

**American Academy of Pediatric Dentistry
After-Action Minutes
2015 Annual Session Meeting
May 24, 2015**

Meeting: Regular Annual Session Meeting of the 2015-2016 American Academy of Pediatric Dentistry Board of Trustees

Date: May 24, 2015

Place: Room 615, Washington State Convention Center, Seattle, Washington

Presiding Officer: Dr. Robert L. Delarosa, AAPD President

Minute Taker: Ms. Margaret A. Bjerklie, AAPD Executive Assistant and Office Manager

Members Present: Drs. Jade Miller, James D. Nickman, Joseph B. Castellano, Sara L. Filstrup, Edward H. Moody, Jr., David A. Tesini, Brian A. Beitel, Paul B. Andrews, Bruce H. Weiner, John L. Gibbons, Jessica Y. Lee, Scott D. Smith, Amr M. Moursi, Kerry Maguire, N. Sue Seale, Heber Simmons Jr., John S. Rutkauskas

Staff Present for All or Part of Meeting: Mr. C. Scott Litch, AAPD Chief Operating Officer and General Counsel

Guests Present for All or Part of Meeting: Dr. Cynthia H. Hipp, ABPD President; Drs. Mark Donaldson and Linda Edgar, Academy of General Dentistry; AAPD Past Presidents Drs. Jerome Miller, Joel Berg, John Liu, Warren Brill, Keith Morley, and Rhea Haugseth

President Delarosa called the meeting to order at 12:27 p.m. on Sunday, May 24, 2015.

Dr. Miller presented Dr. Delarosa with a presidential gavel made from Louisiana yellow pine from the wine cellars of Arnaud's Restaurant in New Orleans. The gavel will be added to the presidential gavel plaque at the AAPD Headquarters office.

Mr. Litch reminded the board to complete the conflict of interest and fiduciary duties forms. It is important for the board to be aware of any conflicts.

The following items were added to the agenda:

New Business:

- b. Open access of journals
- c. Leadership caucus report
- d. Absentee voting
- f. Armed services
- g. Affiliation agreements
- h. Post-doctoral education
- i. Clinical Affairs
- j. Extension of Editor-in-Chief Letter of Agreement
- k. Policy Center

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Actions taken by the Board at this meeting

No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
1	To approve the agenda as modified.	Carried	Bjerklie	AAPD HQ
2	<p>To approve the 2015-2016 council charges as revised.</p> <p>Specific changes:</p> <ul style="list-style-type: none"> • Post-Doctoral Education charge #4- change development cycle from annual to biennial • Resident Committee charge #1-change survey from every 3 years to every 2 years because of the cycle of residency programs <p>Discussion points:</p> <ul style="list-style-type: none"> • Resident Committee requested a change to charge #3 that would involve residents being involved in every council <ul style="list-style-type: none"> ○ Board doesn't see a need for someone to be on a committee just to be on a committee; members need to be able to commit the time and do the work ○ Reminder that all council meetings are open; residents are encouraged to observe • Council on Continuing Education raised an issue during its meeting about state/district meetings that conflict with national meetings <ul style="list-style-type: none"> ○ Need to improve communications between states and HQ, in both directions 	Carried	Board and Staff liaisons	Board of Trustees, AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
	<ul style="list-style-type: none"> ○ Develop a master calendar so that states know AAPD schedule and AAPD knows state schedule ○ Try to incorporate state units into Academy meetings ○ Trustees need to be more aware and more communicative 			
3	To approve the 2015-2016 Council and Committee appointments.	Carried	Bjerklie	AAPD HQ; posted on AAPD website
4	<p>To direct the AAPD headquarters staff to investigate the financial impact of providing a discount of 1) meeting registration fees and 2) continuing education courses and materials to members serving our country in the armed forces and Indian Health Service.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The reimbursement of expenses for members of the armed services to attend AAPD meetings and continuing education programs is often not available. 	Carried	Rutkauskas, Almond	AAPD HQ
5	To approve the Chapter Affiliation Agreement and disseminate it to state leadership	Carried	Litch	AAPD HQ
6	<p>To authorize up to \$5,000 for statistical analysis of the Academic Workforce Survey.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> • The survey tool and preliminary data shall be completed by the Winter Planning meeting • Final results completed by the 2016 Annual Session • Survey to be conducted in consultation with POHRPC 	Carried	Jeff Wood, Casamassimo, Wright	POHRPC
7	To authorize the renewal of the contract of the Editor-in-Chief and the CEO and to bring a	Carried	Litch	AAPD HQ

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No.	Motion	Action	Responsible Party*	Relevant Council/ Committee
	contract to the Ad Interim meeting for final approval of the Board			
8	To approve the 2015-2016 budget as amended (see below).	Carried	Castellano, Rutkauskas	AAPD HQ

Summary of adjustments to the 2014-2015 budget approved by the Board of Trustees:

Expenses, original:	\$ 10,473,230	Adjustments detail:	
Adjustments (see detail):	<u>-\$86,000</u>		
Total expenses:	\$ 10,387,230	\$5,000	Royal College of Surgeons of Ireland meeting (5/19 Motion 8)
Income:	\$ 8,515,033	\$54,000	Website enhancements (5/19 Motion 10)
		\$5,000	Statistical analysis for Academic Workforce Survey (Motion 6)
Balance:	-\$ 1,872,197	-\$150,000	Advanced Leadership Institute (reduced from \$400,000 to \$250,000)

Informational Items and Discussion Points

Task Force on Enhancing the Value of General Dentist Membership

Informational

- Board accepted the Task Force's report on Tuesday; question remains: where to go from here?
- Drs. Maguire, Castellano, and Beitel will draft an implementation plan and timeline for the board to review at the Ad Interim meeting in October.

2017 Local Arrangements Committee Chairs

Informational

- Maryland and DC are proposing names
- Approval will be done by electronic ballot

Open Access of Journals

Informational

- The trend in Europe is that government-funded research must be rapidly and widely disseminated
- AAPD journals must look seriously at open access

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- Editor will research, report on financial implications and US trends
- NIH already requires open access; it is the responsibility of the investigator to get that posted.

Leadership Caucus Report

Informational

Second year that WSPD has put forth the effort to produce a leadership caucus to share common issues

This year, Jessica Meeske talked about RAC audits, which is a hot topic across the country.

Hope is that other districts will take the role on producing this caucus, when the Annual Meeting is in their district.

Absentee Voting

Informational

WSPD withdrew the proposed amendment on post-General Assembly voting, but believes that it would be a valuable member benefit to extend voting

CSPD has committed to electronic voting, although there does not seem to be a timeline yet

Good idea to see a model rolled out at the state level, see how it works with a contentious issue, and then discuss adoption.

Committee on Interprofessional Relations Requests

Informational

Three ideas for other councils or committees to do:

- Reaching out to state oral health coalitions and state AAP chapters
 - Information has been shared with the PPAs for each state, so these activities are currently being accomplished that way.
- Joint meeting or symposium with medical colleagues—family medicine, nurse practitioners, etc.
 - At a medical meeting, or our meeting, or free-standing?
 - AAP's meeting at AAPD is sparsely attended, but the AAP oral health session at their meeting is packed
 - Webinar might be another solution
- Send invitations to some of the other dental organizations (NDA, HDA, ASDA) to attend AAPD Annual Session
 - Where to draw the line?

Advanced Dental Admissions Test

Informational

- Purpose of the test is to give programs an objective tool to evaluate applicants.
- To be piloted in 2016.

ACTION: The ADA staff person working on the new test will be invited to give an update to the Board at the Ad Interim meeting in Chicago.

Policy Center Request

Informational

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- Investigate how needs of women are being met within the organization
- Is it a women's initiative or a generational initiative or both.
- Membership and Foundation are having the same sort of discussions

ACTION: Dr. Delarosa will create a task force to investigate it, with advice from POHRPC.

Chief Executive Officer

Informational

- Dr. Rutkauskas's contract has been extended through 2025.

The meeting was adjourned at 2:57 p.m. on Sunday, May 24, 2015.

Minutes approved by electronic vote June 19, 2015.