

**American Academy of Pediatric Dentistry
After-Action Minutes
2008 Ad Interim Board Meeting
September 19-20, 2008**

Meeting: Regular Ad Interim Meeting of the American Academy of Pediatric Dentistry Board of Trustees

Date: September 19-20, 2008

Place: Lakeshore Ballroom East, Wyndham Chicago Hotel, Chicago, Illinois

Presiding Officer: AAPD President, Beverly A. Largent

Members Present: Drs. William C. Berlocher, John R. Liu, Rhea M. Haugseth, H. Pitts Hinson, Keith R. Morley, Ronald W. Kosinski, Yasmi O. Crystal, Thomas G. Ison, Charles S. Czerepak, Jack W. Morrow, Joel H. Berg, Donald V. Huebener, Douglas B. Keck, Scott Cashion, Paul Nick Rogers, Steven M. Adair, James J. Crall, Heber Simmons, Jr., John S. Rutkauskas

Staff Present: C. Scott Litch, Chief Operating Officer and General Counsel; Margaret A. Bjerklie, Executive Assistant and Officer Manager

Guests: Monica Cipes, American Board of Pediatric Dentistry, Martha Ann Keels, AAP Section on Pediatric Dentistry and Oral Health, Jonathon Lee, California Society of Pediatric Dentistry

President Largent called the meeting to order at 8:03 a.m. Friday, September 19, 2008

Following are the actions taken by the Board at this meeting.

No.	Motion	Action	Responsible Party*	Result	Relevant Council/Committee
1	To adopt consent calendar as amended.	Carried	Bjerklie	Complete	AAPD HQ
2	To adopt the agenda, as amended.	Carried	Bjerklie	Complete	AAPD HQ
3	To reaffirm the June 2008 electronic vote of the Board of Trustees, approving the actions of the May 20 and May 25, 2008, Board of Trustees.	Carried	Bjerklie	Complete	AAPD HQ
4	To accept the proposed budget (Option 1) for the 2009 Annual Session in Hawaii.	Carried	Liu, Rutkauskas, Mills		AAPD HQ
5	To accept the recommendation of the Policy and Procedure Committee to amend Section 7.B.1 of the <i>AAPD Administrative Policy and Procedure Manual</i> to specify dues levels for Affiliate Life members (to carry out the Bylaws amendment approved in May 2008) by adding paragraph E: E. \$147.50 for affiliate life members who derive some income from	Carried	Morley, Litch, Bjerklie		AAPD HQ

* Responsible party – Board member, Council chair, Staff liaison, other staff as appropriate

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	dentistry. Affiliate life members who derive no income from dentistry are exempt.				
6	<p>To accept the recommendation of the Policy and Procedure Committee to amend Section 13.E of the <i>AAPD Administrative Policy and Procedure Manual</i> to amend Section 13.E to clarify that the AAPD logo may be used by pediatric dentist members in Yellow page print or electronic advertisements, and practice promotional materials (based on a recent member inquiry), as follows (additions are underlined):</p> <p>The logo may be used on:</p> <ul style="list-style-type: none"> • Professional stationery • Letterheads • Business and referral cards and forms • <u>Practice promotional materials (including direct mailers to families)</u> • Interior and exterior doors and windows only, in AAPD member offices (limited to the member categories noted above) • Plaques hung in offices • Patient educational literature (so long as consistent with AAPD policies and guidelines) • <u>Yellow pages print and electronic advertisements (active and life members should utilize the AAPD-endorsed Yellow pages service)</u> • Web sites 	Carried	Morley, Litch, Bjerklie		AAPD HQ
7	To accept the recommendation of the Policy and Procedure Committee to amend Section 8.O of the <i>AAPD Administrative Policy and Procedure</i>	Carried	Morley, Litch, Bjerklie		AAPD HQ

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	<i>Manual</i> to add the composition and duties of the Council on Clinical Affairs Committees on: Behavior Guidance; Sedation and Anesthesia; the Adolescent; Perinatal Oral Health; and Special Health Care Needs.				
8	To add the Chair of Council on Government Affairs Pediatric Dental Medicaid and SCHIP Advisory Committee as an ex-officio member of the Council on Government Affairs, with a budgetary impact of up to \$850.	Carried	Cashion, Brill, Litch		Council on Government Affairs
9	To change the description of pediatric dentistry's focus population in the Mission and Vision statements to read "...for infants and children through adolescence, including those with special health care needs."	Carried	Rutkauskas, Loiaza		AAPD HQ
10	To extend reporting deadline for Council on Clinical Affairs charge 8 to December.	Carried	Berg, Delarosa, Rutkauskas, Essling		CCA
11	To modify Council on Clinical Affairs charge 9 to read "Create a policy on a Patients' Bill of Rights."	Carried	Berg, Delarosa, Rutkauskas, Essling		CCA
12	To combine charges 8 and 10 of the Council on Clinical Affairs Committee on Sedation and Anesthesia.	Carried	Kosinski, Webb, Rutkauskas		CCA CSA
13	To permit the Council on Continuing Education, Journal-Based Continuing Education Committee to postpone action on charge 1 until after the 2009 Member Needs Survey. Also to include in the survey a question about the need for CE credits for auxiliaries through articles in PDT. The Committee is directed to re-address charge 1 based on the survey results.	Carried	Morrow, Hong, Olson, Rutkauskas, Wester		CCE Journal-Based CE, AAPD HQ

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14	To charge students a registration fee of \$20 to attend the graduate student occasion, to be reimbursed upon attendance.	Carried	Rutkauskas, Mills		AAPD HQ
15	That the Task Force on Structure present to the Board of Trustees via electronic communication, a discussion singularly of each recommendation by the Task Force. The purpose of the discussion would be to identify the recommendations which have general affirmative consensus and the recommendations which need further discussion and refinement. The result of this discussion will be a summary of the remarks as compiled by Tom Ison, acting for the total Board. This summary will be presented to the Board at the January meeting. Background and Intent: The Task Force on Structure has been charged to review the governance of the AAPD and make recommendations on any changes which would increase the efficiency of the AAPD, to improve the ability of the AAPD to govern itself.	Carried	Morley, Ison		Task Force on Structure
16	To create a Children's Oral Health Policy and Research Center, with a budgetary impact of \$25,000.	Carried	Rutkauskas		AAPD HQ
17	To approve Boston as the site for the 2014 Annual Meeting.	Carried	Rutkauskas, Mills		AAPD HQ
18	To direct staff to evaluate Seattle and San Francisco as sites of the 2015 Annual Meeting.	Carried	Rutkauskas, Mills		AAPD HQ
19	To support a process of CAT credentialing which allows Pediatric Dentists to be certified by credentials.	Carried	Ison, Hendershot, Essling		CDBP
20	That a CDBP member present the AAPD position on access to care at the November meeting of the American	Carried	Ison, Hendershot, Brill		CDBP

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	Health Insurance Plans, at a cost of up to \$850.				
21	To change charge 7 of the Council on Dental Benefit Programs, "To develop a resource pamphlet/brochure for benefit directors, human resource staff and other key stakeholders responsible for designing, selecting, and purchasing dental benefit plans with optional dental benefit coverage for children. As directed by the Board of Trustees, draw upon the resources of the AAPD staff and the AAPD's public relations firm in the development, production and dissemination of the resource materials. Background and Intent: Dental benefit plans often are developed without optional benefits coverage for children. This charge would meet members' needs for assistance on third party reimbursement issues and provide valuable "dental insurance" educational information to key decision makers and purchasers on the importance of purchasing/selecting plan designs which include optional dental benefit coverage for children."	Carried	Ison, Hendershot, Essling		CDBP
22	To convert the Council on Communications to a Committee on Communications, to reside under an existing council, whose chief purpose will be the interface between the marketing activities of the AAPD and the AAPD Board of Trustees.	Carried	Morley, Litch		Policy and Procedure Committee
23	To charge the Council on Annual Session Scientific Program Committee to review Dr. William Vann's proposal to increase awareness of childhood obesity and overall child fitness through a program at the Annual	Carried	Liu, Igelzi, Mills		CAS SCI

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	Session.				
24	To approve the proposal for the 2009 AAPD Congressional Lobby Day.	Carried	Litch		AAPD HQ
25	To approve funding of a meeting of the Ad Hoc Committee on Residency Training Standards, at a cost of up to \$4,250.	Carried	Berlocher, Casamassimo, Dalhouse		AAPD HQ
26	To recommend that Dr. Adair give a member of the <i>Pediatric Dentistry</i> Editorial Board, who is not performing the required duties, the opportunity to resign.	Carried	Adair		Editor-in-Chief
32	<p>To approve the 2008-2009 AAPD budget, as amended:</p> <p>Income: 8,703,767 AS: -328,974 CE: +97,325 COD: -10,000 Reading List: +10,000 Total adjustments: -231,649</p> <p>Expense: 8,722,579 CGA: +850 CDBP: +850 Pol&Res Ctr: +25,000 AHRTS: +4,250 Reading List: +5,000 Total adjustments: +35,950</p> <p>Total expenses: \$8,472,118 Total income: \$8,758,529</p> <p>Balance -\$286,411</p>	Carried	Haugseth, Rutkauskas		AAPD HQ

The meeting was adjourned at 11:50 a.m. on Saturday, September 20, 2008.