of this Academy shall meet at least once each
94 calendar year. The annual session of this Academy shall be
95 conducted in accordance with Chapter II of the Bylaws.

96 **ARTICLE VII. AMENDMENTS**

97 This Constitution may be amended by an affirmative vote of
98 three-fourths (3/4) of the members present, entitled to vote and
99 voting at any regular meeting of the members of this Academy,
100 or at a special meeting called for that purpose, provided notice
101 has been provided in writing through print or electronic form to the
102 membership at least sixty (60) days prior to this action. Minor
103 revisions that do not change the basic subject matter or intent of a
104 proposed amendment as mailed to the members can be made
105 upon recommendation by the Constitution and Bylaws Committee
106 Reference Committee of the General Assembly. A majority vote of
107 the General Assembly will be required to accept minor revisions,
108 but a three fourths (3/4) vote will be required by the General
109 Assembly to approve the main motion/constitution amendment.
110 This Constitution may be amended at any regular meeting
111 or at any special meeting, called for this purpose, by the
112 unanimous vote of the members present.

113 **BYLAWS**

114 **CHAPTER I. MEMBERSHIP**

115 Section 1. **CATEGORIES:** There shall be fifteen (15) categories
116 of membership: Active, International, International Colleague,
117 Life, Inactive, Associate, Retired, Predoctoral Student, Postdoc-
118 toral Student, International Student, Affiliate, Affiliate Life, Allied,
119 Friends of Pediatric Dentistry and Honorary.

120 Section 2. **ELIGIBILITY:**

121 A. **ACTIVE:** An ethical dentist may be considered for Active
122 membership provided the applicant:

123 1. Is a member of the American Dental Association, Canadian
124 Dental Association, or a recognized foreign dental association
125 at the time of application. Active members are strongly encouraged
126 to maintain membership in the American Dental Association,
127 Canadian Dental Association, or a recognized foreign dental
128 association.

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129 2. Meets the educational requirements of the Commission on
130 Dental Accreditation of the U.S. or Canada for the announcement
131 of ethical practice in pediatric dentistry or has achieved board
132 certification from the American Board of Pediatric Dentistry. An
133 applicant for Active membership who announced ethical practice in
134 pediatric dentistry prior to January 1, 1965, is eligible for consider-
135 ation for membership without two (2) years of approved advanced
136 education in pediatric dentistry.

137 3. In the case of an Active, Life, or Affiliate member, maintains a
138 valid license to practice dentistry in at least one state or province.
139 This provision shall not apply to those individuals who are otherwise
140 duly qualified for membership, but whose current employment does
141 not require a valid license to practice in any state. This provision
142 shall not apply to those individuals who are otherwise duly qualified
143 for membership, but whose current employment does not require a
144 valid license to practice in any state.

145 4. Is approved by the Credentials and Ethics Committee.

146 **B. INTERNATIONAL:** This category of membership is available to
147 dentists living and practicing, teaching, or conducting research out-
148 side of the United States or Canada who maintain membership in
149 a foreign dental association or the International Association of
150 Paediatric Dentistry or one of its national or regional member
151 organizations. Educationally-qualified pediatric dentists, except
152 those in the Federal Services, otherwise eligible for Active mem-
153 bership who live and practice, teach, or conduct research outside
154 of the United States or Canada are also eligible for this member-
155 ship category, although without the privileges of Active member-
156 ship.

157 **C. INTERNATIONAL COLLEAGUE:** This category of membership
158 is available to dentists living and practicing, teaching, or conducting
159 research outside of the United States or Canada in countries
160 classified as Low Middle Income or Low Income by the World Bank
161 who maintain membership in a foreign dental association or the
162 International Association of Paediatric Dentistry or one of its
163 national or regional member organizations. Educationally-qualified
164 pediatric dentists living, practicing, teaching, or conducting research
165 in such countries are not eligible for this category of membership.

166 **D. LIFE:** This category of membership is available to Active and
167 Retired members who have been members in good standing for a
168 total of thirty (30) years, excluding student years, and have
169 reached the age of sixty-five (65) years. The member must
170 continue to fulfill the provisions set forth in Chapter I, Section 2,
171 and pay dues and assessments through the calendar year in
172 which application for Life membership is made. Members who
173 have left practice or educational careers due to permanent medical
174 disabilities, and fulfill all other criteria except age or membership
175 tenure, will be considered as a Life member.

176 **E. INACTIVE:** This category of membership is reserved for
177 members who were previously Active, Life, Associate or Affili-
178 ate members who receive no income from dentistry but who

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179 wish to maintain an association with the Academy. The mem-
180 ber must apply annually for this membership classification.

181 **F. ASSOCIATE:** This category of membership is available,
182 upon application, to the following individuals:

183 1. Dentists who are educationally-qualified in one of the other
184 specialty areas of dentistry recognized by the American Dental
185 Association, and pediatricians and other physicians.

186 **G. RETIRED:**

187 1. Retired membership shall, upon application, be available
188 to Active, Associate, or Affiliate members who have voluntarily
189 and completely retired from dental practice, practice, admini-
190 stration, and/or teaching with the stipulation that the member
191 has been either an Active, Associate, or Affiliate dues paying
192 member for a minimum of fifteen (15) years. For Affiliate members,
193 up to ten (10) years membership in the former American Society
194 of Dentistry for Children may be applied in meeting the
195 membership requirement.

196 2. Those members engaged in part-time practice or employed
197 in a dental administrative or teaching capacity on a
198 full- or part-time basis for which remuneration is received,
199 shall be ineligible for this category.

200 **H. PREDOCTORAL STUDENT:** This category of member-
201 ship is available, upon application, to predoctoral students
202 enrolled in an educational program in dentistry approved by
203 the Commission on Dental Accreditation of the U.S. or Canada.

204 **I. POSTDOCTORAL STUDENT:** This category of member-
205 ship is available, upon formal application, to full and part-time
206 postdoctoral students enrolled in any educational program in
207 pediatric dentistry approved by the Commission on Dental
208 Accreditation of the U.S. or Canada.

209 **J. INTERNATIONAL STUDENT:** This category of membership is
210 available, upon formal application, to full and part-time students
211 enrolled in any educational program in dentistry or pediatric
212 dentistry in a country other than the United States or Canada, that
213 is approved by a national accrediting organization comparable to
214 the Commission on Dental Accreditation of the U.S. or Canada.

215 **K. AFFILIATE:** This category of membership is available to gen-
216 eral dentists who practice in the United States or Canada and
217 are members of the American Dental Association or the Canadian
218 Dental Association at the time of application. Affiliate members are
219 strongly encouraged to maintain membership in the American
220 Dental Association, Canadian Dental Association, or a recognized
221 foreign dental association.

222 **L. AFFILIATE LIFE:** This category of membership is available
223 to Affiliate members who have been members in good standing
224 for a total of thirty (30) years, excluding student years, and have

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225 reached the age of sixty-five (65). Up to twenty (20) years'
226 membership in the former American Society of Dentistry for
227 Children may be applied to meeting the membership length
228 requirement. The member must continue to fulfill membership
229 eligibility criteria.

230 **M. ALLIED:** This category of membership is available to dental
231 and medical allied health professionals, including dental hy-
232 gienists, dental assistants, pediatric nurses, and physician as-
233 sistants, whose interests are consistent with the mission
234 of the Academy.

235 **N. FRIENDS OF PEDIATRIC DENTISTRY:** This category of
236 membership is available to any individual who does not qualify
237 for other AAPD membership categories but whose interests are
238 consistent with the mission of the Academy.

239 **O. HONORARY:** Honorary members may be elected for un-
240 usual and outstanding contributions to the profession follow-
241 ing nomination by a voting member, who shall submit sub-
242 stantiating evidence of the nominee's qualification for such
243 membership to the Credentials and Ethics Committee. The
244 unanimous recommendation of the Credentials and Ethics
245 Committee and approval of the Board of Trustees shall be re-
246 quired for consideration for election. An affirmative vote of
247 three-fourths (3/4) of the membership present, eligible to vote
248 and voting at any annual session shall be required for ap-
249 proval.

250 Section 3. **PRIVILEGES:**

251 **A. ACTIVE and LIFE:** Privileges of Active and Life members
252 shall be to:

253 1. Vote on all issues brought before the General Assembly.

254 2. Hold office and serve on councils/committees.

255 3. Attend the annual session of the Academy.

256 4. Receive copies of all general membership communications
257 and publications, including the Academy journal.

258 **B. INACTIVE:** Privileges of Inactive members shall be to:

259 1. Serve on committees, but not vote or hold office

260 2. Attend the annual session of the Academy.

261 3. Receive requested membership services at a cost deter-
262 mined by the Board of Trustees.

263 **C. INTERNATIONAL and ASSOCIATE:** Privileges of International
264 and Associate members shall be to:

265 1. Serve as consultants to councils/committees, but not vote

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- 266 or hold office.
- 267 2. Attend the annual session of the Academy.
- 268 3. Receive copies of all general membership communications
269 and publications, including the Academy journal.
- 270 **D. INTERNATIONAL COLLEAGUE:** Privileges of International
271 Colleague members shall be to:
- 272 1. Serve as consultants to councils/committees, but not vote
273 or hold office.
- 274 2. Attend the annual session of the Academy.
- 275 3. Obtain access to all electronic membership communications
276 and publications and the members-only section of the
277 Academy website.
- 278 **D. PREDOCTORAL STUDENT:** Privileges of Predoctoral Student
279 members shall be to:
- 280 1. Attend the annual session of the Academy.
- 281 2. Receive copies of all general membership communications
282 and publications without charge.
- 283 3. Be eligible to apply for Postdoctoral Student category of
284 membership if enrolled in any educational program in pedi-
285 atric dentistry approved by the Commission on Dental Accredi-
286 tation of the American Dental Association.
- 287 4. Be eligible to apply for the Affiliate category of member-
288 ship immediately after satisfactory completion of the required
289 educational program.
- 290 5. Privileges of Predoctoral Student members will terminate
291 on July 1 following completion of the individual's predoctoral
292 educational program.
- 293 **E. POSTDOCTORAL STUDENT:** Privileges of Postdoctoral Stu-
294 dent members shall be to:
- 295 1. Serve as consultants to councils/committees, but not vote
296 or hold office.
- 297 2. Attend the annual session of the Academy.
- 298 3. Receive copies of all general membership communications
299 and publications without charge.
- 300 4. Be eligible to apply for Active membership immediately
301 after satisfactory completion of the required educational pro-
302 gram.
- 303 5. Privileges of Student members will terminate on the date

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304 of completion of the individual's advanced educational pro-
305 gram.

306 **F. INTERNATIONAL STUDENT:** Privileges of International Stu-
307 dent members shall be to:

308 1. Serve as consultants to councils/committees, but not vote
309 or hold office.

310 2. Attend the annual session of the Academy.

311 3. Receive copies of all general membership communications.

312 4. Be eligible to apply for International membership immediately
313 after satisfactory completion of the required educational pro-
314 gram.

315 5. Privileges of International Student members will terminate on the
316 date of completion of the individual's applicable educational
317 program.

318 **G. RETIRED:** Privileges of Retired members shall be to:

319 1. Serve as consultants to councils/committees, but not vote
320 or hold office.

321 2. Attend the annual session of the Academy.

322 3. Receive copies of all general membership communications;
323 and may receive publications and services, including the Acad-
324 emy journal on a fee per item. Fees will be established by
325 the Board of Trustees.

326 4. In the event a Retired member resumes practice, teaching,
327 or administration, it shall be incumbent upon said member to
328 notify the Headquarters Office for reinstatement to the former
329 category of membership.

330 **H. HONORARY:** Honorary members shall have the same privi-
331 leges as Active members, except the right to vote or hold office.

332 **I. AFFILIATE:** Privileges of the Affiliate or Affiliate Life members
333 shall be to:

334 1. Nominate an Affiliate representative to serve as a full voting
335 member of the AAPD Board of Trustees.

336 2. Attend the annual session of the Academy.

337 3. Serve on councils/committees, but not vote in the General
338 Assembly or hold office in the AAPD.

339 4. Receive copies of all general membership communications
340 and publications, including the Journals.

341 5. Attend and participate in all AAPD continuing education

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342 opportunities.

343 Affiliate or Affiliate Life members may not use the Academy
344 name, membership status or logo, or imply special expertise or
345 training in pediatric dentistry.

346 **J. ALLIED:** Privileges of Allied members shall be to:

347 1. Attend the annual session of the Academy.

348 2. Receive copies of all communications and publications.

349 Allied members may not use the Academy name,
350 membership status or logo.

351 **K. FRIENDS OF PEDIATRIC DENTISTRY:** Privileges of Friends
352 of Pediatric Dentistry shall be to:

353 1. Attend the annual session of the Academy.

354 2. Receive copies of all communications and publications.

355 Friends of Pediatric Dentistry members may not use the
356 Academy name, membership status or logo.

357 Section 4. **PROCEDURE FOR APPLICATION:**

358 A. APPLICATION FOR MEMBERSHIP: Applications for all cate-
359 gories of membership in the Academy shall be submitted to the
360 Chief Executive Officer in such form as the Academy may desig-
361 nate.

362 B. APPLICATION REVIEW: Application review will be conduc-
363 ted following receipt of an application for Active, International,
374 Life, Associate, Inactive, Retired, Predoctoral Student,
365 Postdoctoral Student, International Student, Affiliate, Allied or
366 Friends of Pediatric Dentistry membership as set forth in Section 2
377 of this Chapter. Any variance will be reviewed by the Credentials
368 and Ethics Committee and completion of all stipulated
369 requirements, the applicant shall become a member in the
370 appropriate category.

371 Section 5. **LEAVE OF ABSENCE:** When extenuating circum-
372 stances exist, a member of the Academy, upon application,
373 may be granted a leave of absence for a period of one (1) year
374 by the Credentials and Ethics Committee. A leave of absence
375 may be terminated or extended by the Credentials and Ethics
376 Committee upon written request of the member.

377 Section 6. **REINSTATEMENT:** A former member, whose
378 membership has been terminated by resignation or for any
379 other reason under the Bylaws, shall be reinstated upon ap-
380 proval of the Credentials and Ethics Committee, following the
381 payment of the current year's dues, any assessments currently
382 in effect, and a reinstatement fee as established by the Board of
383 Trustees.

384 **CHAPTER II. ANNUAL SESSION**

385 Section 1. **TIME AND PLACE:** The Board of Trustees shall
386 determine the time and place of the annual session of the Acad-
387 emy.

388 Section 2. **NOTICE:** Written notice of the annual session shall
389 be given to each member, either personally, by mail, or by
390 other means of written communication. All such notices shall
391 be given to each member not less than sixty (60) days prior to
392 each annual session and shall specify the place, the date, and
393 the hour of the meeting.

394 **CHAPTER III. GENERAL ASSEMBLY**

395 Section 1. **DEFINITION:** The General Assembly shall consti-
396 tute a meeting of the Active and Life members for the purpose
397 of conducting the business of the Academy.

398 Section 2. **SESSIONS:** A session of the General Assembly shall
399 be held at least once each calendar year at the site and time of
400 the annual session of the Academy.

401 Section 3. **NOTICE:** Written notice of a session shall be given
402 to each member entitled to vote, either personally, by mail, or
403 by other means of written communication. This notice shall be
404 addressed to each member at the address appearing on the
405 books of the Academy or provided by the member to the
406 Academy for the purpose of such notice. All such notices shall
407 be sent to each member entitled thereto not less than thirty (30)
408 days before each session and shall specify the place, the date,
409 and the hour.

410 Section 4. **SPECIAL SESSIONS:** Special sessions may be
411 called at any time by a unanimous vote of the Executive Com-
412 mittee or by a majority of the Board of Trustees. Notices of any
413 special session shall be given to each member in the same
414 manner as in Section 3 of this Chapter and shall include the
415 general nature of the business to be transacted.

416 Section 5. **RECESSED SESSIONS:** Any officially called ses-
417 sion of the members, annual or special, may be recessed by the
418 vote of a majority of the members present, entitled to vote and
419 voting. When any session of members, either annual or special,
420 is recessed for ninety (90) days or more, notice of the reconven-
421 ing of the recessed session shall be given as described in Sec-
422 tion 3 of this Chapter.

423 Section 6. **ENTRY OF NOTICE:** Whenever any member enti-
424 tled to vote has been absent from a session, whether annual or
425 special, a statement in the minutes that notice has been duly
426 given shall furnish conclusive and incontrovertible evidence of
427 notification.

428 Section 7. **VOTING AND ELECTIONS:** Each Active and Life
429 member of the Academy shall be entitled to one vote upon

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430 each resolution properly submitted for vote, and one vote for
431 each office to be filled. Elections shall be held at the annual
432 session of the General Assembly as described in Chapter XI.

433 Section 8. **QUORUM:** A quorum shall consist of the eligible
434 voting Academy members present at the General Assembly.

435 Section 9. **NEW BUSINESS:** New business brought before the
436 General Assembly requires approval by a two-thirds (2/3) ma-
437 jority vote in order to be considered. If the vote is successful for
438 consideration, the new business may then be passed by a ma-
439 jority vote.

440 **CHAPTER IV. ELECTIVE OFFICERS**

441 Section 1. **TITLE:** The elective officers of the Academy shall be
442 the President, President-Elect, Vice-President, and Secretary-
443 Treasurer.

444 Section 2. **NOMINATION:** The Nominations Committee shall
445 place into nomination one (1) name for each elective office to
446 be filled. Such individuals may be any Active or Life member
447 in good standing who has been actively involved in the
448 Academy.

449 Section 3. **ELECTION:** Election of officers shall be held at the
450 annual session of the General Assembly, in accordance with
451 the provisions of Chapter XI.

452 Section 4. **TENURE:** The term of office of the elective officers
453 of the Academy shall be one (1) year or until a successor is
454 elected and qualified.

455 Section 5. **INSTALLATION:** The elective officers shall be in-
456 stalled at the annual session of the Academy, unless for what-
457 ever reason the election is not certified at the annual session, in
458 which case the elected individuals shall be considered installed
459 at whatever time the election is certified.

460 Section 6. **VACANCIES:** In the event the office of President
461 becomes vacant, the President-Elect shall become President for
462 the unexpired portion of the term. In the event the office of
463 President-Elect becomes vacant, the duties of the office shall be
464 performed by the Vice-President, in addition to other duties,
465 until a President is elected at the next annual session of the
466 General Assembly in the manner described in Chapter XI. In
467 the event the office of Vice-President becomes vacant, the Sec-
468 retary-Treasurer shall assume the functions of the Vice-
469 President for the unexpired portion of the term, in addition to
470 other duties. In the event the office of Secretary-Treasurer be-
471 comes vacant, the office shall be filled for the unexpired por-
472 tion of the term by nomination by the President, with ap-
473 pointment being subject to approval of the Board of Trustees.
474 In the event a second vacancy or two or more vacancies occur
475 to the elective office holders between the Annual Sessions of
476 the General Assembly, the vacancies shall be filled by tempo-

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477 rary appointment by a majority vote of the voting members of
478 the board of trustees until the next Annual Session of the Gen-
479 eral Assembly.

480 Section 7. **DUTIES:**

481 A. **PRESIDENT:** The duties of the President shall be to:

482 1. Serve as the official representative of this Academy in its
483 contacts with government, civic, business, and professional
484 organizations for the purpose of advancing the objectives and
485 policies of this Academy.

486 2. Serve as Chair of the Board of Trustees and the Executive
487 Committee.

488 3. Serve as presiding officer of the General Assembly.

489 4. Present an ad interim and annual report to the Board of
490 Trustees.

491 5. Present to the General Assembly at its annual session a
492 report on the activities of the Board of Trustees, as well as such
493 matters deemed of importance to the Academy, the specialty of
494 pediatric dentistry, and the dental profession.

495 6. Call special meetings of the Board of Trustees and the Ex-
496 ecutive Committee.

497 7. Nominate all appointments, subject to approval of the
498 Board of Trustees, except as otherwise provided in these By-
499 laws.

500 8. Nominate individuals to fill any vacancy on the Board of
501 Trustees, as provided in Chapter V, Section 8, and to fill all
502 other vacancies not provided for in these Bylaws.

503 9. Nominate a Parliamentarian, subject to approval by the
504 Board of Trustees.

505 10. Appoint the requisite number of tellers for each session of
506 the General Assembly and designate the chair.

507 11. Upon expiration of the term of office as President, serve as
508 a member of the Board of Trustees for the following one (1)
509 year, and as a member of the Nominations Committee for two
510 (2) years.

511 12. Serve as an advisory member of all councils/committees.

512 13. Perform such other duties as may be provided in these
513 Bylaws, or as directed by the Board of Trustees.

514 14. Nominate individuals to fill the unexpected vacancy of an
515 appointed officer.

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516 B. **PRESIDENT-ELECT**: The duties of the President-Elect shall
517 be to:

518 1. Serve as a member of the Board of Trustees and the Execu-
519 tive Committee.

520 2. Succeed to the office of President without other election at
521 the next annual session of the Academy following election as
522 President-Elect.

523 3. Assume the duties of the President in case of the latter's
524 absence, disability, resignation, or death.

525 4. Preside when it is necessary for the President to leave the
526 chair.

527 5. Present an ad interim and annual report to the Board of
528 Trustees.

529 6. Perform such other duties as may be provided in these
530 Bylaws or as directed by the President or the Board of Trustees.

531 C. **VICE-PRESIDENT**: The duties of the Vice-President shall be
532 to:

533 1. Serve as a member of the Board of Trustees and the Execu-
534 tive Committee.

535 2. Perform the duties of the President-Elect in the event of
536 temporary or permanent vacancy in that office as provided in
537 these Bylaws.

538 3. Present an ad interim and annual report to the Board of
539 Trustees.

540 4. Serve as chair of the Council on Annual Session.

541 5. Serve as chair of the Credentials and Ethics Committee.

542 6. Perform such other duties as may be provided in these
543 Bylaws or as directed by the President or the Board of Trustees.

544 D. **SECRETARY-TREASURER**: The duties of the Secretary-
545 Treasurer shall be to:

546 1. Serve as a member of the Board of Trustees and the Execu-
547 tive Committee.

548 2. Serve as Secretary to the Board of Trustees.

549 3. Serve on the Budget and Finance Committee.

550 4. Serve as custodian of all monies, securities, and deeds be-
551 longing to the Academy and to hold, invest, and disburse these
552 subject to the direction of the Board of Trustees.

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553 5. Supervise the annual audit of the funds of the Academy.

554 6. Present an ad interim and annual report to the Board of
555 Trustees and report annually on the general financial position
556 of the Academy to the General Assembly at its annual session.

557 7. Perform the duties of the Vice-President in the event of
558 temporary or permanent vacancy in that office as provided in
559 these Bylaws.

560 8. Perform such other duties as may be provided in these
561 Bylaws or as directed by the President or the Board of Trustees.

562 **CHAPTER V. BOARD OF TRUSTEES**

563 Section 1. **COMPOSITION:** The Board of Trustees shall con-
564 sist of eighteen (18) members: the President, President-Elect,
565 Vice-President, Secretary-Treasurer, the immediate past Presi-
566 dent, one District Trustee elected from each of the five (5) trus-
567 tee districts, three (3) trustees elected as member at-large,
568 one (1) Affiliate Trustee; and the Editor, Chief Executive Officer,
569 Parliamentarian, and Congressional Liaison, who shall be ex
570 officio members of the Board of Trustees without the right to vote.

571 Section 2. **TRUSTEE DISTRICTS:** There shall be five (5) trustee
572 districts. A member shall be identified with a trustee district
573 according to the member's primary practice mailing address
574 listed with the Headquarters Office except for Inactive and
575 Retired members or those members employed in the Federal
576 Services. Inactive and Retired members shall be identified with
577 a trustee district according to the member's mailing address
578 listed with the Headquarters Office. The trustee districts shall be
579 composed as follows:

580 **Northeastern District:** Connecticut, Delaware, District of
581 Columbia, Maine, Maryland, Massachusetts, New Hampshire, New
582 Jersey, New York, Pennsylvania, Rhode Island, Vermont, and the
583 Canadian provinces of Newfoundland, Nova Scotia, Prince Edward
584 Island, New Brunswick, and Quebec;

585 **Southeastern District:** Alabama, Florida, Georgia, Kentucky,
586 Mississippi, North Carolina, South Carolina, Tennessee, Virginia,
587 West Virginia, and the Commonwealth of Puerto Rico;

588 **NorthCentral District:** Illinois, Indiana, Iowa, Ohio, Michigan,
589 Minnesota, Nebraska, North Dakota, South Dakota, Wisconsin, and
590 the Canadian provinces of Ontario and Manitoba;

591 **Southwestern District:** Arkansas, Colorado, Kansas, Louisiana,
592 Missouri, New Mexico, Oklahoma, and Texas;

593 **Western District:** Alaska, Arizona, California, Hawaii, Idaho, Mon-
594 tana, Nevada, Oregon, Utah, Washington, Wyoming, and the
595 Canadian provinces of Saskatchewan, Alberta, British Colum-
596 bia, Northwest Territories, Nunavut, and Yukon Territory.

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597 Section 3. **TRUSTEE MEMBERS AT-LARGE.** The Board of
598 Trustees shall have three at-large members elected as described
599 in Chapter XI, each for a three (3) year term on a rotating basis
600 of one per year. Starting with the at-large term beginning in
601 2005 for a three (3) year term, one of the three at-large positions
602 will be designated for and filled by a full time academician.
603 Qualifications of a full time academician for this at-large posi-
604 tion include a full time educator who devotes a majority of
605 professional time, in no case less than two days a week, to edu-
606 cational endeavors in a dental school or graduate pediatric
607 dentistry program accredited by the Commission on Dental
608 Accreditation. Interim vacancies in the position of academician
609 trustee at-large will be filled by presidential nomination as de-
610 scribed in Chapter V, Section 9, and such appointment shall be
611 limited to full time academicians. One of the non-academic trustees
612 at-large shall be designated by the President as liaison to members
613 in the uniformed Federal Services, and the other shall be
614 designated as liaison to International members.

615 Section 4. **QUALIFICATIONS:** A member of the Board of
616 Trustees shall be an Active or Life member of the Academy in
617 good standing and members of their District Organization and
618 State Unit. The Chief Executive Officer may be excluded from
619 these requirements. The Affiliate Trustee shall be an Affiliate
620 member of the Academy in good standing and an Affiliate member
622 of their District Organization and State Unit if such membership
623 category is provided

624 Section 5. **TERM OF OFFICE:** The term of office of the Presi-
625 dent, President-Elect, Vice-President, and Secretary-Treasurer
626 shall be for one (1) year, or until a successor has been elected
627 and qualified. The Past President shall serve for one (1) year
628 immediately upon completion of the presidential term. The
629 term of office of an elected trustee shall be three (3) years, or
630 until a successor has been elected and qualified. The consecu-
631 tive tenure of an elected trustee shall be limited to one (1) com-
632 plete term of three (3) years. An incumbent trustee who has
633 served less than one (1) full, three (3) year term, shall be eligi-
634 ble for election to a full three (3) year term, irrespective of the
635 number of years served in the incomplete term.

636 Section 6. **NOMINATION:** The Nomination Committee shall
637 place into nomination the name of one (1) Active or Life
638 member for each vacancy on the Board of Trustees, except
639 for the offices of District Trustee.

640 Section 7. **ELECTION:** Election to the Board of Trustees shall
641 be conducted as described in Chapter XI.

642 Section 8. **INSTALLATION:** The Board of Trustees shall be
643 installed at the annual session of the Academy, unless the elec-
644 tion is not certified at the annual session, in which case the
645 elected individuals shall be considered installed at whatever
646 time the election is certified.

647 Section 9. **VACANCIES:** Vacancies on the Board of Trustees

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648 shall be filled by presidential nomination, with appointment
649 made by majority vote of the remaining voting members of the
650 Board of Trustees then in office. If a district trustee relocates to
651 another trustee district, the trustee position filled by the trustee
652 is declared vacant. Vacancies on the Board of Trustees from
653 specific trustee districts shall be filled with eligible members
654 from the appropriate trustee districts. Each person appointed
655 to fill a vacancy shall remain a trustee until a successor has
656 been elected by the members of the Academy at the next an-
657 nual session or at any special session duly called for that pur-
658 pose held prior to the annual session, except for members of
659 the Board of Trustees from specific trustee districts, who shall
660 be elected as described in Chapter XI, Section 5 of these By-
661 laws.

662 Section 10. **RECALL.** Any trustee of the Academy may be re-
663 called as provided for in the Administrative Policy and Procedure
664 Manual, incorporated herein by reference.

665 Section 11. **POWERS AND DUTIES:** The Board of Trustees
666 shall be the managing body of the Academy, subject to the
667 Laws of Illinois, the Articles of Incorporation, the Constitution
668 and Bylaws of the Academy, and the mandate of the General
669 Assembly.

670 **POWERS:** The Board of Trustees shall:

671 A. Have the power to establish rules and regulations consis-
672 tent with these Bylaws to govern its organization, procedure,
673 and conduct.

674 B. Have the power to establish administrative procedure for
675 the management of the Academy.

676 C. Have the power to establish ad interim Academy policies
677 when the General Assembly is not in session and when such
678 policies are deemed to be in the best interests of the Academy,
679 provided that all such policies be presented in the next annual
680 report to the General Assembly for approval.

681 D. Have the power to designate the officers and agents who
682 shall have the authority to execute any instrument on behalf of
683 the Academy.

684 E. Have the power to remove any officer or agent whenever
685 the interest of the Academy will be served thereby, following a
686 two-thirds (2/3) vote of the Board of Trustees and in accordance
687 with Chapter XIII.

688 F. Have the power to establish any compensation of the trustees,
689 officers and other agents not elsewhere provided for in these
690 Bylaws.

691 G. Have the power to borrow money, as described in Chapter
692 X, Section 8.

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693 H. In instances to be determined by the majority vote of the
694 Board of Trustees, or in instances where the conduct of the
695 business of the General Assembly is jeopardized by unforeseen
696 conditions, the Board of Trustees shall have the power to con-
697 duct a mail ballot vote of the membership which, to be valid,
698 shall consist of ballots received from not less than the majority
699 of voting members. A majority of the votes cast (postmarked)
700 within thirty (30) days after the mailing date of the ballots shall
701 decide the vote which shall be announced at the next session of
702 the General Assembly as the first order of business.

703 **DUTIES:** The Board of Trustees shall:

704 A. Review and approve a budget for each ensuing fiscal year.

705 B. Approve and provide for the dispersal of funds on behalf of the
706 Academy.

707 C. Appoint all appointive officers of the Academy.

708 D. Provide for the maintenance and supervision of the Head-
709 quarters Office and all property or offices owned or operated
710 by the Academy.

711 E. Provide for the publication and distribution of all official
712 publications of the Academy.

713 F. Approve appointments, as provided in these Bylaws.

714 G. Review the reports of all officers and councils/committees
715 and act upon recommendations.

716 H. Review all proposed amendments to the Constitution and
717 Bylaws and recommend action to the General Assembly.

718 I. Create or abolish councils/committees.

719 J. Approve all awards, honors, or other special commendations
720 given in the name of the Academy.

721 K. Represent official Academy policy, as appropriate.

722 L. Maintain liaison with dental, medical and allied health
723 professions.

724 M. Perform such other duties as prescribed in these Bylaws.

725 Section 12. **MEETINGS:**

726 A. Regular Meetings: There shall be four (4) regular meet-
727 ings of each cadre of the Board of Trustees: one (1) on the
728 final day of the annual session, one (1) ad interim meeting as
729 determined by the Board of Trustees, one (!) winter planning
730 meeting as determined by the Board of Trustess, and one (1)
731 immediately prior to and in the same city as the annual session.

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732 B. Special Meetings: Special meetings of the Board of Trus-
733 tees may be called at any time by the President or upon the
734 request of any five (5) voting members of the Board of Trus-
735 tees, provided due notice of any such meeting is given to each
736 member of the Board of Trustees at least twenty (20) days in
737 advance of the time scheduled for the special meeting. Special
738 Board meetings may also be conducted by phone conference or
739 electronic communication and require twenty-four (24) hours
740 advance notice.

741 C. Executive Meetings: Executive meetings may be called at
742 any time by the President or by a majority vote of the Board of
743 Trustees. Attendance at Executive Meetings shall be limited to
744 voting members of the Board of Trustees and such other indi-
745 viduals as deemed appropriate by majority approval of the
746 Board. The Secretary-Treasurer shall be responsible for re-
747 cording these proceedings.

748 Section 13. **ATTENDANCE:** Attendance at meetings of the
749 Board of Trustees shall be limited to members of the Board and
750 invited guests. Active and Life members of the Academy may
751 attend as observers on a self-sustaining and space available
752 basis, upon requesting such to the Headquarters Office in ad-
753 vance of the meeting.

754 Section 14. **QUORUM:** A majority of the eligible voting mem-
755 bers of the Board of Trustees constitutes a quorum for the
756 transaction of business at any meeting.

757 Section 15. **VOTING:** Decisions of the Board of Trustees shall
758 be determined by a majority of the votes cast.

759 Section 16. **ACTION BY UNANIMOUS WRITTEN**
760 **CONSENT:** If and when the Board of Trustees, in absence of a
761 meeting, consent by unanimous vote in writing to any action to
762 be taken by the Academy, such action shall be as valid as if it
763 had been authorized at a meeting of the Board of Trustees.

764 Section 17. **OFFICERS:** The elected Officers of the Board of
765 Trustees shall be the President of the Academy, who shall be
766 Chair, the President, the Vice President, the Secretary-Treasurer
767 of the Academy, and the Immediate Past President.

768 Section 18. **COMMITTEES OF THE BOARD OF TRUSTEES:**
769 The committees of the Board of Trustees shall be:

770 A. **EXECUTIVE COMMITTEE:**

771 *Composition:*

772 The Executive Committee shall consist of the President, Presi-
773 dent-Elect, Vice-President, Secretary-Treasurer, and immediate
774 Past President. The Parliamentarian and Chief Executive Officer
775 shall be ex officio members without the right to vote. The Presi-
776 dent shall serve as Chair of the Executive Committee.

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777 *Duties:* The duties of the Executive Committee shall be to:

778 1. Conduct all interim business of the Academy.

779 2. Review annually the Headquarters Office budget and
780 submit recommendations to the Board of Trustees.

781 3. Review the Chief Executive Officer's appraisal of Academy
782 Headquarters Office employees.

783 4. Conduct an annual performance review of the Chief Executive
784 Officer and the Editor.

785 5. Review and approve contracts of the Chief Executive Officer,
786 the Editor-in-Chief, Child Advocate and the Congressional
787 Liaison.

788 *Quorum:* A quorum for the transaction of business by the Ex-
789 ecutive Committee shall consist of four (4) voting members of
790 the committee.

791 **B. BUDGET AND FINANCE COMMITTEE:**

792 *Composition:*

793 The Budget and Finance Committee shall consist of five (5)
794 members: three (3) elected members of the Board of Trustees
795 appointed by the President; the Secretary-Treasurer who shall
796 serve as chair; and the Chief Executive Officer who shall serve ex
797 officio without a vote. The President shall appoint one (1)
798 newly elected Trustee to serve for three consecutive one year
799 terms so that at the end of each year one (1) Trustee member
800 will have served for a maximum of three years. The committee
801 incumbent Trustee members are subject to reappointment by
802 the incoming President and confirmation by the Board of Trus-
803 tees. Should a Trustee member desire not to be reappointed or
804 the incoming President decides not to renominate the Trustee
805 member, the incoming President is required to appoint another
806 Trustee member with the same remaining elected term of of-
807 fice.

808 *Duties:*

809 The duties of this committee shall be to review the budget and
810 finances of the Academy and make recommendations to the
811 Board of Trustees for their approval.

812 **C. CONSTITUTION AND BYLAWS COMMITTEE:**

813 *Composition:*

814 The Constitution and Bylaws Committee shall consist of four
815 (4) members: one (1) an elected member of the Board of Trustees
816 appointed by the President; one (1) an Active or Life member
817 of the Academy appointed by the President; the Executive
818 Director or other member of the senior staff appointed by the

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819 President, who shall serve ex officio without a vote; and the
820 Vice President, who shall serve as chair. Additional
821 consultants with experience or expertise in constitutional and
822 parliamentary procedures may be appointed at the discretion
823 of the Board of Trustees, but do not sit on the committee
824 or hold voting privileges.

825 *Duties:* The duties of the committee shall be to:

826 1. Serve as an advisory committee to the Board of Trustees to
827 facilitate ongoing review of the Articles of the Constitution and
828 Bylaws in order to keep them consistent with the Academy's
829 operations.

830 2. Draft suitable language for all proposed amendments to the
831 AAPD Constitution and Bylaws at the request of a council,
832 committee, District Organization, State Unit, Active or Life
833 member, or the Board of Trustees.

834 3. Recommend editorial changes in the Bylaws to improve their
835 consistency, clarity and style.

836 4. Notwithstanding paragraph 2 of this subsection, the committee
837 shall have the authority to make corrections in punctuation,
838 grammar and spelling in the Bylaws which do not alter its
839 context or meaning. Such corrections shall be made only by a
840 unanimous vote of the committee members.

841 5. Forward to the Board of Trustees for their review and recommen-
842 dation each properly formulated and worded amendment to the
843 AAPD Constitution and Bylaws.

844 6. Perform such other duties as assigned by the President of the
845 Board of Trustees.

846 **D. CREDENTIALS AND ETHICS COMMITTEE:**

847 *Composition:*

848 The Credentials and Ethics Committee shall consist of four (4)
849 members: two (2) of whom shall be elected members of the
850 Board of Trustees appointed by the President, the Executive
851 Director who shall serve ex officio without a vote, and the
852 Vice-President who shall serve as chair.

853 *Duties:* The duties of this committee shall be to:

854 1. Verify the qualifications of candidates for membership,
855 subject to the provisions of the Articles of Incorporation, the
856 Constitution, and the Bylaws of this Academy.

857 2. Act on applications for leave of absence, according to
858 Chapter I, Section 5.

859 3. Recommend action on applications for reinstatement to
860 membership, according to Chapter I, Section 6.

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861 4. Recommend censure, suspension, or expulsion of a mem-
862 ber for causes stipulated in these Bylaws, provided such action
863 is justified in accordance with the provisions of Chapter XIII.

864 5. Review annually the American Dental Association Princi-
865 ples of Ethics and Advisory Opinions appended thereto, to ensure
866 that there is no conflict with the practice of pediatric dentistry
867 and recommend to the Board of Trustees variances deemed
868 essential to the governance of the Academy.

869 **E. POLICY AND PROCEDURE COMMITTEE:**

870 *Composition:*

871 The Policy and Procedure Committee shall consist of six (6)
872 member: three (3) Trustees; the immediate Past President, the
873 Parliamentarian; and the Chief Executive Officer, who shall serve
874 ex officio without a vote. The President shall appoint one (1)
875 newly elected Trustee each year to a three (3) year term so that
876 the term of only one (1) Trustee member expires each year. The
877 immediate Past President will serve as chair.

878 *Duties:* The duties of this committee shall be to:

879 1. Collect and compile from the membership applicable
880 statements on scientific and philosophical policy.

881 2. Draft and present to the General Assembly for their approval
882 resolutions relating to scientific and philosophical policy.

883 3. Review and recommend to the Board of Trustees adminis-
884 trative procedures for the conduct of the business of the Acad-
885 emy.

886 4. Perform such other duties as assigned by the President or
887 the Board of Trustees.

888 **F. STRATEGIC PLANNING COMMITTEE:**

889 *Composition:*

890 The Strategic Planning Committee shall consist of five (5)
891 members: three (3) elected members of the Board of Trustees
892 appointed by the President, who shall designate a senior, junior,
893 and freshman Trustee; the President-Elect; and the Chief Execu-
894 tive Officer, who shall serve ex officio without a vote. The
895 President-Elect shall serve as chair.

896 *Duties:* The duties of this committee shall be to:

897 1. Review and update the strategic plan annually in order to
898 maintain currency with the established direction of the Acad-
899 emy.

900 2. Monitor and analyze trends and issues of the external

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901 macro environment that are significant to pediatric dentistry.

902 3. Recommend measures which maintain the Academy's role
903 as the authority on matters related to pediatric dentistry.

904 **G. LEADERSHIP DEVELOPMENT COMMITTEE:**

905 *Composition:*

906 The Leadership Development Committee shall consist of
907 five (5) members: four (4) pediatric dentist current and/or past
908 members of the Board of Trustees appointed by the President, and
909 the Chief Executive Officer, who shall serve ex officio without a
910 vote. The President shall appoint the chair. The committee may
911 also utilize outside consultants who have an understanding and
912 knowledge of the best practices in development of volunteer
913 leadership in professional membership associations.

914 *Duties:* The duties of this committee shall be to:

915 1. Evaluate results and outcomes from existing Academy
916 professional leadership programs. The committee shall
917 make recommendations to the Board of Trustees
918 regarding continuation or modification of such
919 programs.

920 2. Analyze other leadership training opportunities and
921 make recommendations to the Board of Trustees.

922 3. Identify potential future leaders and provide such names
923 to the President-elect during the annual appointments
924 process for AAPD councils and committees.

925 4. Regularly report to the Board of Trustees concerning
926 such activities.

927 5. Perform such other duties as assigned by the President
928 or the Board of Trustees.

929 **H. NOMINATIONS COMMITTEE:**

930 *Composition:*

931 The Nominations Committee shall be composed of eight (8)
932 members: the two immediate Past Presidents of the Academy,
933 a board member of the American Board of Pediatric Dentistry
934 as determined by the ABPD and one (1) member elected from
935 each trustee District. Further details on committee member
936 selection and committee procedures are provided in the
937 Administrative Policy and Procedure Manual of the AAPD.

938 *Duties:* The duties of this committee shall be to:

939 1. Nominate candidates for the offices of President-Elect,
940 Vice-President, Secretary-Treasurer, Trustee at-large and
941 Affiliate Trustee.

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942 2. Nominate candidates for the Board of Directors of the
943 American Board of Pediatric Dentistry.

944 3. Present a written report to the Board of Trustees at
945 the winter planning meeting which shall include one (1)
946 nominee for President-Elect, Vice-President, Secretary-Treasurer,
947 Trustee at-large, Affiliate Trustee and one (1) nominee for the
948 Board of Directors of the American Board of Pediatric Dentistry

949 4. The slate of officers nominated by the Committee, and
950 approved by the Board shall be mailed to the voting member-
951 ship no later than thirty (30) days prior to the meeting of the
952 General Assembly.

953 **I. OTHER COUNCILS/COMMITTEES:**

954 Other councils/committees and their chairs may be appointed
955 by the President as deemed necessary, by majority approval of
956 the Board of Trustees, for the proper discharge of the duties of
957 the Board of Trustees.

958 **CHAPTER VI. DISTRICT ORGANIZATION**

959 Section I. **ORGANIZATION:**

960 The trustee districts shall be composed as set forth in Chapter V,
961 Section 2 of these Bylaws.

962 Section 2. **PURPOSE:** A District shall:

963 A. Facilitate communication between the AAPD Board of
964 Trustees and the State Units.

965 B. Facilitate communication between the State units and the
966 Headquarters Office.

967 C. Provide educational opportunities for its members.

968 D. Communicate with the representatives from its State Units
969 to facilitate communication between the State Units and the
970 District Board of Trustees.

971 E. Assist in advocating and coordinating efforts at the state
972 level for improvement of the oral health of children.

973 Section 3. **DUTIES:** A District shall:

974 A. Hold meetings as necessary to conduct the business of the
975 district.

976 B. Elect a district board of trustees with at least one member
977 from each State Unit.

978 C. Elect officers and establish councils and committees neces-
979 sary to conduct the business of that district.

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980 D. Provide for its financial support. The AAPD shall provide dues
981 collection service at the district's request, at no cost.

982 E. Hold the elected AAPD district trustee as member of the
983 district organization board of trustees.

984 F. Accept nominees for the AAPD district trustee from the
985 State Units and individual members of the district and forward
986 the names to the Headquarters Office. Nominations must con-
987 form with the provisions of the relevant sections of the current
988 Administrative Policy and Procedure Manual of the AAPD.

989 G. Accept nominees for AAPD Council/Committee ap-
990 pointments from the State Units and forward the names to the
991 Headquarters office.

992 H. Elect one (1) member from the district to serve on the Nomi-
993 nations Committee.

994 Section 4: **MEMBERSHIP:**

995 A. AAPD members are strongly encouraged to maintain
996 membership in their State Unit and their respective district
997 organization.

998 **CHAPTER VII. STATE UNIT ORGANIZATIONS**

999 Section 1. **ORGANIZATION:**

1000 A. The AAPD Trustee Districts shall be organized into State
1001 Units representing the Active and Life members of each state,
1002 as set forth in Chapter V, Section 2 of these Bylaws.

1003 B. State Units shall be duly incorporated, non-profit organi-
1004 zations governed by an adopted constitution and bylaws which
1005 shall not be in conflict with or limit the Constitution and By-
1006 laws of the Academy.

1007 Section 2. **PURPOSE:** A State Unit shall:

1008 A. Facilitate communications between the District Board of
1009 Trustees and its membership.

1010 B. Provide educational opportunities for its members.

1011 C. Provide nominees for its district trustee.

1012 D. Assist in advocating and coordinating efforts at the state
1013 level for improvement of the oral health of children.

1014 Section 3. **DUTIES:** A State Unit shall:

1015 A. Hold meetings as necessary to conduct the business of the
1016 State Unit.

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1017 B. Elect officers and establish councils and committees neces-
1018 sary to conduct the business of the State Unit.

1019 C. Elect at least one State Unit member to the district board
1020 of trustees.

1021 D. Provide for its financial support. The AAPD shall provide dues
1022 collection service at the state unit's request, at no cost.

1023 E. Consider candidates to submit to the District Trustee for
1024 AAPD district trustee nominee.

1025 F. Recommend members to the AAPD District Trustee for
1026 consideration for AAPD Council/Committee appointments.

1027 Section 4. **MEMBERSHIP:**

1028 A. Voting members of State Units shall meet the eligibility
1029 requirements for Active or Life membership in the Academy as
1030 set forth in Chapter I, Section 2.

1031 B. Each member of the Academy shall hold voting member-
1032 ship only in the State Unit where the member's primary practice
1033 is located.

1034 Section 5. **PROCEDURE FOR APPLICATION:**

1035 A. All state organizations which meet the requirements listed
1036 in Section 1 of this chapter as of June 30, 1999 shall be consid-
1037 ered State Units of their respective district organizations.

1038 B. An application for State Unit status shall be submitted to
1039 their District Trustee in such form as the District may desig-
1040 nate. Following application review by the District Board of
1041 Trustees, State Unit status shall be granted by a majority vote
1042 of the District Board of Trustees.

1043 **CHAPTER VIII. RECOGNIZED FOREIGN COUNTRY CHAPTERS**

1044 Section 1. **DESCRIPTION:**

1045 A. In addition to the District and State Organizations described in
1046 Chapters VI and VII, the AAPD shall also have recognized chapters
1047 based in and representing foreign countries.

1048 B. Such foreign country chapters shall be independent, duly
1049 incorporated, non-profit organizations governed by an adopted
1050 constitution and bylaws which shall not be in conflict with or limit the
1051 Constitution and Bylaws of the Academy, and shall be in good
1052 standing as a non-profit organization in their country.

1053 Section 2. **PURPOSE:** A foreign chapter shall:

1054 A. Facilitate communications between that country's pediatric
1055 dentists and the AAPD Board of Trustees.

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1056 B. Provide educational opportunities for its members.

1057 C. Advocate for the improvement of the oral health of children in
1058 their country.

1059 Section 3. **DUTIES:** A foreign chapter shall:

1060 A. Promote AAPD continuing education courses, including the
1061 annual session.

1062 B. Assist the AAPD in the recruitment and retention of dentists
1063 eligible for AAPD international or international colleague
1064 membership who practice or reside in their country.

1065 C. Provide an annual report to the AAPD membership on activities
1066 of the chapter.

1067 Section 4. **MEMBERSHIP:**

1068 A. The chapter shall determine its membership categories and
1069 eligibility as it deems appropriate, including dues level.

1070 B. Any AAPD international member residing or practicing in the
1071 country of the foreign chapter shall be eligible for membership in
1072 such chapter.

1073 Section 5. **PROCEDURE FOR APPLICATION:**

1074 A. The following foreign country pediatric dental organizations are
1075 designated as chapters so long as criteria described in this chapter
1076 continues to be met: Canadian Academy of Pediatric Dentistry;
1077 Korean Academy of Pediatric Dentistry; and Mexican Academy of
1078 Pediatric Dentistry.

1079 B. An application for a recognized foreign chapter shall be
1080 submitted to the AAPD Board of Trustees. Chapter status shall be
1081 granted by a majority vote of the Board of Trustees.

1082 **CHAPTER IX. APPOINTIVE OFFICERS**

1083 Section 1. **TITLE:** The appointive officers of this Academy
1084 shall be an Editor, Chief Executive Officer, Parliamentarian, and
1085 Congressional Liaison, and such others as may be designated by
1086 the Board of Trustees.

1087 Section 2. **APPOINTMENTS:** The Board of Trustees shall des-
1088 ignate the appointive officers as follows:

1089 A. Editor: The Editor shall be nominated by a search commit-
1090 tee and appointed by a majority of the votes cast by the Board
1091 of Trustees for a three (3) year term. The Editor may be reap-
1092 pointed for up to two (2) additional three (3) year terms upon
1093 the recommendation of the Executive Committee and approval
1094 of the Board of Trustees. The search committee shall consist of
1095 five (5) members, two (2) of whom shall be members of the
1096 Editorial Board. The President shall appoint the members and

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1097 designate the chair of the committee with the approval of the
1098 Board of Trustees.

1099 B. Chief Executive Officer: The Chief Executive Officer shall be
1100 selected by a majority of the votes cast by the Board of Trustees.

1101 C. Parliamentarian: The Parliamentarian shall be nominated
1102 for a one (1) year term by the President and appointed subject
1103 to approval by a majority of the votes cast by the Board
1104 of Trustees. The Parliamentarian may be reappointed to an
1105 unlimited number of additional one (1) year terms.

1106 D. Congressional Liaison: The Congressional Liaison shall be
1107 nominated for a one (1) year term by the President and ap-
1108 pointed subject to approval by a majority of the votes
1109 cast by the Board of Trustees. The Congressional Liaison
1110 may be reappointed to an unlimited number of additional one
1111 (1) year terms.

1112 E. Unexpected vacancy by an appointed officer: In the event
1113 of an unexpected vacancy by an appointed officer, the office
1114 shall be filled for the unexpired portion of the term by nomina-
1115 tion by the President, with the appointment being subject to
1116 approval by a majority of the votes cast by the Board of Trus-
1117 tees.

1118 Section 3. **DUTIES:** The duties of the appointive officers shall
1119 be as follows:

1120 A. **Editor:**

1121 1. To serve as Editor-in-Chief of the journals of the American
1122 Academy of Pediatric Dentistry and to exercise editorial privi-
1123 lege over the publications, subject to the policies of the Acad-
1124 emy, the directives of the Board of Trustees, and the provisions
1125 of these Bylaws.

1126 2. To nominate members of the Editorial Board, Abstract Edi-
1127 tors, and Historians subject to the approval of the Editorial
1128 Board and the Board of Trustees, and delineate their responsi-
1129 bilities.

1130 3. To present an ad interim and annual report to the Board of
1131 Trustees.

1132 4. To perform such other duties as prescribed by the Presi-
1133 dent, the Board of Trustees, or these Bylaws.

1134 B. **Chief Executive Officer:**

1135 1. To serve as the administrative head of the Headquarters
1136 Office of the Academy and all its branches.

1137 2. To engage all employees for the Headquarters Office, ac-
1138 cording to established administrative procedures.

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1139 3. To prepare a preliminary budget annually and submit it to
1140 the Budget and Finance Committee for review.

1141 4. To present an ad interim and annual report on the activi-
1142 ties of the Headquarters Office to the Board of Trustees.

1143 5. To perform such other duties as prescribed by the Board of
1144 Trustees and these Bylaws.

1145 **C. Parliamentarian:**

1146 1. To attend all meetings of the Board of Trustees, the Execu-
1147 tive Committee, and the General Assembly.

1148 2. To advise the President, in the position as Chair, in the
1149 conduct of the meetings of the Executive Committee, the Board
1150 of Trustees, and the General Assembly; the Parliamentarian
1151 cannot make rulings, but advises the presiding officer.

1152 3. To aid, give opinion, advise, or explain a procedural prob-
1153 lem when requested by the Board of Trustees, coun-
1154 cils/committees, members, or Headquarters Office staff.

1155 4. To instruct tellers as to their duties and assist in certifica-
1156 tion of ballot results.

1157 5. To be responsible for seeing that no procedural details are
1158 overlooked, to anticipate parliamentary strategy, and be certain
1159 that all parliamentary requirements are observed.

1160 6. To perform such other duties as prescribed by the Presi-
1161 dent.

1162 **D. Congressional Liaison:**

1163 1. To promote AAPD's position on legislative and regulatory
1164 issues directly with top federal elected legislators and senior
1165 appointed officials.

1166 2. To develop and maintain a cadre of AAPD members in other
1167 states who have close personal contact with top federal elected
1168 legislators from their respective states.

1169 3. To serve as a member of the Task Force on Child Advocacy.

1170 4. To present an ad interim and annual report to the Board of
1171 Trustees.

1172 5. To perform such other duties as prescribed by the Presi-
1173 dent.

1174 **CHAPTER X. STANDING COUNCILS/COMMITTEES**

1175 The Board of Trustees may appoint and/or dissolve such
1176 standing councils/committees as needed to accomplish the
1177 mission and activities of the Academy. The composition and

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1178 duties of such councils/committees are described in the AAPD
1179 Policy and Procedure Manual.

1180 **CHAPTER XI. FINANCES**

1181 Section 1. **DUES:**

1182 A. The amount of the annual dues of Active members shall be
1183 proposed by the Board of Trustees and may be revised at any
1184 annual session by an affirmative vote of a majority of the mem-
1185 bers present, entitled to vote and voting, provided the mem-
1186 bership is informed of the impending proposal no later than
1187 thirty (30) days prior to the first day of the annual session.

1188 B. International, Associate, Affiliate, and Friends of Pediatric
1189 Dentistry members shall pay annual dues equal to fifty percent
1190 (50%) of an Active member's dues.

1191 C. International Colleague members shall pay annual dues
1192 at a rate determined by the Board of Trustees, not to exceed
1193 twenty percent (20%) of an Active member's dues.

1194 D. Allied members shall pay annual dues equal to twenty-five
1195 percent (25%) of an Active member's dues.

1196 E. Life and Affiliate Life members who derive some income from
1197 dentistry shall pay annual dues equal to fifty per cent (50%) of
1198 the Active or Affiliate members' dues. Life and Affiliate Life
1199 members who derive no income from dentistry shall pay no
1200 annual dues.

1201 F. Retired, Inactive, Honorary, and Postdoctoral Student
1202 members shall pay no dues.

1203 G. Predoctoral and International Student Members shall pay annual
1204 dues in an amount determined by the Board of Trustees.

1205 H. The full amount of the dues shall be due and payable on the
1206 first day of July of each year, and shall be paid in US dollars.

1207 Section 2. **ASSESSMENTS:**

1208 A. All assessments proposed by the Board of Trustees and
1209 approved by the General Assembly by an affirmative vote of
1210 two-thirds (2/3) of the members present, entitled to vote and
1211 voting, shall be considered as binding obligations in conjunc-
1212 tion with dues and shall be treated as such.

1213 B. International, International Colleague, Associate, Inactive,
1214 Retired, Postdoctoral Student, Predoctoral Student, International
1215 Student, Affiliate, Allied, Friends of Pediatric Dentistry and
1216 Honorary members shall be exempt from the payment of any
1217 assessment levied upon the membership.

1218 C. Life and Affiliate Life members who derive some income from
1219 dentistry shall pay assessments in the amount of fifty percent

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1220 (50%) of an Active or Affiliate member assessment levied upon
1221 the membership. Life or Affiliate Life members who derive no
1222 income from dentistry shall be exempt from paying assessments
1223 levied upon the membership.

1224 Section 3. **DELINQUENCY:** Members shall be classified as
1225 delinquent when dues are not paid on or before the first day of
1226 September, or when assessments are not paid within sixty (60)
1227 days of the due date. They shall be notified in writing of their
1228 delinquency and, if after notice, such default is not corrected
1229 within a period of thirty (30) days, the member shall be
1230 dropped from membership. The Board of Trustees may grant
1231 leniency or a temporary waiver from payment of dues upon
1232 written request.

1233 Section 4. **FEES:** All application, subscription, and other fees
1234 shall be established by the Board of Trustees and shall be pay-
1235 able in US dollars.

1236 Section 5. **BUDGET:** An annual budget shall be prepared by
1237 the Chief Executive Officer, reviewed by the Budget and Finance
1238 Committee, and submitted, with recommendations, to the
1239 Board of Trustees for their final approval.

1240 Section 6. **AUDIT:** There shall be an annual audit of the Acad-
1241 emy accounts by an independent agent.

1242 Section 7. **PAYMENTS:** Orders for payment of money shall be
1243 signed in the name of the Academy by the Chief Executive Officer
1244 with the approval of the Secretary-Treasurer.

1245 Section 8. **POWER OF THE BOARD TO BORROW MONEY:**
1246 The Board of Trustees shall have the power and authority to
1247 borrow money whenever, in the discretion of the Board, the
1248 exercise of this power is required in the general interests of the
1249 Academy; and in such instance, the Board of Trustees may
1250 authorize on behalf of the Academy such notes, bonds, and
1251 other evidence of indebtedness as the Board shall deem proper.
1252 The Board shall have full power to pledge the property of the
1253 Academy, or any part thereof, as security for such indebted-
1254 ness. No action on the part of the membership of this Academy
1255 shall be requisite to the validity of any such note, bond, evi-
1256 dence of indebtedness, or pledge of collateral.

1257 Section 9. **INDEMNIFICATION OF OFFICERS, TRUSTEES,
1258 AGENTS, AND REPRESENTATIVES:** The American Acad-
1259 emy of Pediatric Dentistry shall indemnify any officer, trustee,
1260 agent, or representative who may be threatened by or named in
1261 any action, suit or proceeding, arising from their position with
1262 the Academy, when authorized by a majority of the Board of
1263 Trustees, against any expenses (including attorney fees), judg-
1264 ments, fines, and amounts paid in settlement actually and rea-
1265 sonably incurred beyond the amount or scope of the Acad-
1266 emy's insurance coverage in connection with such action, suit,
1267 or proceeding, to the full extent permitted by law.

1268 **CHAPTER XII. ELECTIONS**

1269 Section 1. **TIME:** Elections shall be held at the annual session
1270 of the General Assembly to elect a President-Elect, a Vice-
1271 President, a Secretary-Treasurer, the appropriate number of at-
1272 large trustees the Affiliate Trustee, and the designated number of
1273 Directors of the American Board of Pediatric Dentistry. District
1274 trustees shall be elected by mail ballot as described in Chapter XI,
1275 Section 5, District Trustee Elections.

1276 Section 2. **NOMINATIONS:** The nominations shall be read to
1277 the General Assembly at its annual session and the floor then
1278 shall be opened for additional nominations for each office, ex-
1279 cept for members of the Board of Trustees from specific trustee
1280 districts. Each nomination from the floor shall be accompanied
1281 by a signed acceptance from the nominee and written en-
1282 dorsement signed by ten (10) Active or Life members. Addi-
1283 tionally, individuals nominated from the floor for Director of
1284 the American Board must meet the eligibility criteria for Direc-
1285 tor as listed in the current Administrative Policy and Procedure
1286 Manual of the Academy.

1287 Section 3. **TELLERS:** The President shall appoint the requisite
1288 number of tellers, one (1) of whom the President shall desig-
1289 nate as the chair. The chair shall supervise the distribution and
1290 collection of the ballots, certify the results, and report the out-
1291 come to the Secretary-Treasurer, who shall transmit the results
1292 to the General Assembly prior to the adjournment of its annual
1293 session.

1294 Section 4. **VOTING:**

1295 A. Each Active and Life member shall be entitled to one (1)
1296 vote, in person, for each vacancy in the offices of: President-
1297 Elect, Vice-President, Secretary-Treasurer, at-large members of
1298 the Board of Trustees, the Affiliate Trustee, and Directors of the
1299 American Board of Pediatric Dentistry.

1300 B. All elective offices, except for members of the Board of
1301 Trustees from trustee districts who shall be elected as described
1302 in Chapter XI, Section 5, shall require for election a combined
1303 simple majority of mail ballots and the votes of those members
1304 present, entitled to vote and voting. In the event the initial balloting
1305 does not result in a simple majority, the two (2) nominees receiving
1306 the highest number of votes shall be in a run-off election to
1307 establish a simple majority. In case the balloting does not result in a
1308 clear-cut second choice, numerically, and there is a tie involving the
1309 second and third place nominees, a run-off election shall be
1310 held involving such second and third place nominees to estab-
1311 lish second place. A run-off election then shall be held be-
1312 tween the established first and second place nominees
1313 to determine the election to first place by a simple majority.

1314 C. Each Active and Life member unable to attend the annual
1315 session of the Academy may request from the Headquarters
1316 Office an absentee ballot for the purpose of voting on the initial

1317 ballot for the published slate of officers, at-large member of the
1318 Board of Trustees, and members of the Board of Directors of
1319 the American Board of Pediatric Dentistry. The member shall
1320 request in writing a ballot at least forty-five (45) days prior to
1321 the start of the annual session. The ballot must be returned to
1322 the Headquarters Office, postmarked at least fifteen (15) days
1323 prior to the start of the annual session. If the member subse-
1324 quently attends the annual session of the Academy the previ-
1325 ously submitted ballot will be withdrawn.

1326 Section 5. **DISTRICT TRUSTEE ELECTIONS:** Nominations
1327 for District Trustee may originate from a recognized State Unit
1328 or from individuals in the district. District Trustees will be
1329 elected by members of the District as described in the current
1330 AAPD Administrative Policy and Procedure Manual. The in-
1331 cumbent District Trustee is responsible for the overall coordi-
1332 nation of the election process with the support of the Head-
1333 quarters Office. A mail ballot will be conducted by the Head-
1334 quarters Office to each voting member in the district with the
1335 results conforming to Chapter XI, Section 4, B, of these Bylaws.

1336 **CHAPTER XIII. AMERICAN BOARD OF PEDIATRIC**
1337 **DENTISTRY**

1338 Section 1. **SPONSORSHIP:** The American Academy of Pedi-
1339 atric Dentistry shall be the sponsoring organization of the
1340 American Board of Pediatric Dentistry.

1341 Section 2. **DIRECTORS:**

1342 A. **ELECTION.** Directors of the American Board of Pediatric
1343 Dentistry shall be nominated and elected by the General As-
1344 sembly, as described in Chapter V, Section 17, F, and Chapter
1345 XI.

1346 B. **RECALL.** Any Director of the American Board of Pediatric
1347 Dentistry may be recalled as provided for in the Administrative
1348 Policy and Procedure Manual of the Academy, (Section X-
1349 American Board of Pediatric Dentistry) incorporated herein by
1350 reference.

1351 **CHAPTER XIV. CODE OF PROFESSIONAL**
1352 **CONDUCT AND JUDICIAL PROCEDURES**

1353 Section 1. **CODE OF PROFESSIONAL CONDUCT:** The *Prin-*
1354 *ciples of Ethics* of the American Dental Association and the *Ad-*
1355 *visory Opinions* appended thereto shall govern the professional
1356 conduct of all members of the Academy, except in those in-
1357 stances requiring a variance in interpretation of a "Principle" or
1358 "Advisory Opinion" which is deemed essential to the govern-
1359 ance of the Academy. Such variances shall be published with
1360 the Bylaws of the Academy.

1361 Section 2. **PLEDGE:** Every member of this Academy shall
1362 pledge to adhere to the Code of Professional Conduct of the
1363 Academy.

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1364 Section 3. **DISCIPLINE:** This Academy shall have the right to
1365 discipline any of its members who may be adjudged guilty of
1366 unprofessional conduct or violation of its Code of Professional
1367 Conduct or its Bylaws, and may impose the following:

1368 A. **CENSURE:** Upon conviction of a charge which constitutes a
1369 violation of a provision of the Bylaws, the Principles of Ethics of
1370 the American Dental Association, or the accepted rules of
1371 moral conduct, a member may, at the discretion of the Creden-
1372 tials and Ethics Committee, be censured. Such censure shall be
1373 entered in the member's record and shall remain in force until
1374 such time that the member submits satisfactory evidence of the
1375 institution of acceptable corrective measures, providing such
1376 correction shall occur within a period of three (3) months fol-
1377 lowing conviction.

1378 B. **SUSPENSION:** Failure to institute acceptable corrective
1379 measures within the stipulated period of time associated with
1380 censure may, at the discretion of the Credentials and Ethics
1381 Committee, result in the suspension of all the member's rights
1382 and privileges associated with Academy membership. Such
1383 suspension shall remain in force for no longer than six (6)
1384 months; its termination shall be at the discretion of the Cre-
1385 dentials and Ethics Committee pending submission of satisfac-
1386 tory evidence of corrective measures. Failure to submit such
1387 evidence shall result in expulsion.

1388 C. **EXPULSION:** A member shall be expelled for failure to com-
1389 ply with the Bylaws provision relative to the payment of dues
1390 and assessments; and for such other specifically stipulated vio-
1391 lations as are deemed of sufficient gravity by the Credentials
1392 and Ethics Committee to warrant expulsion, provided the
1393 member has elected to exhaust all avenues of appeal, or after
1394 due notice, fails to do so.

1395 Section 4. **JUDICIAL PROCEDURE:**

1396 A. **ADVISEMENT:** In the event that the Academy has been ad-
1397 vised, directly or indirectly, that a member of the Academy has
1398 been found guilty, by a member's component or constituent
1399 dental society or a duly authorized licensing agency, of unethi-
1400 cal conduct in practice or in other professional relationships, or
1401 is accused of such conduct, in writing, by an Academy coun-
1402 cil/committee or a member, it shall be the duty of the Creden-
1403 tials and Ethics Committee to obtain a certified copy of the al-
1404 leged conviction and the charges associated with it. In the case
1405 of action initiated by an Academy committee or member, the
1406 Credentials and Ethics Committee shall obtain, in writing, a
1407 detailed specification of the alleged violation(s).

1408 Having obtained the foregoing information, the committee
1409 shall determine whether, in its opinion, justification exists for
1410 instituting a formal hearing to properly dispose of the matter.
1411 However, a hearing shall not be required if the committee's action is
1412 based on a decision made by a state or provincial dental licensing

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1413 board that results in the suspension or termination of the dental
1414 license of an Active, Life, or Affiliate member. In such case, the
1415 decision shall go directly to the Board of Trustees for review as
1416 described in paragraph E.

1417 **B. HEARING:** Hearings shall be held at the location of, and
1418 immediately prior to, the ad interim or annual meeting of the
1419 Board of Trustees. The accused member shall be entitled to a
1420 hearing before the Credentials and Ethics Committee at a time
1421 set by the committee, at which the accused member will be
1422 given the opportunity to present a defense to all charges
1423 brought against the member. All proceedings shall be recorded
1424 and preserved.

1425 **C. NOTICE:** The accused member shall be notified, in writing,
1426 of the charges brought against the member and of the time and
1427 place of the hearing. Such notice shall be sent by registered
1428 mail, addressed to the member's last known address, not later
1429 than thirty (30) days prior to the date set for the hearing.

1430 **D. CHARGES:** The written charges shall include a certified
1431 copy of the alleged conviction or determination of guilt, if any,
1432 specification of the Bylaw(s) or ethical provision(s) alleged to
1433 have been violated, as the case may be, and a description of the
1434 conduct alleged to constitute each violation.

1435 **E. DECISION:** The decision, following the hearing (if applicable),
1436 shall be subject to the review and approval of the Board of
1437 Trustees. Every decision, whether for acquittal, censure,
1438 suspension, or expulsion, shall be presented in writing and shall
1439 specify the charges made against the member, the facts presented
1440 in substantiation or refutation of the charges, the verdict rendered,
1441 and the penalty, if any, imposed. Following the review and
1442 approval by the Board of Trustees, notice of the decision shall
1443 be sent by registered mail to the accused member no later than
1444 ten (10) days subsequent to the Board's action. Such notice
1445 shall also inform the accused member of the right of appeal.

1446 **F. APPEAL:** The member may appeal the decision of the com-
1447 mittee and the Board of Trustees by filing a statement of par-
1448 ticulars with the Chief Executive Officer no later than sixty (60)
1449 days after the date of the mailing of the decision, accompanied
1450 by a request for a hearing before the Appeals Board.

1451 **G. APPEALS BOARD:** The Appeals Board shall be composed of
1452 three (3) past Presidents who are not on the Board of Trustees.
1453 All decisions shall be stayed pending appeal. All notice and
1454 hearing requirements shall be applicable to appeals to the Ap-
1455 peals Board. The Appeals Board shall hold its hearing at the
1456 next annual session following receipt of notice of appeal. The
1457 decision of the Appeals Board following the appeal hearing
1458 shall be final.

1459 Section 5. **HOLD HARMLESS:** Every member of this Acad-
1460 emy does waive the right to hold the Academy, its trustees,
1461 officers, members, and/or employees responsible for any dam-

1462 age, pecuniary or otherwise, which may result from conviction
1463 and discipline associated with disciplinary proceedings against
1464 said member.

1465 **CHAPTER XV. PROHIBITION OF THE USE OF THE**
1466 **PROPERTY OF THE ACADEMY FOR PRIVATE PROFIT**

1467 No member of this Corporation shall profit monetarily by rea-
1468 son of membership in the Academy. This prohibition shall not
1469 be construed to keep a member from receiving reasonable com-
1470 pensation for services actually rendered for the Academy.

1471 **CHAPTER XVI. OFFICIAL ACADEMY PUBLICATIONS**

1472 *Pediatric Dentistry—The Journal of the American Academy of*
1473 *Pediatric Dentistry* shall be the official scientific journal of the
1474 Academy. The *Journal of Dentistry for Children* shall be the
1475 official clinical journal of the AAPD. The Academy Magazine
1476 *Pediatric Dentistry Today* shall also be an official publication of
1477 the Academy.

1478 **CHAPTER XVII. RULES OF ORDER**

1479 The current edition of the *American Institute of Parliamentarians*
1480 *Standard Code of Parliamentary Procedure* shall govern the
1481 procedures of the Academy in all situations not otherwise provided
1482 for in these Bylaws or the adopted policies or administrative
1483 procedures of the Academy.

1484 **CHAPTER XVIII. AMENDMENT OF BYLAWS**

1485 Amendments to these Bylaws may be proposed by any council,
1486 committee, District Organization, State Unit, or Active or Life
1487 member, provided that the proposed amendment has been
1488 submitted in writing to the Constitution and Bylaws
1489 Committee and the Chief Executive Officer no later than forty-five
1490 (45) days prior to the next winter meeting of the Board of Trus-
1491 tees. Amendments to these Bylaws may be proposed by the
1492 Board of Trustees provided that the proposed amendment has
1493 been submitted to the Constitution and Bylaws Committee for
1494 proper formulation and wording at least ninety (90) days prior
1495 to the date of the session of the General Assembly where such
1496 action is to be considered.

1497 These Bylaws may be repealed or amended by a two-thirds
1498 (2/3) vote of the members present, entitled to vote and voting
1499 at any regular session of the General Assembly or at any spe-
1500 cial session called for such purpose, provided that, as a condi-
1501 tion precedent to the presentation of any such amendment, the
1502 Constitution and Bylaws Committee shall have properly for-
1503 mulated and worded said amendment and a copy thereof shall
1504 have been provided in writing through print or electronic form to
1505 each of the members of the General Assembly no later than sixty
1506 (60) days prior to such action. Minor revisions that do not change
1506 the basic subject matter or intent of a proposed amendment as
1507 mailed to the members can be made upon recommendation by the

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1509 Constitution and Bylaws Committee Reference Committee of the
1510 General Assembly. A majority vote of the General Assembly will be
1511 required to accept the changes, but a two-thirds (2/3) vote will be
1512 required by the General Assembly to approve the main motion/
1513 bylaws amendment. Bylaws may be amended or repealed without
1514 prior notification at any regular session of the members of the
1515 General Assembly, or at any special session called for this pur-
1516 pose, by the unanimous vote of the members present, entitled
1517 to vote and voting.

1518 **CHAPTER XIX. ADOPTION**

1519 These Bylaws as herewith stated, or as hereafter amended,
1520 shall have effect immediately upon adoption, unless otherwise
1521 stipulated; all prior conflicting laws, parts of laws, or resolu-
1522 tions shall thereupon be null and shall stand repealed.